

PROCUREMENT STAFF ASSIGNMENTS

June 30, 2026

Jas Sandhar, Director of Procurement (363-1878), jsandhar@smcgov.org

Michael Jo, Procurement Program Services Manager (363-4822), mjo@smcgov.org

- Procurement Compliance
- Buyer Team Management

Sarah Choi, Procurement Program Services Manager (599-1313), schoi1@smcgov.org

- Procurement Compliance
 - Contract Administration Team Management
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Contract Administration Team

Contact the team through ServiceNow

Chris King, Contract Administrator II (363-4303), cking2@smcgov.org

Connor Tsuruoka, Contract Administrator II (295-3751), ctsuruoka@smcgov.org

Matthew Weber, Contract Administrator II (363-4253), mweber@smcgov.org

Contact our Contract Administrator Team for:

- OpenGov Assistance
 - Request for Proposal & Contract Assistance
 - Procurement Compliance
 - Departmental Procurement Officer (DPO) Database Management (Matthew Weber)
 - Training
 - Vendor Agreement Assistance
 - General questions about the procurement of services
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Buyers and Buyer Assignments

Chris King, Lead Buyer, (363-4303), cking2@smcgov.org, Buyer Code: B6

Tamara Seney, Buyer II, (599-1471), tseney@smcgov.org, Buyer Code: B5

Yvonne Yeung, Buyer II, (295-3750), yyeung@smcgov.org, Buyer Code: B7

Contact Buyers for:

- General questions about the procurement of goods
 - Goods Waiver Review
 - Follow-up on Buyer Requisitions in OFAS
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Philip Gin, Office Specialist, (363-4864), pgin@smcgov.org

- User Account Management for ODP, Amazon
- Purchasing Representative and Fiscal Contacts Database Maintenance
- Vendor Agreement and Service Contracts Master List

General Questions: Tel: 650-363-4864, Procurement@smcgov.org, PONY: CEO129