



COUNTY OF SAN MATEO
BOARDS AND COMMISSIONS
INDEPENDENT CIVILIAN ADVISORY COMMISSION

San Mateo County Manzanita
Hall, 500 County Center,
Redwood City, CA
www.smcgov.org/icac

MINUTES

April 1, 2026

6:30pm

The San Mateo County Independent Civilian Advisory Commission on the Sheriff's Office will advise the Board of Supervisors in its effort to facilitate public transparency, accountability, and public engagement with respect to the Sheriff's Office. It will provide a public forum for input from the community regarding the Sheriff's Office, develop and implement an annual work plan, and make recommendations to the Board of Supervisors.

This meeting of the Independent Civilian Advisory Commission was held in person at the San Mateo County Manzanita Hall (500 County Center, Redwood City) and by teleconference using zoom: <https://smcgov.zoom.us/j/95974698432>.

This meeting can be viewed in its entirety and shows each agenda item here: [YouTube Video](#)

1. ROLL CALL

Present:

Commissioners: Bill McClure, Shirley Melnicoe, Kalimah Salahuddin, Rob Silano, James Simmons

Alternates: Alexis Lewis

County Staff: Jennifer Castro, Jennifer Orellana, Tara Heumann, Marisol Escalera Durani, Blanca Tapia

Absent:

Commissioner: Reginald Duhé

2. GENERAL PUBLIC COMMENT

In-Person Comments:

Nancy Goodban, Trena Patton

Public Comments via Zoom:

X, Elsa Schafer

3. MOTION TO APPROVE AGENDA

Motion to approve the agenda.

Motion: McClure / Second: Silano

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Duhé

Commission voted unanimously.

4. MOTION TO APPROVE MEETING MINUTES

Motion to approve meeting minutes for January 7, 2026, Regular Meeting.

Motion: Silano / Second: Melnicoe

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Duhé

Commission voted unanimously.

In-Person Comments:

None

Public Comments via Zoom:

None

5. PRESENTATION: COMMUNITY ALLIANCE TO REVITALIZE OUR NEIGHBORHOODS (CARON)

Speakers: Jose Luis Aguirre, Program Coordinator of CARON, Sheriff's Office

- CARON (Community Alliance to Revitalize Our Neighborhoods) was founded in 1999 during a period of high violence to improve relationships beyond enforcement.
- The program's core mission is to build trust through education, outreach, and partnerships.
- CARON is part of the sheriff's Community Engagement Unit, alongside youth and school-based programs.
- Community Engagement Unit consists of 3 programs:
 - CARON: Works with adults and community groups
 - Sheriff's Activity League (SAL): Works with youth
 - School Resource Officers: Work in schools to support students, staff, and families
- Education is a key strategy, including 6-week community academies covering topics like gangs, drugs, mental health, and laws.
- Family-focused initiatives like the 12-week Parent Project program to improve parent-child relationships and behavior management.
- Outreach includes engaging with day laborers through the Multicultural Institute, attending cultural festivals (e.g., Day of the Dead), and community fairs.
- Mental health education and partnerships (e.g., Behavioral Health services) are part of community safety efforts. Supports programs such as Crisis Intervention Training, Psychiatric Emergency Response Team, and Project Guardian.
- Overall goal: ensure every resident feels seen, heard, and supported.

Commissioner Inquiries:

1. Send the presentation slides to Commissioners. (Action for Staff)
2. Provide data to show how trust is increasing. (Action for Sheriff's Office)

In-Person Comments:

None

Public Comments via Zoom:

Lourdes Best

6. DISCUSSION: COMMISSIONER RIDE ALONG AND JAIL TOUR REPORT OUTS

Speakers: Chair Kalimah Salahuddin

- Commissioner James shared his experience during his ride along in the Woodside/Portola Valley area:
 - All interactions involved vehicle registration issues.
 - The Deputy was highly knowledgeable about laws, emphasizing the officer's discretion. The deputy appeared to be fair and attentive.
 - Overall experience was educational and positive.
- Commissioner Shirley shared her experience in Half Moon Bay:
 - Assigned deputy was new but enthusiastic.
 - Common calls were welfare checks, majority of activity occurs during the daytime hours.
 - Leadership engagement (meeting with squads and community) has improved morale and created a calmer atmosphere.
 - Housing affordability is a concern for staff; some commute long distances and rely on shared housing.
 - Overall impression was positive and sensed progress within the department.

Commissioner Inquiries:

1. None.

In-Person Comments:

None.

Public Comments via Zoom:

None.

7. DISCUSSION AND MOTION: APPROVE ICAC DRAFT BYLAWS

Motion to approve the Independent Civilian Advisory Commission on the Sheriff's Office Bylaws with the following edits:

- Article 2 (e) - To seek the input of the County Executive, County Attorney, Office of Budget Policy and Performance, all affected County departments, **key community stakeholders**, and the public prior to making any recommendations pursuant to the duties defined in this section;
- Article 3, Section 3.3 (c) - Commission**ers** may not present themselves as representing the Commission, unless approved, in advance, by the Commission, but may present themselves as a Commissioner speaking in an individual capacity and not representing ICAC. ~~At no time should Commissioners approach (as a representative of the Commission) any elected official prior to receiving approval from the Commission.~~

- Article 6, Section 6.2 - Ad Hoc committees may be established as needed and may not include persons who are **not** members of the Commission.

Motion: McClure / Second: Melnicoe

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Duhé

Commission voted unanimously.

Commissioner Inquiries:

1. None.

In-Person Comments:

None

Public Comments via Zoom:

None

8. DISCUSSION AND POSSIBLE MOTION: SET DATE AND TIME OF AN ICAC RETREAT

Motion to set the Independent Civilian Advisory Commission on the Sheriff's Office Retreat Date and Time for Saturday, June 6 from 9am-3pm.

Motion: McClure / Second: Silano

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Duhé

Commission voted unanimously.

In-Person Comments:

None.

Public Comments via Zoom:

Johanna Rasmussen

9. COMMISSIONER AND LIASION ANNOUNCEMENTS

Commissioners: Simmons, Melnicoe, McClure

10. ADJOURNMENT

Meeting adjourned at 7:55 p.m.