



San Mateo County Charter Review Committee Meeting
Tuesday, April 14, 2026, 5:30 p.m.
500 County Center, Manzanita Hall, Redwood City, CA 94063

FINAL MINUTES

The meeting was called to order by Chair Rosanne Foust at 5:30 p.m.

1. Roll Call

In-Person Present:

Committee Members: Tom Adams, Liliam Perez Avila, Karen Chapman, Jacquelyn Foust, Rosanne Foust, Mark Haesloop, Dana Johnson, Daniela Jonguitud, Julie Lind, Monica Mejia, Kathleen Wheeler

Virtual Present:

Committee Members: Talavou Aumavae, Eddie Flores, Nathan Healy, Iliana Rodriguez, Kimberly Woo

Absent:

Committee Members: Lynette Garcia

Staff: Brian Pettit, Deputy County Attorney; Rocio Kiryczun, Deputy County Executive; Lena Silberman, Management Analyst, Jacki Rigoni, Chief of Staff for Supervisor Corzo and Kim Boverio, Assistant Clerk of the Board

2. Public Comment

Speakers: None

3. Approval of April 2, 2026 Minutes

14 RESULT: **Approved**
MOTION: **Mark Haesloop**
SECOND: **Tom Adams**

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	Aye

Member	Vote
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Abstain
Dana Johnson	Aye
Daniela Jonguitud	Abstain
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (14), No (0), Abstain (2), Absent (1)

Public Comment: None

4. Discussion and Action Regarding Charter Review Committee Recommendations to the Board of Supervisors on Amendments to the County Charter:

Brian Pettit, Deputy County Attorney; discussed process for tonight’s meeting to approve the recommendations to move forward by majority vote of 9 votes of the 17 filled seats. In between this meeting and on April 27th, County staff will prepare a draft of the Committee’s final report, which will include a summary of the Committee’s work and recommendations to the Board, with the subcommittees’ reports attached. Committee will vote on final report at its April 27th meeting. That report is scheduled to be received by the Board of Supervisors on May 5th.

a. Amendment to Board Procedures for Appointments to Fill Vacancies in Elected Offices

Speakers: Commissioner Julie Lind

Presentation materials were provided to the Commission and are on file.

Motion to approve subcommittee recommendation for Proposed Charter Amendment:

Section 415. Vacancies: When a vacancy occurs in any elective county office, if the Board of Supervisors elects to fill the vacancy by appointment, the appointment shall be made within 60 days of the occurrence of the vacancy. Prior to making such appointment, the Board shall hold at least one publicly noticed meeting for the purpose of receiving public input regarding the appointment and qualifications of potential candidates.

If the Board does not make an appointment within sixty days, the County Election Officer shall call a special election to fill the vacancy in accordance with applicable law.

15 RESULT: Approved
MOTION: Iliana Rodriguez
SECOND: Julie Lind

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	No
Nathan Healy	Aye
Dana Johnson	Aye
Daniela Jonguitud	Aye
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (15), No (1), Abstain (0), Absent (1)

Public Comment: None

b. Adoption and Review of Board Governance Policies and Practices

Speakers: Commissioner Eddie Flores

Presentation materials were provided to the Commission and are on file.

Motion to approve subcommittee’s proposed Charter Amendment to require Board of Supervisors to Adopt a Governance Handbook specifying the powers, duties, procedures, rules of operation, code of conduct, and ethical policies of the Board and County employees, and that the Governance Handbook shall be reviewed no less than every two years and appropriate amendments be adopted by the Board.

16 RESULT: Approved
MOTION: Daniela Jonguitud
SECOND: Dana Johnson

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Aye
Dana Johnson	Aye
Daniela Jonguitud	Aye
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (16), No (0), Abstain (0), Absent (1)

Public Comment: None

c. Creation of Independent Redistricting Commission

Speakers: Commissioner Kathleen Wheeler
Commissioner Tom Adams

Presentation materials were provided to the Commission and are on file.

Motion to approved subcommittee’s recommendation for Proposed Charter Amendment:

Proposed wording for San Mateo County Charter amendment, to be inserted as Article II, Section 202:

Section 202 : Independent Redistricting Commission. After each federal decennial census, the supervisorial districts of the County shall be reapportioned in the manner specified by general law by an independent redistricting commission established pursuant to the California Elections code (23003).

15 RESULT: Approved
MOTION: Mark Haesloop
SECOND: Tom Adams

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye

Member	Vote
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Aye
Dana Johnson	Aye
Daniela Jonguitud	Aye
Julie Lind	No
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (15), No (1), Abstain (0), Absent (1)

Public Comment: None

d. Report or Policy Statement Regarding County Resilience to Events of Extreme Weather

Speakers: Commissioner Tom Adams
 Commissioner Karen Chapman
 Commissioner Iliana Rodriguez
 Brian Pettit, Deputy County Attorney
 Commissioner Kathleen Wheeler
 Commissioner Julie Lind
 Commissioner Mark Haesloop
 Commissioner Liliam Perez Avila
 Rocio Kiryczun, Deputy County Executive
 Commissioner Eddie Flores
 Chair Rosanne Foust
 Commissioner Dana Johnson

Presentation materials were provided to the Commission and are on file.

Motion to approve subcommittee’s recommendation for Proposed Charter Amendment:

Add language to the County Charter Preamble, “designating long-term resilience against extreme weather events — including fire, flood, wind, rain, heat, drought, and sea level rise — as a County priority, to be undertaken collaboratively with cities, districts, and other public entities.”

14 RESULT: Approved
MOTION: Tom Adams
SECOND: Monica Mejia

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	No
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Aye
Dana Johnson	Aye
Daniela Jonguitud	Aye
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	No
Kimberly Woo	Aye

Total: Aye (14), No (2), Abstain (0), Absent (1)

Motion to approve subcommittee’s recommendation for Proposed Charter Amendment:

Amend the Charter provision (Section 206) to include: An annual report to the Board of Supervisors shall be prepared on climate change impacts, emergency preparedness, the adequacy and effectiveness of resiliency policies and actions, and the state of coordination on these matters among County departments, cities, and public districts.

9 RESULT: Approved
MOTION: Tom Adams
SECOND: Jacquelyn Foust

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	No
Karen Chapman	Aye
Eddie Flores	No
Jacquelyn Foust	Aye
Rosanne Foust	No
Lynette Garcia	Absent
Mark Haesloop	No
Nathan Healy	Aye

Member	Vote
Dana Johnson	Aye
Daniela Jonguitud	Aye
Julie Lind	No
Monica Mejia	Aye
Iliana Rodriguez	No
Kathleen Wheeler	No
Kimberly Woo	Aye

Total: Aye (9), No (7), Abstain (0), Absent (1)

Public Comment: None

- e. Require Row Officer Review Prior to Consolidation of County Offices/
- f. Require Language Accessibility for Public Notices

Subsections e. and f. were heard together.

Speakers: Commissioner Jacquelyn Foust
 Commissioner Kimberly Woo
 Commissioner Iliana Rodriguez
 Commissioner Kathleen Wheeler
 Rocio Kiryczun, Deputy County Executive
 Commissioner Liliam Perez Avila
 Commissioner Mark Haesloop
 Commissioner Julie Lind

Presentation materials were provided to the Commission and are on file.

After discussion, subcommittee indicated that it did not wish to pursue the Charter amendments, and Committee decided not to move any of the three recommendations forward for approval.

Public Comment: None

Commissioner Talavou Aumavae left meeting virtually at 7:00 P.M.

- g. Creation of Human Rights & Equity Commission

Speakers: Commissioner Kimberly Woo
 Commissioner Dana Johnson
 Commissioner Monica Mejia
 Commissioner Julie Lind
 Commissioner Kathleen Wheeler
 Chair Rosanne Foust
 Commissioner Tom Adams
 Commissioner Liliam Perez Avila
 Commissioner Eddie Flores
 Commissioner Iliana Rodriguez
 Jacki Rigoni, Chief of Staff for Supervisor Corzo
 Commissioner Daniela Jonguitud

Rocio Kiryczun, Deputy County Executive
Commissioner Jacquelyn Foust

Presentation materials were provided to the Commission and are on file.

Subcommittee recommended Charter amendment to add language to the Preamble, and Commissioner Jonguitud proposed alternative language:

Daniela Jonguitud preamble recommendation:

We, the people of San Mateo County in all its diversity, adopt this Charter to provide a local government responsive to our social, economic, physical and environmental needs and goals in a democratic, just and efficient manner, in its commitment to the dignity, civil rights, and equal participation of all residents.

Motion for Amendment 1:

Charter Preamble language from Chair Rosanne Foust

Motion to approve subcommittee's recommendation for Charter

Amendment to add the language to the Preamble, revised as follows:

San Mateo County affirms its commitment to the dignity, civil rights, and equal participation of all residents in a manner that promotes equity, fairness, inclusion, belonging, accessibility, and opportunity.

13 RESULT: Approved
MOTION: Tom Adams
SECOND: Julie Lind

Member	Vote
Tom Adams	Aye
Talavou Aumavae	Absent
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Aye
Dana Johnson	Aye
Daniela Jonguitud	No
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	No
Kimberly Woo	Aye

Total: Aye (13), No (2), Abstain (0), Absent (2)

Motion for Amendment 2:

Motion to approve subcommittee’s recommendation for Proposed Charter Amendment:

Adding to Section 206 Board of Supervisors Powers and Duties

The Board of Supervisors shall have all the powers and shall perform all the duties vested in it by the Constitution, general law and this Charter.

b. The Board may

...

(8) Promote equitable access to County programs, services, and opportunities for all residents of San Mateo County across diverse communities, including but not limited to older adults; veterans; immigrants and refugees; Black, Indigenous, People of Color (BIPOC) communities; and LGBTQI+ individuals; and communities that have historically experienced barriers to full participation in civic life.

(9) Adopt policies, programs, and advisory structures that advance inclusion, equal opportunity, and equitable service delivery.

5 RESULT: Failed
MOTION: Monica Mejia
SECOND: Jacquelyn Foust

Member	Vote
Tom Adams	No
Talavou Aumavae	Absent
Liliam Perez Avila	No
Karen Chapman	Aye
Eddie Flores	Abstain
Jacquelyn Foust	Aye
Rosanne Foust	No
Lynette Garcia	Absent
Mark Haesloop	No
Nathan Healy	No
Dana Johnson	Aye
Daniela Jonguitud	No
Julie Lind	No
Monica Mejia	Aye
Iliana Rodriguez	No
Kathleen Wheeler	No
Kimberly Woo	Aye

Total: Aye (5), No (9), Abstain (1), Absent (2)

Amendment 3:

Motion to approve subcommittee’s recommendation for Proposed Charter Amendment:

ARTICLE IV - DEPARTMENT HEADS, BOARDS AND COMMISSIONS

Proposed New Section:

Section 414.5 – Human Rights & Equity Commission

(a) Establishment

There is hereby established a Human Rights & Equity Commission (“Commission”) as a body of the County of San Mateo.

(b) Purpose

The purpose of the Commission is to provide independent oversight of County policies, practices, and services to ensure fair, equitable, and accessible treatment of all residents; to receive and review community concerns; to identify systemic inequities; and to promote accountability through public forums and recommendations to the Board of Supervisors.

(c) Powers and Duties

The Commission shall have all the powers and shall perform all the duties vested in it by the Constitution, general law and this Charter.

(1) The Commission may:

- (a) Review County policies, programs, and service delivery to provide equity-focused analysis and evaluate their impact on equity, accessibility, and fair treatment.**
- (b) Conduct studies and inquiries related to human rights and affairs, equity, and accessibility and develop findings identifying areas for improvement.**
- (c) Request information, data, and presentations from County departments and engage them in public discussions regarding findings and progress.**
- (d) Advise the Board of Supervisors on emerging human rights, civil rights, and equity issues affecting residents.**
- (e) Provide a public forum for input from the community regarding Human Rights Affairs;**
- (f) Fulfill other duties and engage in other activities as directed by the Board of Supervisors, which may include:
 - (i) Conveying to the Board of Supervisors community input and feedback regarding relevant County representatives, and, where appropriate, making recommendations; and**
 - (ii) Providing a forum for community input on County priorities and requesting information from relevant County representatives related to community concerns about operations, practices, and activities****

(d) Composition and Appointment

- The Commission shall consist of members appointed by the Board of Supervisors**
- Membership shall reflect the diversity of the County**
- Qualifications and terms shall be established by ordinance**

(e) Independence

The Commission shall have the authority to set its agenda, initiate reviews, and issue reports and recommendations independently.

5 RESULT: Failed
MOTION: Dana Johnson
SECOND: Monica Mejia

Member	Vote
Tom Adams	No
Talavou Aumavae	Absent
Liliam Perez Avila	No
Karen Chapman	Aye
Eddie Flores	No
Jacquelyn Foust	Aye
Rosanne Foust	No
Lynette Garcia	Absent
Mark Haesloop	No
Nathan Healy	No
Dana Johnson	Aye
Daniela Jonguitud	No
Julie Lind	No
Monica Mejia	Aye
Iliana Rodriguez	No
Kathleen Wheeler	No
Kimberly Woo	Aye

Total: Aye (5), No (10), Abstain (0), Absent (2)

Public Comment: None

5. Adjourn

The meeting was adjourned at 8:16 p.m.