



**San Mateo County Charter Review Committee Meeting**  
**Thursday, April 2, 2026, 5:30 p.m.**  
500 County Center, Manzanita Hall, Redwood City, CA 94063

---

**FINAL MINUTES**

---

The meeting was called to order by Chair Rosanne Foust at 5:30 p.m.

1. Roll Call

**In-Person Present:**

Committee Members: Tom Adams, Liliam Perez Avila, Karen Chapman, Eddie Flores, Rosanne Foust, Mark Haesloop, Iliana Rodriguez

**Virtual Present:**

Committee Members: Jacquelyn Foust, Dana Johnson, Julie Lind, Monica Mejia, Kimberly Woo

**Absent:**

Committee Members: Talavou Aumavae, Lynette Garcia, Nathan Healy, Daniela Jonguitud, Kathleen Wheeler

**Staff:** Brian Pettit, Deputy County Attorney; Adam Ely, Assistant County Executive; Lena Silberman, Management Analyst, and Kim Boverio, Assistant Clerk of the Board

Commissioner George Smith has resigned.

2. Public Comment

Speakers: None

3. Approval of March 17, 2026 Minutes

**9 RESULT: Approved**

**MOTION: Iliana Rodriguez**

**SECOND: Mark Haesloop**

<b>Member</b>	<b>Vote</b>
Tom Adams	Aye
Talavou Aumavae	Absent
Liliam Perez Avila	Aye

<b>Member</b>	<b>Vote</b>
Karen Chapman	Abstain
Eddie Flores	Abstain
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Absent
Mark Haesloop	Aye
Nathan Healy	Absent
Dana Johnson	Aye
Daniela Jonguitud	Absent
Julie Lind	Abstain
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Absent
Kimberly Woo	Aye

Total: Aye (9), No (0), Abstain (3), Absent (5)

- Amend the meeting schedule to change the April 28th meeting to April 27th

**Commissioner Kathleen Wheeler joined the meeting virtually at 5:33 P.M.**  
**Commissioner Lynette Garcia joined the meeting in-person at 5:34 P.M.**

Speakers: Chair Rosanne Foust

**13 RESULT: Approved**  
**MOTION: Iliana Rodriguez**  
**SECOND: Mark Haesloop**

<b>Member</b>	<b>Vote</b>
Tom Adams	Aye
Talavou Aumavae	Absent
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Aye
Mark Haesloop	Aye
Nathan Healy	Absent
Dana Johnson	Aye
Daniela Jonguitud	Absent
Julie Lind	Aye
Monica Mejia	Aye
Iliana Rodriguez	Aye

<b>Member</b>	<b>Vote</b>
Kathleen Wheeler	Absent
Kimberly Woo	Aye
Total: Aye (13), No (0), Abstain (0), Absent (4)	

Public Comment: None

5. Discussion of a proposal from Members Tom Adams and Karen Chapman regarding resilience against events of extreme weather

Speakers: Chair Rosanne Foust  
 Commissioner Tom Adams  
 Commissioner Mark Haesloop  
 Commissioner Karen Chapman  
 Commissioner Iliana Rodriguez  
 Commissioner Eddie Flores  
 Adam Ely, Assistant County Executive

Presentation materials were provided to the Commission and are on file.

**Commissioner Vou Aumavae joined the meeting virtually at 5:52 P.M.**

**Motion to create subcommittee and study the following:**

Resolved: That in recognition of the increasing importance of Climate Change and the risks to the property and lives of residents,

A Section 206 (a) \_\_\_ be added to the County Charter to require a report to the Board annually on the impacts of climate change, emergency preparedness, effectiveness of resiliency measures and the state of coordination among county departments, the cities and joint powers Agencies (JPA)., and further, to make recommendations for improvements.

**14 RESULT: Approved**  
**MOTION: Tom Adams**  
**SECOND: Karen Chapman**

<b>Member</b>	<b>Vote</b>
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	Aye
Mark Haesloop	Aye
Nathan Healy	Absent

<b>Member</b>	<b>Vote</b>
Dana Johnson	Aye
Daniela Jonguitud	Absent
Julie Lind	No
Monica Mejia	Aye
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (14), No (1), Abstain (0), Absent (2)

**Motion to create subcommittee and study the following:**

The Preamble to the County Charter currently states, in part, that the County should be “responsive to ... environmental needs and goals in a democratic manner.”

Given the unprecedented threat to public safety from extreme weather, we propose that a more precisely focused statement of priority be added to the County Charter Preamble:

Policies and programs providing long-term resilience against the increasing threats from extreme fire, flood, wind, rain, heat, drought and sea level rise should be a County priority. As much as possible these policies and programs should be developed collaboratively with the cities, districts, and other public entities in the County.

**14 RESULT:**                    **Approved**  
**MOTION:**                    **Jacquelyn Foust**  
**SECOND:**                    **Karen Chapman**

<b>Member</b>	<b>Vote</b>
Tom Adams	Aye
Talavou Aumavae	Aye
Liliam Perez Avila	Aye
Karen Chapman	Aye
Eddie Flores	Aye
Jacquelyn Foust	Aye
Rosanne Foust	Aye
Lynette Garcia	No
Mark Haesloop	Aye
Nathan Healy	Absent
Dana Johnson	Aye
Daniela Jonguitud	Absent
Julie Lind	Aye
Monica Mejia	Aye

<b>Member</b>	<b>Vote</b>
Iliana Rodriguez	Aye
Kathleen Wheeler	Aye
Kimberly Woo	Aye

Total: Aye (14), No (1), Abstain (0), Absent (2)

If you would like to join this new subcommittee please contact Chair Rosanne Foust.

Public Comment: None

This recommendation will come back to 4/14 meeting for consideration by the Commission.

6. Preview of Recommendation from the “Procedures for Board Appointments to Fill Vacancies in Elected Office” Subcommittee

Speakers: Commissioner Julie Lind  
 Commissioner Eddie Flores  
 Brian Pettit, Deputy County Attorney  
 Commissioner Kimberly Woo  
 Commissioner Iliana Rodriguez  
 Commissioner Dana Johnson

Presentation materials were provided to the Commission and are on file. Subcommittee only reviewed Section 415 of the County Charter governing vacancies in elective offices *other* than the Board of Supervisors.

Subcommittee is recommending that Section 415 be amended to provide the Board with 60 days to make appointment, and to require at least one public meeting prior to appointment.

This recommendation will come back to 4/14 meeting for consideration by the Commission.

Public Comment: None

7. Preview of Recommendation from the “Annual Review of Board Governance Practices” Subcommittee

Speakers: Commissioner Eddie Flores  
 Commissioner Tom Adams  
 Commissioner Iliana Rodriguez  
 Adam Ely, Assistant County Executive  
 Commissioner Liliam Perez Avila  
 Commissioner Lynette Garcia  
 Commissioner Kathleen Wheeler  
 Brian Pettit, Deputy County Attorney

Presentation materials were provided to the Commission and are on file.

Subcommittee is recommending that Section 206(a)(6) of the County Charter be replaced with the following: "Adopt a Governance Handbook specifying the powers, duties, procedures, rules of operation, code of conduct, and ethical policies of the Board and County employees, and that the Governance Handbook shall be reviewed no less than every two years and appropriate amendments be adopted by the Board."

This recommendation will come back to 4/14 meeting for consideration by the Commission.

Public Comment: None

8. Preview of Recommendation from the "Row Officer Consolidation / Language Access & Equity" Subcommittee

Speakers: Chair Rosanne Foust  
Commissioner Jacquelyn Foust

This recommendation will come back to 4/14 meeting for consideration by the Commission.

Public Comment: None

9. Informational Reports: Ad Hoc Committees

a) Independent District Lines Commission

This recommendation will come back to 4/14 meeting for consideration by the Commission.

b) Human Rights & Equity Commission

Commissioner Monica Mejia: Subcommittee working on finalizing the presentation materials.

This recommendation will come back to 4/14 meeting for consideration by the Commission.

Public Comment: Three written comments were received and read aloud in support of the Independent District Lines subcommittee's recommendation from Jim Lawrence, League of Women Voters of North & Central San Mateo County/League of Women Voters of South San Mateo County and ACLU Northern California San Mateo County Charter.

10. Adjourn

The meeting was adjourned at 7:06 p.m.