



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

Meeting Minutes

Tuesday, December 2, 2025, 6:00-8:00pm

1. Call to Order & Land Acknowledgement

2. Roll Call

a. **Commissioners Present:**

b. Julissa Acosta, Nirmala Bandrapalli, Dayna Chung, Meghan Crowell, Ana Avendaño, Aileen Cassinetto, Trish Erwin, Aysha Pamukcu (arrived after votes), Amani Shroff, Ann Girard, LaSaundra Gutter, Siyona Jain, Susan Kokores, Amy McHugh, Larisa Ocañada, Susan Takalo, Rosie Tejada, Irma Zoepf; Staff: Jacki Rigoni, Natasha Ram

c. Absent: Michelle Stewart

3. Public Comment

4. Action to set Agenda

- Motion to approve by Nirmala Bandrapalli, seconded by La Saundra Gutter. Approved.

CONSENT AGENDA

5. Approval of September Minutes and October Minutes

- Motion to amend September Minutes to correct spelling of member of the public (Dow Jane Pei) and approve October Minutes by Susan Takalo, seconded by Nirmala Bandrapalli. Abstention from Trish Erwin. Approved.

REGULAR AGENDA

6. **Celebration & Acknowledgement** – Susan Kokores facilitated. She thanked everyone and provided an overview of accomplishments from her Presidency.

7. **Celebration of Susan Kokores** – Ann Girard, Tanya Beat and Jacki Rigoni presented. Acknowledged Susan Kokores' work and presented a commendation from Supervisor Corzo.

8. Elections

- **Nomination for Vice-President:** Self Nominations from Irma Zoepf and La Saundra Gutter
 - i. Irma Zoepf received 8 votes and La Saundra Gutter received 10 votes.
- **Nomination for President:** Self Nomination from Ann Girard
 - Motion to approve Vice-President and President from Susan Kokores, seconded by Nirmala Bandrapalli. Approved.

9. Listen and Learn in Half Moon Bay (D3) Debrief - Rosie Tejada

- What worked:
 - Fabulous! Julissa was awesome.
 - Commissioners were there! Impressed with the support & commitment
 - Format? Agenda was impactful. Susan K and Ann to start things off and Fund the Future presentation.

- Introductions (+); valuable to connect with each other. Set the stage for meaningful conversation.
- Liked the small tables – we could hear each other, intimacy
- Food and drink provided was good
- Uneasy about not knowing who would be there but it worked out well. Strive to smaller size
- Diverse group represented (even two men attended!). Ages, ethnicity, parents and retired folks
- Loved the diversity of the folks and the CSW mirrors that diversity. Having a Spanish only table was great.
- The flow was smooth and things moved along. Replicate the agenda momentum and flow. We felt comfortable to take care of our needs (food, restroom)
- Thank you all for your flexibility (informal child watch)
- The community partnerships is key with turnout; personal invitations also helped
- Participants were able to be vulnerable
- I felt seen and connected to the group and to the lives of the community
- Questions were great guides for conversation (holding space for them)
- Aysha was a master facilitator (having both parents there was special)
- What could be revised
 - i. Have volunteers for child watch (toys, books)
 - ii. Microphones needed
 - iii. Sharing out at the end
 - iv. Encourage RSVP list to anticipate # of tables and need for volunteers.

10. Spotlight – Amy McHugh

11. Fund the Future Acknowledgements

- Communications & Engagement Update – Tanya Beat
- Fund the Future Update – Dayna Chung

12. Announcements

- CSW Draft Calendar of Meetings 2026:
 - i. The calendar will be voted on at the January CSW meeting.
- Recognition Event for Boards & Commissions, 1/28/2026
 - i. The invitation will be going out soon

13. Adjournment