



COUNTY OF SAN MATEO LGBTQIA+ COMMISSION

San Mateo County LGBTQIA+ Commission

Saturday, January 24, 2025

SMC Office of Education, Tree Room
101 Twin Dolphin Drive, Redwood City, 94063
8:25am – 1:30pm

Retreat Agenda – In Person

1. **Call to order & Roll Call (8:25am)**
2. **Approval of Agenda**
3. **Public Comment** *is an opportunity for members of the public to address the Commission on any topic that is not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to two minutes.*
4. **Assess current work and start development of 2025-2026 work plan (8:45am)**
5. **Announcements**
6. **Adjournment (1:30pm)**

This meeting of the LGBTQIA+ Commission will be held in-person at 101 Twin Dolphin Drive, Redwood City in the Tree Room. Virtual participation in this meeting will not be available.



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*Written public comments may be emailed to tbeat@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Staff Liaison Tanya Beat as early as possible but no later than 8:00 a.m. on the day before the meeting at 650-363-4467 and/or tbeat@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

***Instructions for Public Comment During Meeting**

Members of the public may address the LGBTQIA+ Commission as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to tbeat@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received by 4:00 p.m. on the day before the meeting, it will be provided to the LGBTQ Commission and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 4:00p.m. on the day before the meeting, the Staff Liaison will make every effort to either (i) provide such emailed comments to the LGBTQ Commission and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

If you wish to make comment, please fill out a speaker's slip located on the materials table at the entrance of the room on the day of the meeting. If you have anything you wish distributed to the LGBTQIA+ Commission and included in the official record, please hand it to the Staff Liaison who will distribute the information to the members.

***Additional Information:**

Public records that relate to any item on the open session agenda for a LGBTQIA+ Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the LGBTQIA+ Commission.