



## Countywide Internship & Fellowship Program Guide

The County of San Mateo is committed to creating employment opportunities and to build a talent pipeline for individuals interested in local government. We encourage Departments to hire Interns and Fellows from the various programs listed.

	Live In Peace Hoover Fellows	Jobs for Youth Summer Internships	Supported Training and Employment Program (STEP)	County Internships	Management Fellowship
	<a href="http://smcgov.org/hr/liphf">smcgov.org/hr/liphf</a>	<a href="http://jobsforyouth.org">jobsforyouth.org</a>	<a href="http://hr.smcgov.org/STEP">hr.smcgov.org/STEP</a>	<a href="http://hr.smcgov.org/internships">hr.smcgov.org/internships</a>	<a href="http://hr.smcgov.org/fellowships">hr.smcgov.org/fellowships</a>
CRITERIA	<p>Open to individuals ages <b>18+</b></p> <p><i>Assignments introduce young adults to entry-level work while working with program coaches to develop professional skills</i></p>	<p>Open to individuals ages <b>18-21</b></p> <p><i>Assignments introduce young adults to basic office skills</i></p>	<p>Open to former foster youth, ages <b>18-27</b></p> <p><i>Assignments to acclimate STEP interns to the world of work</i></p>	<p>Open to individuals ages <b>18+</b></p> <p><i>Assignment, responsibilities, and length are determined by the Department</i></p>	<p>Open to individuals who recently completed or will soon complete graduate school</p> <p><i>Assignments tend to be complex in nature and are typically project-based</i></p>
DURATION	<p>Summer cohort typically lasts <b>7-8 weeks</b> (June-August)</p>	<p>JFY Summer Internships typically last <b>10 weeks</b> (June-August)</p>	<p>Annual cohorts begin in Spring/Fall</p> <p>Typical assignments last <b>Up to 1040 hours</b></p>	<p>County internship opportunities can be offered year-round and/or during the summer</p>	<p>Positions are limited-term and typically last <b>2-3 years</b></p>

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