



MINUTES

Hybrid Meeting

Thursday, November 6, 2025

4:00 PM

***** IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

*This meeting of the San Mateo County Parks Commission will be held in **The Boards and Commission Meeting Room, 400 County Center, 1st floor, Redwood City, CA, 94063.** Members of the public will be able to participate in the meeting in person in Redwood City or remotely via the Zoom platform.*

1. Pledge of Allegiance

2. Roll Call

Present: Chair Rodriguez Mitton, Vice-Chair Manneh, Commissioner Esser

3. Public Comment

4. Action to Set the Agenda and approve the October 2, 2025 meeting minutes

5. Reports and Presentations

5.1 SMC Parks Foundation bimonthly report – Executive Director Michele Beasley

Highlights include:

- Support improvements to the Memorial Park Visitor Center – 3D topographical map to be installed soon
- Hazard tree fund supports cleaning up storm debris, particularly eucalyptus trees, at Coyote Point
- Third round of SMC Parks Poster Project to be released in January 2026, featuring Sam McDonald Park, Coyote Point, and Devil's Slide

5.2 SMC Parks presentation: 2024 Integrated Pest Management Report – Natural Resource Manager Evan Cole

Highlights include:

- Report can be accessed here: <https://www.smcgov.org/parks/news/san-mateo-county-parks-integrated-pest-management-annual-report-now-posted>
- IPM is an ecosystem-based stewardship strategy that focuses on the efficient and long-term prevention of pests.
- Techniques include mechanical (hand-pulling weeds, mowing, brushing trails), cultural (using boot brushes at trailheads, mulching to suppress weeds), and chemical (herbicides, which are used as a last resort when other techniques are found ineffective or not feasible – conducted in accordance with established regulations and guidelines).
- Common species managed in habitat enhancement projects include Bermuda buttercup (oxalis) and Jubata grass.

- Many projects have multiple objectives, such as mitigating fire risk to the park and neighboring communities as well as habitat enhancement.
- Hosted 68 volunteer weeding events, accounting for over 4400 volunteer hours.
- 6 large-scale fuel reduction projects across the County.

6. Regular Agenda

6.1 Review recommendation in support of Sam McDonald County Park nomination to the National Register of Historic Places

Motion passed to submit letter to Board of Supervisors in support of nomination.

6.2 Establishment of the 2026 Parks and Recreation Commission Meeting Schedule (Action)

Motion passed to accept resolution establishing the 2026 meeting schedule.

Starting in 2026, the meeting time will change to 3:30-5:30pm to accommodate the updated hours to the Hall of Justice, where the Boards & Commissions Meeting Room is located. An updated meeting schedule is included in the December agenda packet.

6.3 Commission's workplan review of 2025 to prepare for annual report to Board of Supervisors (Discussion)

7. Items of Outstanding Business

7.1 Update on Commissioner vacancies

District I vacancy: Candidates have been interviewed.

District II vacancy: Applications due November 28.

8. Commissioner Updates

8.1 Commissioner report out on information items, subcommittee, or project updates

9. Items for a Future Agenda

- County priorities update
- Welcome & onboarding of new Commissioners
- County diversity, equity, and inclusion initiatives
- Partnerships and connections – have representatives of partner organizations provide presentations to the Commission. Discuss which County department may be able to attend.
- Update on sustainability actions for the Parks Department & alignment with action plan for County Office of Sustainability. Regional transportation and active transportation
- Summary of Revitalize Coyote Point survey
- Subcommittee structure and assignments
- Processes to address public comment
- Address technological gaps to ensure accessibility for public attendees and improve participation at in-person and remote meetings.
- Park vendor RFP processes and updates.

10. Adjournment

Adjourned at 5:06pm.

County of San Mateo Parks and Recreation Commission

Vacant, District 1 | Vacant, District 2 | Irma Rodriguez Mitton, District 3 (Chair) |

Brooks Esser, District 4 | Basem Manneh (Vice-Chair), District 5

County of San Mateo Parks Department

Nicholas J. Calderon, Parks Director

Hannah Ormshaw, Assistant Parks Director

Tracy Nappi, Administrative Assistant

