

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Michael Callagy, County Executive Officer
Adam Ely, Deputy Executive Officer
Judge Susan Etezadi, San Mateo Superior Court

Members

John T Keene
Chief Probation Officer

Noelia Corzo
Board of Supervisors

Josh Stauffer
District Attorney's Office

Ziomara Ochoa
Behavioral Health
and Recovery Services

John Fong
Human Services Agency

Ron Rayes
Private Defender's Office

David Norris
Chief, Menlo Park
Police Department

Frank Dal Porto
Sheriff's Office

Kris Shouse
County Office of
Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Youth Voice

Johanna Rasmussen
Juvenile Justice and
Delinquency Prevention
Commission

**Community Based
Organization Members:**

Jessica Sanchez-Martinez
StarVista

Margaret Hitchcock
Y.M.C.A.

Melissa Poling
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

Thursday, May 22, 2025

12:00 a.m.- 2:00 p.m.

222 Paul Scannell Drive, San Mateo
Chief's Conference Room

MINUTES

Present Members:

John Keene
Josh Stauffer
Ron Rayes
David Norris
Frank Dal Porto
Susan Manheimer
Johanna Rasmussen
Melissa Poling

Absent Members:

Adam Ely
Michael Callagy
Noelia Corzo
Susan Etezadi
Ziomara Ochoa
Kris Shouse
Jane Smithson
Nick Jasso

Online Members:

John Fong
Jessica Sanchez-Martinez
Margaret Hitchcock

Other Attendees:

Kim Carpenter, Connie Chu, ASR; Ornit Shoham, BHRS; Beth Von Emster, In Our Care; Aaron McBean, SMCCCD; Hong Liu, Moniay Wade, Noelle Vergara, Ivonne Bustos, Alexis Sanchez, Tamara Arana, Tony Burchyns, Probation.

Online Attendees:

Kim Gillette, ASR; Ally Chan, BOS; Nancy Goodban, In Our Care; Jehan Clark, Yanitxa Albino, Becky Powers, Probation.

I. CALL TO ORDER

The meeting was called to order at 12:01 p.m.

II. PUBLIC COMMENT

None

III. ROLL CALL

IV. UNFINISHED BUSINESS

A. Approval of Minutes from February 20, 2025

The JJCC Minutes from February 20, 2025, were approved.

M: Ron Rayes/ **S:** David Norris

Changes: None



Abstentions: John Fong

V. NEW BUSINESS

A. Comments and Updates

Chief Keene mentioned that it is legislative time and there are a few legislative bills in the juvenile arena that would have an impact on a variety of things. Further conversations will be taking place around funding, advancing secondary education to expand programs, and infrastructure opportunities within juvenile halls to expand room for services and loosen some of the restrictions currently in place. In addition, Board of State and Community Corrections (BSCC) which is the regulatory commission that oversees our juvenile hall spaces have yet to approve the regulations from the last cycle. This is notable because we are coming up on the beginning of the next cycle for consideration for changes. He hopes to get some resolution in the next couple of weeks.

B. Budget Update

Hong Liu shared that back when the state changed the funding mechanism for the JJCPA and JPCF funding sources, the regular allocations became fixed, and the funding amounts became stabilized. A gross component was added, and the department has been receiving these funds for the last 10 years or so. The funds have not yet been spent but can only be utilized as a onetime expense. The onetime expense can be spent over multiple years to fund infrastructure enhancement needs, physical plant fixes, equipment, etc.

Current balance for FY 2024-25:

- JJCPA – \$11 Million
- JPCF – \$14 Million

C. Presentation of the Local Action Plan (LAP) 2025-2030

Kim Carpenter from Applied Survey and Research (ASR) gave a presentation on the results of the Local Action Plan (LAP) for 2025-2030. The LAP is a five-year plan designed to guide funding decisions to best support youth in the county. This effort is focused on understanding the gaps and needs for youth who are under resourced in the county and those opportunities to support them to find those positive pathways to adulthood.

Chief Keene mentioned that the department now looks forward to taking this document and making it something actionable. He would like for the members to come up with ideas of how everyone can work collaboratively to find solutions as well as help bring new partners to the table. Independently probation is looking to figure out how to operationalize a lot of items that were brought up in this report and is already taking steps to make changes moving forward.

VI. ADJOURNMENT

The JJCC meeting was adjourned at 1:59 p.m.

The next JJCC meeting will take place on Thursday, August 28th.