

**Action Minutes****San Mateo Local Agency Formation Commission Meeting****January 15, 2025**

The regular meeting of the San Mateo Local Agency Formation Commission (LAFCo) was held on Wednesday, January 15, 2025, at 2:30 pm in the San Mateo County Board of Supervisors Chambers, 500 County Center, Redwood City, CA. Members of the public were also able to participate in the meeting remotely via Zoom.

Call to Order

The meeting was called to order at 2:30 p.m. by Chair Mueller.

1. Roll Call

Members Present: Commissioners Virginia Chang-Kiraly, Ann Draper, Ray Mueller, Kati Martin, Debbie Ruddock, and Stephen Rainaldi

Members Absent: Commissioner Jackie Speier

Staff Present: Rob Bartoli, Executive Officer

Timothy Fox, Legal Counsel

Diane Estipona, Clerk

The oath of office was conducted for members Debbie Ruddock, Stephen Rainaldi, and Greg Wright

2. Public Comment

None.

3. Consent Agenda

a) Approval of Action Minutes: November 20, 2024

b) Time Extension for LAFCo File No. 19-03 - Proposed Annexation of 252 Club Drive, Unincorporated San Mateo County (APN 049-050-050) to the City of San Carlos

- c) Consideration of LAFCo File No. 24-11 - Proposed Annexation of 175 Los Trancos Rd., Portola Valley (APN 079-112-180) to West Bay Sanitary District

Commission Action

The Commission approved the Consent Agenda items.

Motion: Commissioner Chang-Kiraly/ Second: Commissioner Draper

Ayes: Commissioners Chang Kiraly, Draper, Mueller, Martin, Rainaldi, and Ruddock

Absent: Commissioner Speier

Motion passed 6-0 by roll call vote.

Public Hearing

4. Consideration of Municipal Service Review Circulation Draft for the San Mateo County Harbor District

This item was continued from the November 20, 2024, LAFCo Meeting.

The Commission received the presentation regarding the MSR Draft regarding the San Mateo Harbor District.

Public Speakers:

Katheryn Slater-Carter

Commission Action

The Commission approved the draft MSR for the San Mateo County Harbor District, circulate the draft to the public and affected agencies, and set the final adoption of the MSR for the March 19, 2025, LAFCo meeting.

Motion: Commissioner Draper/ Second: Commissioner Chang-Kiraly

Ayes: Commissioners Chang Kiraly, Draper, Mueller, Martin, Rainaldi, and Ruddock

Absent: Commissioner Speier

Motion passed 6-0 by roll call vote.

5. Consideration of Final Municipal Service Review for the City of Millbrae

This item was continued from the November 20, 2024, LAFCo Meeting.

The Commission received the presentation on the MSR for the City of Millbrae.

Commission Action

The Commission approved the Final Municipal Service Review for the City of Millbrae.

Motion: Commissioner Draper/ Second: Commissioner Ruddock

Ayes: Commissioners Chang Kiraly, Draper, Mueller, Martin, Rainaldi, and Ruddock

Absent: Commissioner Speier

Motion passed 6-0 by roll call vote.

Regular Agenda

6. Broadmoor Police Protection District Update – Information Only

The Commission received the presentation regarding the Request for Reconsideration of LAFCo File No. 24-08 and an overview from LAFCo staff on the BPPD public meeting held on January 14, 2025. The Commission requested to postpone future updates related to the Broadmoor Police Protection District item to the July 16, 2025, LAFCo meeting.

Public Speakers:

John V. Aguerre and Andrea Hall

7. Appointment of Budget and Legislative/Policy Committees for 2025

The Commission received a request to appoint members to the Budget and Legislative/Policy Committees. Each committee usually consists of three members, representing a mix of the various LAFCo membership types: County, City, Special District, and Public.

Commission Action

The Commission approved appointment of Commissioners Chang-Kiraly, Wright, and Draper to the Budget Committee, and Commissioners Ruddock, Rinaldi, and Martin to the Legislative/Policy Committee.

Motion: Commissioner Chang-Kiraly/ Second: Commissioner Draper

Ayes: Commissioners Chang Kiraly, Draper, Mueller, Martin, Rainaldi, and Ruddock

Absent: Commissioner Speier

Motion passed 6-0 by roll call vote.

8. Quarterly LAFCo Budget Update – Information Only

The Commission received the quarterly update report for FY 2024-2025 on the LAFCo budget. The draft budget will be provided in the March 19, 2025, LAFCo meeting. The final LAFCo budget must be approved by June 2025, in accordance with state law.

9. CALAFCO

This item was continued from the November 20, 2024, LAFCo Meeting.

The Commission received highlights from the 2024 Annual CALAFCO Conference which was held in Fish Camp, CA from October 16th through 18th and attended by Commissioners Kati Martin, Ray Mueller, Ann Draper, Virginia Chang Kiraly Katheryn Slater-Carter, Legal Counsel Tim Fox, Clerk Diane Estipona, and Executive Officer Rob Bartoli.

The Commission also received updates from the CALAFCO Board Meeting in January 2024 and was provided a copy of the 2024 CALAFCO Sphere Newsletter.

10. Legislative and Policy Committee

This item was continued from the November 20, 2024, LAFCo Meeting.

The Commission was notified that, as of January 7, 2025, CALAFCO is not tracking any new bills. Additionally, LAFCo staff will be meeting with the staff of state legislators representing San Mateo County. These meetings will cover an overview of LAFCo, current and upcoming matters

before San Mateo LAFCo, and address any statewide issues related to LAFCos.

11. Commissioner/Staff Reports

The Commission was informed that San Mateo County Supervisor Jackie Speier would be joining LAFCo as a regular member.

Additionally, the Commission provided direction to staff to hold a brief Study session or LAFCo 101 presentation at the next LAFCo meeting. LAFCo staff also notified the Commission that LAFCo regular meetings would continue in the Board of Supervisor chambers, though scheduled maintenance is expected in the coming months, and they will be kept up to date.

12. Adjournment

The Commission adjourned at 3:43 PM.

Approved on March 19, 2025



Ray Mueller, Chair

Local Agency Formation Commission of the County of San Mateo

Prepared by: *Diane Estipona*
Diane Estipona, LAFCo Clerk