



**SAN MATEO COUNTY  
PROBATION DEPARTMENT  
INSTITUTIONS SERVICES MANUAL**

**ARTICLE 10  
Clothing and Personal Hygiene  
§1488**

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**Topic                      Hair Care Services**

**Policy**                      Probation staff shall allow youth monthly access to hair care services.

1. Staff shall not provide youth with a haircut unless the youth's parent or guardian has signed a Haircut Permission Form. If a parent or guardian is not available to sign the form, a youth's Probation Officer may authorize a haircut.
2. Youth shall have access to hair care services at least once per month.
3. Youth shall not cut another youth's hair. Parents or guardians are not permitted to cut a youth's hair.
4. Youth shall not be permitted to shave their heads or cut their hair in a manner that would be associated with gang activity. Staff shall not permit uncommon or rare haircuts.
5. Staff shall clean and disinfect equipment after each haircut or procedure by a method approved by the State Board of Barbering and Cosmetology (see attachment, [http://www.barbercosmo.ca.gov/forms\\_pubs/pc2001.pdf](http://www.barbercosmo.ca.gov/forms_pubs/pc2001.pdf)).
6. Regulations with detailed hair care cleaning and sanitation requirements shall be posted in a conspicuous place for use by all hair care personnel and youths.
7. Staff shall not allow hair care service to any youth when the skin of the face, neck, or scalp is inflamed, or when there is scaling, pus, or other evidence of skin eruptions, unless it is performed under the specific written authorization of the Medical Director. Any person infested with head lice shall not be given hair care service until cleared by the medical staff.
8. The hair care services area shall be maintained and kept clean according to the state or local board of barbering and cosmetology and the health department standards. Staff will ensure to sweep and vacuum any area used for haircutting immediately after every use.