



SHERIFF

CHRISTINA CORPUS

SAN MATEO COUNTY SHERIFF'S OFFICE

400 County Center, Redwood City, CA 94063

Telephone: (650) 363-4911

You are being considered for a position that would grant you access to the facilities and/or information systems of the San Mateo County Sheriff's Office. As such, you are required to undergo a background investigation. You must collect and complete the following documentation. Once you have gathered everything, please scan and upload them into your Guardian portal.

- **Notarized Release and Waiver Form**
Must be completed in the presence of a notary public
- **Personal History Questionnaire**
You will complete this entirely within Guardian. **Please be thorough**, making sure to include contact information (phone numbers and email addresses) for every person you list as a family member, past employer, or reference.
- **CLETS Employee/Volunteer Statement**
Please sign and upload into Guardian.
- **Social Security Card**
Please upload a copy into Guardian.
- **Driver License**
Please upload a copy into Guardian.
- **Passport Style Photo**
Please upload a picture of yourself into your Guardian profile. It does not have to be professional. A selfie from your phone will be fine.