



COUNTY OF SAN MATEO EMERGENCY MANAGEMENT



Emergency Services Council Finance Committee Meeting Minutes

April 15, 2025

This meeting was called to order at 3:04 PM by Supervisor Lisa Gauthier.

I. Roll Call

Daly City	Council Member Sylvester	Present (Virtual)
Hillsborough	Council Member Chuang	Present
Pacifica	Council Member Boles	Present
San Bruno	Council Vice Chair Medina	Present
San Mateo	Council Chair Gauthier	Present

Attending Agency Representatives:

- Deputy County Executive Ely, County Executive's Office
- Director Dhapodkar, San Mateo County Emergency Management
- Assistant Director Reynolds, San Mateo County Emergency Management
- Associate Management Analyst Ganapuram, San Mateo County Emergency Management
- Clerk of the Committee, Jen, San Mateo County Emergency Management
- Secretary of the Committee Mak, San Mateo County Emergency Management (Virtual)
- Secretary of the Committee Ruggles, San Mateo County Emergency Management (Virtual)

II. Public Comments, Correspondence, Announcements

- None

III. Action to Set Agenda and Approve Agenda Items

- Approved without objection

IV. Budget Presentation

- Director Dhapodkar noted funding challenges and future uncertainty due to federal grant cuts and increasing costs. The SMC EM 2024-25 budget is ending differently than predicted. SMC EM reviewed all budget items, with estimated cost savings of \$750K.
- Director Dhapodkar explained the FY 2025-26 proposed budget of \$4.7M. The proposed contributions are as follows: County 35%, Cities 35%, Grants 15%, SFO 9%, Trust Fund and Reserve 6% (\$300K). Director Dhapodkar noted that the actual grant contributions are uncertain and thanked the City of Daly City for sharing the Local Hazard Mitigation Plan (LHMP) grant. SMC EM is engaging with regional foundations for financial assistance.
- Operational communication, microwave phone lines into the ROC, has been reinstated in the budget (\$400K).
- Director Dhapodkar estimates \$1.8M to \$2.2M will be needed over the next 5 to 6 years for a replacement HazMat vehicle (\$1.5M to \$1.9M) for San Mateo Consolidated Fire and a replacement Environmental Health lab vehicle (\$300K). Consolidated will maintain the HazMat apparatus, but it belongs to JPA.
- Director Dhapodkar recommends ESC allocate \$150K/year from the Trust Fund for 5 to 6 years to a Vehicle Replacement Sinking Fund, raising \$750K. The remaining \$400K may come from the reserve, trust fund, and additional grants.
- Councilmembers recommended that SMC EM build partnerships with biotech companies, BART, SFO, and cities with multiple HazMat incidents (e.g., East Palo Alto) and then request donations to raise funds. The City of Hillsborough also recommended that SMC EM present the proposed budget at city council meetings.

V. Members Report

- Nothing to report.

VI. Adjournment

- The meeting was adjourned at 3:56 PM.

VII. Announcement of the next meeting: June 2, 2025.