



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

Meeting Minutes

Tuesday, June 24, 2025, 6:00-8:00pm

1. Call to Order and Land Acknowledgement

2. Roll Call

a. **Commissioners Present:**

b. Julissa Acosta, Aileen Cassinetto, Nirmala Bandrapalli, Dayna Chung, LaSaundra Gutter, Susan Kokores, Amy McHugh, Larisa Ocañada, Susan Takalo, Irma Zoepf; Staff: Jacki Rigoni

c. Absent: Ana Avendaño, Trish Erwin, Aysha Pamukcu, Ellen Tafeen (on leave), Michelle Stewart, Rosie Tejada, Amani Shroff (off for the summer)

d. Guests: Andrea Jones, Linda Wolin, Katrina Rill

3. Public Comment

4. Action to Set Agenda

Motion to approve agenda and consent agenda by Nirmala Bandrapalli, seconded by Julissa Acosta. Approved.

CONSENT AGENDA

5. Approval of May Meeting Minutes

REGULAR AGENDA

6. Child Care Blueprint Presentation by Andrea Jones

- PPT presentation

7. Action Plan Update by Jacki Rigoni and Linda Wolin

- Updated verbally ([Action Plan](#))
- Housing integration
- Expanding GBI
- Pay equity internally with SMC
- Office of Labor Standards & Enforcement
- 3 Measure K programs
 - i. Early Childhood Educator Development Program & Career Pipelines
 - ii. Family Childcare support grant
 - iii. Build Up mini grants & climate inclusion
- Shared Prosperity Coordinating Council
- Bay Area Abortion Rights Coalition
- Portfolio for child care grants and programs and the Action Plan will remain under Linda Wolin and the County Executive Office

8. CSW Spotlight – Susan Takalo, Irma Zoepf

9. Communications

- Join Team with Larisa Ocañada
Aileen Cassinetto, Irma Zoepf and Dayna Chung
- Priority Areas

10. Fund the Future Project

- Public Comment at BOS meetings
- Communications & Engagement Update
 - i. Listen & Learn Structure – presented by Julissa Acosta
Table Questions Feedback
All questions are asked at all the tables
Commissioners’ roles are to note-take & listen
Outreach for about 40-50 people; 7 tables or so
Suggestions for resources; child watch
Next Listen & Learn is probably February 24, 2026 in Daly City
Goal for the rest of meetings is to set a date & location
> Have you thought of making these virtual instead of in-person? The community is scared right now and may not want to attend.
Shireen’s office is doing a survey with very similar questions to this one.
 - ii. Survey – no consensus for conducting one. Postpone? Revise completely?
Modify survey to make it smaller?
 - iii. Women’s Equality Day – presented by LaSaundra Gutter
- Fund the Future Update
 - i. Retirement Committee
Will work with Larissa on content for a webpage that is on CSW site.

11. Pride & Outreach Events Update & Announcements – n/a

12. Adjournment

Women's Equality Day Update: August 26th from 6-8 at the ROC

Theme: *Her Voice, Her Power, Our Future: Raising Voices for Community Prosperity*

Join us for this event that celebrates the 19th Amendment that granted women the right to vote and amplifies the modern-day struggle for women's equity and economic prosperity. Just as we used our voices for over 100 years to gain the vote, so too must we use our voices to close the pay and wealth gap and guarantee more accessible and affordable childcare.

Facilitated by our own LaSaundra, this dynamic two-hour program features San Mateo County Board of Supervisors Noelia Corzo, Lisa Gauthier and Jackie Speier, who will engage us in a very powerful conversation about economic equity, access and opportunity for women. Through personal stories, lived experience, and shared wisdom, the panelists will explore the barriers women face in achieving economic stability — and the bold solutions and community efforts that are paving the way for change.

The event includes networking, resource tables and light appetizers and beverages. Participants will be offered tangible ways to get involved in building a future where all women can thrive.

Purpose:

The purpose of this event is to honor Women's Equality Day by spotlighting the critical role of women's voices in driving community prosperity. It aims to educate, inspire, and activate community members around economic equity for women — and to foster stronger connections between residents, organizations, and local leaders committed to gender and economic justice.

What we need from Commissioners:

Reaching the target audiences:

The space is very limited, and we want to make sure we reach those that need to be there.

Suggested targets:

- Leaders from every district
- Community groups that support Fund the Future work and provided input for the report
- Groups and individuals we missed in our research
- Women impacted by the wealth gap and lack of affordable childcare

Please enter your list of folks to get an early invitation to the event by July 31 in this Google sheet:

https://docs.google.com/spreadsheets/d/1EUbcgJF_G-qa4QZQk19iZgABTf_COt4u/edit?gid=2030482576#gid=2030482576

or send Tanya your list in an excel sheet or in the body of an email.

Name, organization, email address

Action Item/Decision:

Which info tables should we have at the event, and do we have Commissioners to staff them?

- League of Women's Voters—already contacted
- Commission—general info
- Financial Literacy
- Childcare
- Listen and Learn
- Retirement/CalSavers

Support at the event:

We need Commissioners to arrive by 5:00.

Here are the tasks at the event that we have brainstormed so far (more may surface as we continue planning).

Decorations (2 people)—Amy will chair. We are thinking of something sustainable like bouquets of flowers

Registration (2 people)—mark guests off the list and give them name tags

Greeters (2)—welcome guests, direct them to food, help with ice breaker

Staffing information tables (depends on how many tables we decide)

Speaker point person (1)—greet supervisors and entertainers, answer any last-minute questions, show them the stage set up and location for entertainment.

Info table liaison (1)—help with setup, direct folks to tables, answer questions

Moderator support (1)—help LaSaundra wherever needed, watch the clock and give a heads up if speakers ramble beyond the set time limit.

Cleanup (everyone)—limited cleanup required: give out bouquets as thank you, gather up paperwork and any other items we brought

Sign up tonight or through the Google Doc [by August 8th](#)  [Volunteer Signup.xlsx](#)

CSW - District 3 Listen and Learn Session Plan

Focus: Economic Health & Childcare Access for Women of All Ages

Length: 2 hours

Location: Half Moon Bay Library, 6-8pm

Audience/Guests: Community members, women of all ages, advocacy groups, service providers, employers, policymakers, local nonprofits, other commissions

Objectives

1. Provide overview of CSW and Fund the Future.
2. Hear directly from women and allies about their lived experiences particularly within District 3.
3. Identify systemic gaps and local barriers to economic health and quality childcare.
4. Gather community-informed insights to guide future commission priorities.

Agenda

1. Welcome & Introduction (15 minutes)

Lead: Susan K & Ann G

- Land Acknowledgement & Opening remarks by the Commission President
- Brief overview of the Commission's role and purpose of the session
- Ground rules for respectful listening and participation

2. Fund the Future (15 minutes)

Lead: TBD

- A brief story from about Fund the Future, its recommendations, and progress to date

3. Listening Circles / Breakout Groups (60 minutes)

Lead: ALL - Tables and roles assigned previously based on CSW confirmed attendance

- Participants divide into small groups, each facilitated by CSW

4. Group Sharing & Thematic Highlights (20 minutes)

Lead: Dist 3 Team

- Each group shares 1–2 key takeaways or stories
- Notes collected on a shared board (physical or digital)

5. Listen & Learn Closing & Next Steps (10 minutes)

Lead: Susan K & Ann G

- Thank participants
 - Outline of how the information will be used (e.g., reports, policy recommendations)
 - Opportunities for continued engagement and advocacy
 - Provide contact info and next event date
 - Encourage follow-up via feedback form or survey
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Support Materials

- Childwatch: provided onsite or stipend for attendees?
 - Translation/interpretation services if needed
 - Technology access - do we need to set up a computer/ slidedeck
 - Printed or digital resource QR codes with link to Fund the Future and survey
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Post-Event Follow-up

- Summary report shared publicly within 30 days
- Survey distributed to participants for additional feedback
- Ongoing engagement through email updates or community roundtables

Potential Table Questions

- What are the biggest challenges you face in accessing affordable childcare?
- How have economic barriers shaped your opportunities?"
- What would make it easier for you to thrive economically?"
- "What solutions have helped, and what remains out of reach?"
- "What role should local government, employers, or nonprofits play?"
- Have you saved enough for retirement? If not, what barriers have you experienced?