



COUNTY OF SAN MATEO
BOARDS AND COMMISSIONS
INDEPENDENT CIVILIAN ADVISORY COMMISSION

San Mateo County Manzanita
Hall, 500 County Center,
Redwood City, CA
www.smcgov.org/icac

June 4, 2025

6:30pm

The San Mateo County Independent Civilian Advisory Commission on the Sheriff's Office will advise the Board of Supervisors in its effort to facilitate public transparency, accountability, and public engagement with respect to the Sheriff's Office. It will provide a public forum for input from the community regarding the Sheriff's Office, develop and implement an annual work plan, and make recommendations to the Board of Supervisors.

This meeting of the Independent Civilian Advisory Commission was held in person at the San Mateo County Manzanita Hall (500 County Center, Redwood City) and by teleconference using zoom:
<https://smcgov.zoom.us/j/92015410457>.

This meeting can be viewed in its entirety and shows each agenda item here: [YouTube Video](#)

1. ROLL CALL

Present:

Commissioners: Alexis Lewis, Bill McClure, Shirley Melnicoe, Kalimah Salahuddin, Robert Silano, James Simmons

Sheriff's Office Liaison: George Dale

County Staff: Jennifer Castro-Lara, Megan Gosch, Tara Heumann, Marisol Escalera Durani, Jacki Rigoni

Absent:

Commissioner: Michael Fisher

Alternates: Rebecca Carabez

CARE Liaisons: Bruce Von Herrmann, Michael Klobuchar, Stanley E Roberts

2. GENERAL PUBLIC COMMENT

In-Person Comments:

Beth von Emster, Nancy Goodban, Deacon Lauren McCombs

Public Comments via Zoom:

X, Sarah Lee, Elsa Schafer, NobleTruthSeeker

3. MOTION TO APPROVE AGENDA

Motion to approve the agenda.

Motion: Silano/ Second: McClure

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Fisher

4. MOTION TO APPROVE MEETING MINUTES

Motion to approve the March 5, 2025, meeting minutes.

Motion: McClure/ Second: Silano

Yes: 6 – Lewis, McClure, Melnicoe, Salahuddin, Silano, Simmons

No: 0

Absent: 1 - Fisher

In-Person Comments:

None

Public Comments via Zoom:

None

5. Presentation: Death In Custody

Speakers:

Jonathan Sebring, Sheriff's Lieutenant, Sheriff's Office

Mike Tabak, Sheriff's Lieutenant, Sheriff's Office

Michael del Rosario, Director for Correctional Health Services

- The Board of State and Community Corrections (BSCC) oversees facility inspections, corrections training, legal compliance, and in-custody death reviews.
- **SB 519:** Established an In-Custody Death Review team within the BSCC to review investigations, make recommendations, make information public.
- **Title 15 Section 1046:** Mandates policy and procedures for reporting in-custody deaths.
- In-custody deaths require timely submission of forms (BCIA 713 Initial Death Report) to the Department of Justice and the BSCC within 10, 30, and 60-day timelines.
- **AB 2761:** Requires online posting of death data within 10 days and updated within 30 days.
- Investigations of in-custody and use-of-force deaths are led by the District Attorney's Office following the Officer-Involved Critical Incident Protocol (OICI), involving multiple agencies and thorough review of evidence such as reports, interviews, medical records, surveillance footage, and autopsy results.
- Staffing ratios range from 1:13 to 1:28 depending on facility; operations meet BSCC standards per Title 15, Section 1027.

- Currently there are 60 trainees in the jail training program that may help meet staffing goals.
- Staffing goals support training, staff breaks, safety, and prevention of lockdowns, with emphasis on achieving them through voluntary overtime and technology-based overtime tracking to reduce staff burden.
- Intake procedures include thorough searches, body scans, medical screening, and classification interview to ensure appropriate housing; contraband prevention measures include off-site mail scanning and K9 inspections.
- Forensic Mental Health is alerted after negative court outcomes; housing changes are made based on individual risk, not by default.
- Enhanced medical and mental health services include 24/7 on-site care, expanded medication-assisted treatment and counseling, increased medication spending, and suicide prevention efforts.
- Exploring the option of wearable monitors for at-risk populations. Additionally, improving tracking of requests for medical and mental health services via an electronic system.
- Cal AIM supports post-release care, with support also extended to staff and individuals affected by in-custody deaths.

Commissioner Inquiries:

1. Asked about why the correctional center staff-to-inmate ratios on the slide differ from the larger ratios (1:40 or 1:60) seen during past jail tours; Sgt. confirmed the slide shows current ratios and will investigate previous ratios. (Action for Sheriff's Office)
2. Requested clarification and a more detailed breakdown of the staff-to-inmate ratios specifically for different areas within the facility (e.g., housing population vs. intake) (Action for Sheriff's Office)
3. Requested jail staffing schedules from previous years from all 4 teams. (Action for Sheriff's Office)
4. Provide data on the success rate of the Tek84 Scanner. Has it detected drugs or contraband? (Action for Sheriff's Office)
5. Send future meeting dates and relevant information regarding the Death In-Custody Task Force (Action for Sheriff's Office)
 - Melnicoe interested in joining.

In-Person Comments:

Deacon Lauren McCombs, Nancy Goodban, Trena L Patton, Bill Newell, Beth von Emster, Kate Phillips

Public Comments via Zoom:

NobleTruthSeeker, Eric Sapp

6. Discussion: ICAC Ad-Hoc Subcommittee Draft Work Plan Updates

Speakers:

Community and Engagement & Input: Members Melnicoe, Carabez, and Silano

- Updated dates on the workplan
- Will identify 3 neighborhoods in San Mateo County and to hold neighborhood meetings with open ended questions to collect community feedback.
 - Will need to develop questionnaire for community meetings.
- Next steps: decide on a start date and find relevant community organizations to partner with.

Transparency & Accountability: Members Chair Salahuddin, Lewis, and Fisher

- Presentation is finalized and waiting for a chance to present.

Improve Communication between Inmates & Families: Members Vice Chair McClure and Simmons

- Identify people to contact in the Sheriff's Office for information/outreach and to discuss ideas.

- Will need to divide the calls and coordinate next steps.

Commissioner Inquiries:

1. Community and Engagement requested to hear from the Sherriff's Association at a meeting, perhaps at the community groups. (Action for Admin)
2. Send Gardener Center questions to Community and Engagement Ad-Hoc group. (Action for Admin)
3. Send any feedback or questions regarding the workplans to staff to forward to ad-hoc committees. (Action for Commissioners)

In-Person Comments:

Nancy Goodban, Bill Newell

Public Comments via Zoom:

None

7. COMMISSIONER AND LIASION ANNOUNCEMENTS

Commissioners:

- Silano requested a copy of the Investigative Report on the County's Executive Office, Civil Grand Jury findings, a copy of the PERB filed by the County Deputy Sheriff's Association, and the finalized charging of the Sheriff.
- Simmons announced that he participated in the Death In-Custody Task Force and wants to continue.

CARE Liaisons: None

8. ADJOURNMENT

Meeting adjourned at 8:52 p.m.