



**REGULAR MEETING of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Wednesday, June 18, 2025
7:00 P.M.**

500 County Center, Manzanita Hall, first floor, entrance facing Marshall Street
Redwood City, CA 94063

***** HYBRID MEETING – IN-PERSON AND BY VIDEOCONFERENCE *****

This meeting of the SMCBPAC will be held in Manzanita Hall at 500 County Center, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person at Manzanita Hall at 500 County Center, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Public Participation:

The June 18, 2025, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The June 18, 2025, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically at Manzanita Hall, 500 County Center, Redwood City, CA 94063.

*Written public comments may be emailed to gluiz@smcgov.org and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in person or remotely through Zoom at the option of the speaker. Public comments via Zoom will be taken first, followed by speakers in person.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Gina Luiz, Executive Secretary, as early as possible but no later than 24 hours before the meeting at gluiz@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment

- 1. WELCOME**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any SMCBPAC-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Staff Report on the Regular Meeting Agenda; or 3) Committee Members' Reports on the Regular Meeting Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

- 4. ACTION TO SET AGENDA**

This item is to set the final regular agenda.

REGULAR AGENDA

- 5. Review and Approve April 17, 2025 Special Meeting Minutes (Action)**
- 6. BPAC Member Announcements and Discussion (Information)**
- 7. Sheriff's Office Online Incident Reporting System Update for Bicycle Complaints (Information)**
- 8. SamTrans Grand Boulevard Initiative (Information)**
- 9. Tunitas Creek Beach Improvement Project (Information)**
- 10. Public Works Mid-Year Updates on the 2025 Road Project List and Pavement Preservation Program (Information)**
- 11. Authorize Elaine Salinger to Advocate for Completion of the Crystal Springs Trail Gap on Behalf of the BPAC (Action)**
- 12. County Updates (Information)**
- 13. Adjournment**

***Instructions for Public Comment During Hybrid Meetings**

During hybrid meetings of the SMCBPAC, members of the public may address the Members of the SMCBPAC as follows:

***Written Comments:**

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to gluiz@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the two minutes customarily allowed for verbal comments, which is approximately 250-300 words.
5. If your emailed comment is received at least 24 hours in advance of the meeting, it will be provided to the Members of the SMCBPAC and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received less than 24 hours before the meeting, the SMCBPAC staff will make every effort to either (i) provide such emailed comments to the SMCBPAC and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

***Spoken Comments**

In-person Participation:

1. If you wish to speak to the SMCBPAC please fill out a speaker's slip. If you have anything that you wish to distribute to the SMCBPAC and included in the official record, please hand it to SMCBPAC staff who will distribute the information to the SMCBPAC members.

Via Teleconference (Zoom):

1. The June 18, 2025, SMCBPAC meeting may be accessed through Zoom online at <https://smcgov.zoom.us/j/98215054624>. The meeting ID is: 982 1505 4624. The June 18, 2025, SMCBPAC meeting may also be accessed via telephone by dialing (669) 900-6833. Enter the meeting ID: 982 1505 4624, then press #. Members of the public can also attend this meeting physically in Manzanita Hall at 500 County Center, Redwood City, CA 94063.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
3. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.

4. When the SMCBPAC Chair or SMCBPAC staff calls for the item on which you wish to speak, click on “raise hand.” Speakers will be notified shortly before they are called to speak.

***Additional Information:**

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly.

Public records that relate to any item on the open session agenda for a regular SMCBPAC meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the SMCBPAC.



**MEETING MINUTES of the
San Mateo County Bicycle and Pedestrian Advisory Committee (SMCBPAC)
Thursday, April 17, 2025
7:00 P.M.**

500 County Center, Manzanita Hall, first floor
Redwood City, CA 94063

1. WELCOME

Chair Langbein called the meeting to order at 7:02 PM.

2. ROLL CALL

Present:

Michael Barnes
Susan Doherty
John Langbein
Mark Lee
Fred Zyda

Absent:

Cristina Aquino
Elaine Salinger

County Staff: Joel Slavitt, Vanessa Castro, Krzysztof Lisaj, Tim Cheng, Paul Sheng, Joshua Caspillan, Kevin Pankhurst, Eric Forgaard

3. PUBLIC COMMENT

Member of the public, Mr. Mike Swire, shared his concern about two local municipalities' decisions to not follow through on awarded bicycle facility improvement grant scopes.

Member of the public, Mr. Ron Snow, stated that he would like to see a reduction in the posted speed limit on the Alameda de las Pulgas, specifically on the southbound lane near Woodside High School.

4. ACTION TO SET AGENDA

*Motion: Vice Chair Barnes moved to approve/Member Doherty seconded.
The motion carried 5-0.*

REGULAR AGENDA

5. Review and Approve February 20, 2024 Regular Meeting Minutes (Action)

Motion: Vice Chair Barnes moved to approve/Member Lee seconded. The motion carried 4-0-1, with Member Doherty abstaining.

6. BPAC Member Announcements and Discussion (Information)

Chair Langbein shared that Caltrans repaved Woodside Rd between U.S. 101 and I-280. He stated that Caltrans installed bike lanes throughout the corridor and noted that residents have largely been respectful of the parking removal. Chair Langbein also noted that the original concept plans included vertical delineators near Woodside High School, but that they had yet to be installed.

7. Draft BPAC By-Laws (Action)

Mr. Joel Slavit, Senior Sustainability Specialist with the County Department of Public Works, shared the Draft BPAC By-Laws for BPAC action noting discussion from the April meeting, including follow up on a request for attendance policies from other County advisory committees.

Member Barnes pointed out the need to include the correction specified from the April meeting to Section 4.2, noting that regular meetings are scheduled to occur every even numbered month, removing reference to "every other even number month". Mr. Slavit noted this oversight would be corrected.

Member Lee shared that he appreciated the various commissions' definitions of excused absences. Vice Chair Barnes noted that he interpreted the by-laws to define an unexcused absence as the failure to attend without prior notification. Chair Langbein agreed with this interpretation. Member Zyda added that achieving a quorum should be prioritized when finalizing the attendance policy. Vice Chair Barnes noted that many other County commissions allow 2 unexcused absences out of 6 meetings and suggested the BPAC stay consistent with other County commissions. Member Lee suggested that after 2 unexcused absences, the member be referred to the staff liaison. Mr. Slavit suggested that if there are unforeseen circumstances, the BPAC could allow some flexibility. Vice Chair Barnes noted that the BPAC could begin with 2 unexcused absences per year and revisit if necessary. Chair Langbein added that BPAC members should confirm attendance at least 24 hours ahead of the BPAC meeting. Member Lee asked about emergency situations that occur within 24 hours of the scheduled meeting. Member Zyda stated that the 2 unexcused absences wouldn't necessarily remove a member from the BPAC, but rather a threshold to discuss attendance with the member in question.

Mr. Snow shared that he would like to see the BPAC allow more options for the public to comment on topics beyond the two minutes typically allowed. Member Zyda responded that public input is regularly incorporated into BPAC meeting agendas and noted that speakers can be allocated more time at the discretion of the chair. Member Doherty added that it could be helpful to have an online comment tool to capture broader community feedback and expand the BPAC's reach. Mr. Krzysztof Lisaj, Deputy Director with the County Department of Public Works, added that members of the public are welcome to attend meetings and comment on any issue. He noted that there are other resources available that track maintenance requests from the public that can be shared with the BPAC. Mr. Lisaj added that an amendment could be added to the BPAC's workplan to further explore this suggestion. Following up on the comment provided by Mr. Snow, Mr. Slavit noted that several BPAC agenda items were initiated from suggestions provided by members of the public.

A motion was made to approve the draft By-Laws with the following revisions:

Section 4.2 Regular and Special Meetings: Correct the schedule for regular meetings to every even numbered month

Section 4.4 Attendance and Participation: Specify and add that if a member is unable to attend a meeting, they shall inform the Department of Public works staff liaison with a minimum 24-hour advance notice. If a member has two or more unexcused absences during a 12-month period, Department of Public Works staff would have a conversation with the affected member as noted in the draft language.

Motion: Vice Chair Barnes motioned to adopt the BPAC By-Laws as amended/Member Lee seconded. The motion carried 4-0-1 with Member Doherty abstaining.

8. Santa Cruz Avenue and Alameda de las Pulgas Speed Reduction (Information)

Mr. Tim Cheng, Senior Civil Engineer with the County Department of Public Works, provided an informational update on the efforts to reduce vehicular speeds on Santa Cruz Avenue and the Alameda de las Pulgas in unincorporated West Menlo Park. Mr. Cheng also shared data collected prior to and after a 25 mile per hour senior zone was implemented on Santa Cruz between Sand Hill Road, south of the Alameda de las Pulgas.

Chair Langbein asked for more information about the tools used to record traffic volumes. Mr. Cheng described how rubber tubes are placed on the roadway to record vehicular volumes and speed, and how this was different than the 85th percentile free-flow speed used for an Engineering and Traffic Survey. He noted that when tubes are used, they continuously collect data over the span of several days to a week, and although there is some error to be expected, this method is generally reliable. Member Lee asked if the tubes capture bicycles and motorcycles. Mr. Cheng responded that he would follow up on that question. Vice Chair Barnes noted that there was little change in the 85th percentile speed after the posting of the 25 mile per hour speed limit in 2017 and if traffic calming measures could be implemented to support the lower speed limit. Mr. Cheng noted that the small change in the 85th percentile speed could be for a variety of reasons, such as enforcement. He also noted that guidelines and regulations, such as the California Manual of Uniform Traffic Control Devices (CA-MUTCD) and California Manual of Speed Limit Setting, caution against posting speed limits significantly below the 85th percentile speed due to a potential increase in speed differential between vehicles, and difficulty of enforcement for non-compliance. Mr. Cheng stated that the County has a traffic calming policy, but that it is limited to residential streets and roads with a posted speed limit of 25 miles per hour or under. He explained that the Caltrans Functional Classification Map classifies Santa Cruz Avenue, in this segment, as a minor arterial and pointed at the higher traffic volumes shown on the slides. Chair Langbein asked if there was any difference between southbound and northbound speeds. Mr. Cheng noted that the data provided shows the average speed for both directions. Chair Langbein noted that prior to the lane reconfiguration, there was not anything protecting cyclists other than Share the Road signage. Member Lee asked if the proposed Ordinance to reduce the posted speed limits passed. Mr. Cheng said the Board of Supervisor's adopted it at their April 8, 2025 meeting.

Chair Langbein asked if there was change in behavior from the outliers. Mr. Cheng shared that this data would take some time to organize and further analyze. He also shared that the County is installing safety

improvements in the area as a part of the Santa Cruz Avenue and Alameda de las Pulgas improvement project, which is currently under construction. Chair Langbein noted studies show that reducing posted speed limits have a marginal effect on speeding and asked whether enforcement would help. Mr. Cheng responded that he could not speak for the enforcement agencies and the degree to which they enforce. Member Lee asked what initiated the discussion to lower vehicular speeds for Santa Cruz Avenue and the Alameda de las Pulgas in the presentation. Mr. Cheng noted that he did not have the full history of this request as he started with the County in 2023, but believed it came from members of the public. He also shared that the County takes a holistic and programmatic approach based on regulations for setting speed limits. Mr. Lisaj shared that recent legislation has changed on how agencies can set speed limits and would allow the County more flexibility to set lower speed limits within its jurisdiction.

Mr. Snow shared his appreciation for lowering speed limits in West Menlo Park. He noted that the business district near Santa Cruz Avenue and Alameda de las Pulgas can be chaotic, particularly when students visit businesses after school. He noted that Menlo Park has a 20 mile per hour speed limit in their downtown business activity district, and that the County could also implement a 20 mile per hour speed zone in areas with significant business traffic. Chair Langbein asked Mr. Cheng if a 25 mile per hour speed limit could be reduced to 20 miles per hour. Mr. Cheng responded that California Assembly Bill 43 (AB 43), which authorizes local authorities to consider additional safety factors when establishing a prima facie speed limit, included a business activity district designation, which allows for the prima facie speed limit of 20 or 25 miles per hour. He also shared that the County is exploring lowering speed limits on other County roads that would be applicable to AB 43 as a part of the school zone reduced speed limit criteria study with their transportation consultant.

9. Farallone View Elementary School Travel Fellowship (Information)

Ms. Vanessa Castro, Sustainability Specialist with the County Department of Public, provided an informational update on the Farallone View Elementary School Travel Fellowship project in unincorporated Montara.

Chair Langbein asked if all the students at Farallone View Elementary School live in Montara. Ms. Castro noted that there are some students who live in Pillar Point at the Pillar Ridge housing community. Chair Langbein asked if there are sidewalks in the Montara community. Ms. Castro noted that there are not many formalized walking paths in the area and Mr. Lisaj added that any sidewalks in Montara are discontinuous and were likely to have been installed by developers.

10. County Updates (Information)

Mr. Slavit shared information about nominations for the San Mateo County Transportation Authority's Measure A Highway Program Supplemental Roadways category located within or partially within unincorporated San Mateo County, noting that if approved, more road projects with bicycle and pedestrian elements in unincorporated County would be eligible for this funding source. Nominations submitted by the County included projects in unincorporated areas on Hillside Boulevard, State Route 1, Alpine Road, and Pescadero Creek Road. Nominations submitted by other jurisdictions that are partially located in unincorporated County included Bay Road by the City of Redwood City and Westborough Boulevard by the City of South San Francisco.

Mr. Slavit also shared that the BPAC's next regularly scheduled meeting on June 19th was the same date as the Juneteenth County observed holiday and would need to be rescheduled. He noted that since June 19th was a County observed holiday, a change for a new date could be made by the County as an

administrative adjustment and that he would follow up separately with BPAC members after confirming meeting room availability at Manzanita Hall.

Ms. Castro shared that the April BPAC meeting was her final meeting as a staff liaison and that May 2, 2025, would be her last day as an employee at the County.

11. Adjournment

*Motion: Member Doherty moved to adjourn/Member Zyda seconded.
The motion carried 5-0.*

The meeting adjourned at 8:32 PM.