

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



Michael Callagy, County Executive Officer
Adam Ely, Deputy Executive Officer
Judge Susan Etezadi, San Mateo Superior Court

Members

John T Keene
Chief Probation Officer

Noelia Corzo
Board of Supervisors

Josh Stauffer
District Attorney's Office

Ziomara Ochoa
Behavioral Health
and Recovery Services

John Fong
Human Services Agency

Ron Rayes
Private Defender's Office

David Norris
Chief, Menlo Park
Police Department

Frank Dal Porto
Sheriff's Office

Kris Shouse
County Office of
Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Youth Voice

Johanna Rasmussen
Juvenile Justice and
Delinquency Prevention
Commission

**Community Based
Organization Members:**

Jessica Sanchez-Martinez
StarVista

Margaret Hitchcock
Y.M.C.A.

Melissa Poling
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

Tuesday, February 20, 2025
12:00 a.m.- 2:00 p.m.
222 Paul Scannell Drive, San Mateo
Chief's Conference Room

MINUTES

Present Members:

Adam Ely
John Keene
Noelia Corzo
Ron Rayes
David Norris
Frank Dal Porto
Susan Manheimer
Johanna Rasmussen
Margaret Hitchcock
Melissa Poling

Absent Members:

Michael Callagy
Susan Etezadi
John Fong
Kris Shouse
Nick Jasso
Jessica Sanchez-Martinez

Online Members:

Josh Stauffer
Ziomara Ochoa
Jane Smithson

Other Attendees:

Kim Gillette, ASR; Ally Chan, BOS; Regina Moreno, BHRS; Manuela Aviles, Success Centers; Hong Liu, Moniyay Wade, Jehan Clark, Nora Cullen, Melissa Larrarte, Yanitxa Albino, Tony Burchyns, Alexis Sanchez, Tamara Arana, Probation

Online Attendees:

Roxanne Silver, Fergie Lopez, Nancy Quiggle, StarVista; Darius Parakh, OYCR; Diego Ochoa, SMFCSD

I. CALL TO ORDER

The meeting was called to order at 12:01 p.m.

II. PUBLIC COMMENT

None

III. ROLL CALL

IV. UNFINISHED BUSINESS

A. Approval of Minutes from February 4, 2025

The JJCC Minutes from February 4, 2025, were approved.

M: Johanna Rasmussen/ **S:** David Norris

Changes: None

Abstentions: None



V. NEW BUSINESS

A. Comments and Updates

Chief Keene mentioned that he is looking into bringing in additional youth voices to the group, as well as someone from victim services. More to come.

Chief Keene further discussed the San Mateo County Juvenile Services & Institutions Data and mentioned the following changes that stood out to him:

- The average length of stay in the institutions dropped from 55 days in Q1 FY 24-25 to 36 days in Q2 FY 24-25.
- The median length of stay has increased in FY 24-25 compared to the previous year.

A lot of this is in conjunction with the types of offenses we are seeing and some of the complexities of having young people being able to go home right away to their families. It is something to pay attention to as it has a direct correlation to how programming can work in the facility and what we can offer.

- The average length of stay data is based on releases.
- Weekenders and Secured Track Youth will be factored out of the length of stay data as this may skew the data.
- Footnotes and/or a summary of what to take away from the data will be included in future data reports.

B. Budget Update

Hong Liu shared that the current budget remains stable.

- Next year the department will be receiving gross money in addition to the regular allocations. This will be a onetime fund that will be added to the reserves from previous years and can be utilized to fund infrastructure enhancements, physical plant fixes, etc.
- Details on the current funds available in reserves will be posted on the JJCC web page.

VI. CONVENE DJJ REALIGNMENT

The DJJ Realignment meeting was convened at 1:05 p.m.

VII. ADJOURNMENT

The next JJCC meeting will take place on Thursday, May 22nd.

The JJCC meeting was adjourned at 2:03 p.m.