



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

Meeting Minutes

Tuesday, April 22, 2025, 6:00-8:00pm

Swearing in of Larissa Ocanada by Deputy County Attorney Caiti Busch

1. Call to Order and Land Acknowledgement

2. Roll Call

a. **Commissioners Present:**

b. Michelle Stewart, Ana Avendaño, Aileen Cassinetto, Nirmala Bandrapalli, Dayna Chung, Trish Erwin, Ann Girard, LaSaundra Gutter, Jess Hudson (remote), Susan Kokores, Larisa Ocañada, Aysha Pamukcu, Susan Takalo, Irma Zoepf, Amani Shroff; Staff: Tanya Beat, Jacki Rigoni (on Zoom)

c. Absent: Julissa Acosta, Ellen Tafeen (on leave), Rosie Tejada, Joy Zou

3. Public Comment – n/a

4. Action to Set Agenda

Motion to approve agenda and amend the March minutes to reflect the attendance of Rosie Tejada by Nirmala Bandrapalli, seconded by Susan Takalo. Michelle Stewart abstains due to absence at March meeting. Trish Erwin arrived after the vote (no vote). Role call vote. Approved.

CONSENT AGENDA

5. Approval March Minutes (amended to reflect attendance of Rosie Tejada)

REGULAR AGENDA

6. Welcome & Introduction of New Commissioner Larissa Ocañada

- Resident of South San Francisco; works for SAMCEDA.

7. San Mateo County Action Plan Update – Jacki Rigoni, Linda Wolin

- Family Justice Coordinator hired (Peggy Cherbon) and will start May 12.
- County is adding child care center into housing project (Middlefield Junction); future affordable housing projects will include child care
- Linda Wolin on SMC Children’s Collective and Childcare Blueprint Committee
- Measure K funding directed to child care providers training; and to family child care businesses in homes.
- Linda is supporting the CalSavers retirement project as well
- Question from Dayna C: what can the CSW do to support Linda’s report on the Action Plan?
 - i. Linda will circle back at the May meeting, will confirm what BOS meeting

8. CSW Spotlights: Amani Shroff

- Amani has been elected as Chair of the Youth Commission for 2025-2026 year.
- We hope she joins the CSW again for her final year of service.

9. Fund the Future

- Sub-Committee break outs
- Presentation of Draft Work Plans
 - i. Fund the Future Committee: Dayna Chung, Trish Erwin, Ann Girard, Susan Kokores, Aileen Cassinetto, Ellen Tafeen, Nirmala Bandrapalli, Ayesha Pamukcu, Irma Zoepf, Amani Shroff, Joy Zou
 1. Pay Equity – Mind the Gap (Ann, Trish, Aysha, Joy)
 - a. Educate & advocate for EPP by SMC employers – includes all businesses, cross sectors.
 2. Financial Literacy – Know Your Numbers (Aileen, Amani, Ellen)
 - a. Resources & workshops from community partners
 3. Retirement – Show Me The Money (Irma, Nimala, Susan K)
 - a. Increase awareness & expand access to retirement savings options with presentations & outreach to all of SMC.
 4. Child Care – It Takes a Village (Dayna)
 - a. Center underrepresented voices in shaping child care solutions. Build momentum for investment that strengthens the system for families and providers.
 - ii. Communications and Engagement Committee: Rosie Tejada, Julissa Acosta, Michelle Stewart, Ana Avendano, Jess Hudson, LaSaundra Gutter, Susan Takalo, Tanya Beat
 1. Michelle Stewart provides Introduction, Background, & Purpose.
 - a. Community Engagement
 - i. Listen & Learn Meetings description
 - ii. Survey – Jess Hudson: already incorporated draft with questions from the Child care Committee (Dayna Chung) and the other Fund the Future sub committees. Send proposed survey questions to Jess. Also looking at where community stands with immigration, housing, gender equity, childcare. Will present a full survey at the May meeting.
 2. Strategic Events
 - a. Women’s Equality Day: August 26, 5-6:30pm or 5:30-7:00pm at the Regional Operations Center, County Center. Cmte will work on the theme.
 - b. Women’s Hall of Fame: nominations will open at end of summer, early fall.
 3. Communications Plan
 - a. Collaboration & Strategic Partners
 - b. CAP media plan for Fund the Future – presented by the CAP Team at the May meeting.

10. Reports

- **CAP Project Update** – please provide all feedback to Tanya to send on to the team for revisions.
- **Youth Commission Report:** Amani Shroff
 - i. New civic engagement pamphlets
 - ii. May 22 will be the Youth Commission Showcase. 6pm at the ROC.
- **Director Report** – Tanya Beat
 - i. See written report.
 - ii. Women’s Hall of Fame – survey of dates & times. Have reserved the weekend of March 6-8 and will pinpoint day and time. Please set aside that weekend on your calendars.

11. Adjournment