San Mateo County Youth Commission

HYBRID MEETING - IN-PERSON AND BY VIDEOCONFERENCE
This meeting of the San Mateo County Youth Commission will be held in 500 County Center Building, Manzanita Hall, Redwood City, CA 94063. Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person in 500 County Center Building, Manzanita Hall, Redwood City, CA 94063. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions at the end of the agenda.

Members of the public are welcome to join the meeting:

Join by Device: https://smcgov.zoom.us/j/9404686015
Join by Phone: **+1 669 900 6833**, Meeting ID: **940 468 6015**
Meeting Location: 500 County Center Building,
Manzanita Hall,
Redwood City, CA 940063.

REGULAR MEETING
Minutes

Thursday, March 13, 2025
6:00 PM - 8:00 PM

1. **The meeting was called to order at 6:00 PM.**
2. **Roll Call:** Commissioner Antognoli was absent. Commissioner Braunstein was late. All other commissioners were present.
3. **Public Comment:** One public comment was given for a volunteer opportunity event celebrating the county's 100th anniversary.
4. **Approve Agenda (Action)**
   Motion: Commissioner Chu
   Second: Commissioner Watson
   Motion passes.
5. **Approve Minutes (Action)**
   Motion: Commissioner Chou
   Second: Commissioner Shah
6. **OCA Presentation**
   a. The Office of Community Affairs delivered a presentation on Know Your Rights. The presentation included information on demographics and context, constitutional rights, key resources (red cards, rapid response hotline, family preparedness planning), and how Commissioners can stay connected.
7. **Roles of Chair and Vice Chair Presentation**
   a. The election for Chair and Vice Chair will happen at the April meeting.
   b. In general, the Chair is responsible for facilitating meetings and communicating with commissioners, John, Helen, and liaisons. The Chair should also troubleshoot problems, plan agendas, and stay on top of Commission-related topics.

c. The Vice Chair should be prepared to be the acting Chair when the Chair is unavailable for a meeting. They should help facilitate meetings, provide input on speakers and projects, and connect with Commissioners to identify needs.
d. The shared responsibilities of both positions, include being responsible and having strong attendance and time management.

8. **Discussion on Mid-Year Evaluations**
    a. The key takeaways from the Mid-Year Evaluations include that Commissioners would like more bonding opportunities, higher engagement during meetings, potentially having Ad Hoc Subcommittee meetings in person, and possibly an earlier meeting time. These items were discussed.
9. **Ad Hoc Subcommittee Updates**
    a. **Civic Engagement**
        i. The Civic Engagement subcommittee is continuing to work on its ongoing projects, which focus on diversity and outreach via pamphlets. They are having some trouble with meeting engagement.
    b. **Community Equity**
        i. The Community Equity subcommittee is currently collecting donations for their drive. Regarding legislative advocacy, they are currently finalizing policies regarding tobacco products being sold to minors.
    c. **Educational Equity**
        i. The Educational Equity subcommittee has its first career fair coming up very soon. They are currently working towards increasing the attendance for the fair.
    d. **Environmental Justice**
        i. The Environmental Justice's Youth at the Parks program is launching very soon. They have currently done significant outreach and are hoping to increase RSVPs.
    e. **Health and Wellness**
        i. The Health and Wellness subcommittee is continuing to work on their mental health directory project. They are waiting to hear back from the public libraries that they are hoping to work with. For mental health messages, they are currently sending their posts to the communication officers. Regarding the art therapy project, they are waiting for the South San Francisco library to provide them with a date and time.
    f. **Immigrant Youth**
        i. The Immigrant Youth subcommittee is currently working on its scholarship project and looking to ensure there is sufficient publicity.
10. **Youth Liaison Updates:** A motion to remove this item from the agenda was passed.
11. **Communication Officers Updates**
    a. The Communication Officers are designing flyers and posts for the Youth Commission's social media. Their school visits presentation has been updated based on the Commissioners' suggestions; school visits will likely begin this or next month. The Commissioner Spotlights are currently being finalized.
12. **Administrative Items**

a. **Intent to Return Surveys** must be completed by Commissioners by the posted deadline.

13. Announcements

a. Several announcements were shared, including that liaison papers are due next month and that showcase and fall retreat recruitment is greatly appreciated. Various community events were also announced, and ideas and strategies for outreach for subcommittees were discussed.

14. The meeting was adjourned at 8:01 PM.

Upcoming Meetings:

4/17 CoH Presentation
4/17 Youth Commission Election for Chair and Vice Chair for 2025-26 Term
5/8 Ad Hoc Subcommittee Mock Showcase Presentations
5/16 Subcommittee/Youth Liaison Deliverables Due
5/22 Youth Commission Showcase