



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

Table of Contents

DIFFICULTY OBTAINING INSPECTION DATA	2
EXECUTIVE SUMMARY	3
RECOMMENDATIONS	10
PRIOR RECOMMENDATIONS	18
DATA, DEMOGRAPHICS & STATISTICS	19
FACILITY INSPECTIONS	22
DOCUMENT REVIEW	24
POLICIES & PROCEDURES	32
YOUTH SURVEY RESPONSES	33
APPEARANCE OF YOUTH / PERSONAL HYGIENE	35
SYTF YOUTH INTERVIEWS	37
LONG TERM YOUTH INTERVIEWS	44
PARENT INTERVIEWS	46
STAFFING	48
ANCILLARY SERVICES	51
PHYSICAL INSPECTION	52
ADMINISTRATIVE BUILDING	52
HOUSING UNIT - PINE 4	55
INDIVIDUAL CELLS	60
PINE 5 - INDOOR RECREATION UNIT	62
SCHOOL BUILDING	63
KITCHEN & DINING HALL	65
UTILITY & MAINTENANCE BUILDINGS	65
BUILDING EXTERIOR	66
REHABILITATIVE PROGRAMMING	67
POST SECONDARY EDUCATION	69
ADDITIONAL PROGRAMMING	70
TRAUMA INFORMED CARE	71
REPORT ATTACHMENTS	72



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

SYTF FACILITY: San Mateo County Juvenile Hall - Pine 4 Housing Unit
FACILITY CAPACITY: 30 Youth

FACILITY ADDRESS: 222 Paul Scannell Drive San Mateo, Ca. 94402
FACILITY PHONE NUMBER: 650-312-5200

INSPECTION DATES: August 12, 13, & 28, 2024
PREVIOUS INSPECTION: August 11, 2023, September 18, 2023, & October 3, 2024

COMMISSION INSPECTORS: Johanna Rasmussen, Ameya Nori, Susan Swope
JUVENILE PRESIDING JUDGE: The Honorable Susan I. Etezadi

FACILITY MANAGER: Superintendent Sanam Aram & Assistant Deputy Chief, Jehan Cark
PROBATION STAFF: Compliance Officer Ivonne Bustos and Moises Otuhiva, SYTF ISM
CORRECTIONAL HEALTH: Pam Isaac, Charge Nurse - August 6, 2024
BEHAVIORAL HEALTH & RECOVERY SERVICES: Ornit Shoham, & Regina Moreno - November 1, 2024
EDUCATIONAL EVALUATION: Dr. Jesus Jimenez - September 24, 2024

DIFFICULTY OBTAINING INSPECTION DATA

Requests for Inspection Related Data

In preparation for the inspection and in accordance with established protocols, on July 25, 2024, the inspection team provided Ivonne Bustos, Compliance Officer, with a list of items¹ they needed to review on inspection day. Officer Bustos acknowledged receipt of the list and confirmed that the items would be available on August 6, 2024. However, on August 5, 2024 on the evening before the scheduled review, the Chair of the Commission received an email from Deputy Chief Probation Officer Jehan Clark stating, “Your request for data has been received by the department. We are working with the county’s attorney’s office to fulfill your request.” This last-minute, after-hours communication marked a significant deviation from prior years and well established inspection protocols and procedures. The team’s emails requesting clarity on when the data would be available went unanswered.

¹ documents and data



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Inspection Scheduling & Access

In an effort to enhance efficiency and collaboration, the Juvenile Justice Commission and the Probation Department agreed to schedule and confirm all annual inspection dates by July 15th of each year. Unfortunately, the Probation Department failed to honor this agreement, which caused significant challenges for the inspection teams this year. In August and the days following Jehan Clark's e-mail, Superintendent Sanam Aram made multiple attempts to alter the inspection schedule. The proposed changes would have significantly restricted the team's ability to inspect the facility and to conduct interviews with youth and staff. Superintendent Aram informed the team that schedule changes were needed to comply with new departmental protocols, which required her to accompany the team during the Juvenile Hall and Secure Youth Treatment Facility inspections. The inspection team sought advice from the California Board of State and Community Corrections–BSCC, who opined that our inspection schedule was both reasonable and necessary to fulfill our state-mandated duties.

Annual Inspection Protocols

The Commission formally requests that the Probation Department provide advance notice of any proposed changes to established inspection protocols. This approach will facilitate the timely completion of inspection reports, uphold the integrity of the inspection process, and prevent prolonged delays that impede the Commission's ability to fulfill its mandate under California Welfare & Institutions Code 229.

EXECUTIVE SUMMARY

Background

With the passage of Senate Bill 823, California's Division of Juvenile Justice (DJJ) and the youth prisons it operated were officially closed. New commitments ceased on July 1, 2023 and DJJ closed its doors on July 1, 2023. The responsibility for rehabilitating serious offenders was shifted to each of the state's 58 counties. Each county was required to establish a Secure Youth Treatment Facility (SYTF) to house and rehabilitate these youth. SYTF's can provide rehabilitative programming to youths up until their 25th birthday. In 2021, San Mateo County established the Success and Opportunities Aspiring Readiness for Reentry (SOARR) Secure Track program to serve youths committed to a SYTF. San Mateo County's SYTF is located in the Pine 4 housing unit inside of the juvenile hall. The SOARR program received its first SYTF commitment in 2022.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Facility Inspection

Commissioners Johanna Rasmussen, Ameya Nori, and Susan Swope conducted the inspection of the Juvenile Hall & Secure Youth Treatment Facility (SYTF) on August 12, 2024 and August 13, 2024. A follow-up meeting was held on August 28, 2024 with Deputy Chief Jehan Clark and Superintendent Sanam Aram to obtain follow-up information that was not available during the inspection and to interview a Probation Officer² assigned to a SYTF youth(s).

Pine 4 Housing Unit

The Pine-4 housing unit houses both SYTF and non-SYTF youth and is operated much like the juvenile hall—where males, females, and non-binary youth of various ages and criminal backgrounds are housed together. The facilities share similar policies, general programming, and contracted service providers. Unlike SYTF facilities in nearby counties, this facility has not been modified to create a more homelike or therapeutic environment. With an expected population increase of 3-4 youths in 2025, the current housing arrangement is unsustainable. A dedicated housing unit for SYTF and SYTF-eligible youth is needed to alleviate the disruptions caused when non SYTF are placed on the housing unit, create a structured program, and provide youths the opportunity to focus on rehabilitative programming.

Demographics

The Pine 4 housing unit primarily served hispanic males during this inspection period. All five of the SYTF youth were Hispanic. The average age of youth committed to the SYTF was 19. The average length of incarceration was 3.7 years with a median of 3.3 years. Spanish was the primary language for 80% of the SYTF parents/guardians. Demographic data for the long term youths housed in the Pine 4 housing unit during this inspection period was not provided by the probation department.

Population

The Pine 4 housing unit had an average daily population of 11 youths—with 7 youths having either a SYTF commitment or SYTF eligible offense, and 4 with long term juvenile hall sentences of 60 days or more.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

New SYTF Commitments

There were four new SYTF commitments during this inspection period— which represented a 400% increase from the prior inspection period. The population is anticipated to rise by an additional 3-4 youths in 2025.

Annual Cost of Incarceration & Rehabilitation

The Probation Department’s Custodian of Records reported that the cost to incarcerate SYTF youth and non-SYTF youth in FY 2023/2024 was the same— \$1,689.00 per day per youth. This figure however, only included the costs of staffing, debt service payments (\$530.00), and facility rental costs. Other significant expenses—such as rehabilitation programming, youth clothing, food, education, medical & dental care, transportation, furniture, security, utilities, etc.—remain unknown. In 2020, the reported estimated cost to incarcerate a youth in San Mateo County was 1 million dollars per year. The commission strongly recommends systems be put into place that can accurately track and report the total costs associated with each juvenile detention facility within the county. To promote transparency in public spending, this data should be accessible to the public. If the Juvenile Justice Commission was unable to obtain this information from the department, it is highly unlikely that the general public has access.

SYTF Funding

San Mateo County has received a total of \$8,410,893.00 in SYTF related funding. \$6,810,893.00³ in DJJ Realignment Block Grant funding for SYTF programming and \$1.6 million dollars to make improvements or modifications to an existing facility into an SYTF. In 2022, the commission successfully advocated for the Board of Supervisors to form a “Re-Imagine Juvenile Hall” subcommittee to identify the best use of the \$1.6 million in funding. While improvements were identified by the subcommittee, the probation department has yet to improve or modify the SYTF space. In 2023, the commission formally recommended that the Board of Supervisors direct the county to conduct an audit to adequately track these funds, a recommendation we strongly reiterate for 2024.

Serious Incident Reports

- **New Charges Filed:** There was a staggering 900% increase in new charges filed against incarcerated youth during this inspection period. The charges ranged from vandalism to assault and battery. The commission recommends the probation department identify filing alternatives for non 707(b) related offenses similar to those being utilized in Santa Clara, San Francisco, and Alameda counties.

² The inspection team request to interview a Probation Officer assigned to a SYTF youth was denied.

³ Juvenile Justice Realignment Block Grant data is attached



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

- **Notification of Serious Incidents & Facility Related Issues:** The commission was not consistently notified within 72 hours of serious incidents, legal action, and facility related changes as agreed upon.

Staffing Levels

While in compliance with Title 15, staff are stretched too thin to effectively manage the increased responsibilities and demands needed to effectively operate the facility.

Overtime Staff

The probation department reported overtime expenses for Institutions and Juvenile Probation of \$680,071.43 Adult probation officers who work inside the juvenile hall and/or have juveniles assigned to their caseloads were not accounted for in the overtime data provided.

SYTF Youth Interviews

The team interviewed all five Secure Track youth. None of the youth could explain what the SOARR program actually entailed. While the youths knew how much time they had left to serve, or when they may graduate from college, they could not gauge where they were in their actual rehabilitation. They also did not understand how their probation officers evaluated their progress or the criteria they used to recommend baseline term time reductions. Many spoke of wanting to transfer to a least restrictive placement or “step down program”—but did not know how or when they may qualify for a transfer. This confusion was exacerbated by the absence of a SOARR program handbook or brochure. Youths are also not provided with an orientation when they are committed to the program. All of the youths we spoke to expressed frustration over the limited availability of meaningful programs, as well as the lack of sufficient step-down options to support their transition back into the community. Youths expressed concerns over the restrictions placed on in-person visits after contraband was discovered. Youths were forced to conduct their visits behind glass—with the exception of a parent or guardian. The youths likened the restrictions to county jail. They conveyed that visiting behind glass, removed the personal connection they experienced during in-person visiting and that it was confusing for their younger siblings to see them behind glass talking through a telephone on the wall. Youths described numerous policies and practices that were in conflict with the Youth Bill of Rights.

They also stated they did not want staff to take photos of them and post them on social media, without their consent, even if their faces are blurred out. Youths were concerned about their telephone time being reduced and explained that the court officer often lacks the information needed to accurately answer the court's questions, particularly as they relate to facility operations, telephone calls and visiting.

Long Term Youth Interviews



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

The four long term youths who participated in the Phoenix program stated that it lacked any real substance or services. These four youths spent a total of 7.5 years at the facility, at an estimated cost to the county of \$7.5 million dollars. Upon their release from the facility these youths lacked employment, stable housing, transportation, health care, or any of the financial resources needed to purchase basic essentials such as food or clothing—leaving them vulnerable and ill-equipped to reintegrate into society.

Within a few months of their release, 3 of the 4 youths had been arrested and booked into the county jail. The fourth was confined to a wheelchair after sustaining injuries in a car accident. The outcomes highlight the need to provide long term youths with robust rehabilitative programming and comprehensive reentry services upon their release.

Parent Interviews

Parents expressed appreciation for Family Night and were hopeful that it could be increased from once a year to once a month, like other SYTF facilities in the Bay Area offer. Parents also expressed concerns over the limitations placed on visiting during this inspection period—having to visit behind glass if they bring their children with them to the visit. Parents requested assistance in helping their children gain access to their college classes and expressed frustration over the lack of available step down and reentry programs. Parents would like to be more informed about their child’s progress. They were troubled by the shift to place more of an emphasis on punishment rather than rehabilitation. Every parent we spoke to reported feeling that the conditions at the facility had gotten significantly worse during this inspection period.

Education- High School & Post Secondary

Despite facing ongoing challenges, high school and college students in the Pine 4 housing unit are excelling academically. The unit celebrated high school and college graduations with the latter, graduating with Cum Laude honors. At the time of the inspection, high school and college students were earning either Honor Roll and Dean's List honors. High School students receive academic support from their teachers inside the classroom. Tutoring is being provided free of charge by former JJDC Commissioner, Melissa Wilson, who holds a Master’s Degree in Education from Stanford University and online through the community colleges.

Teachers and students raised serious concerns about ISM Richwood frequently denying students access to their education by taking away all computer access as punishment for rule violations. Several students reported that the lack of computer access caused them to miss midterms exams, be late with assignments, and prevented them from studying. As a result, students were forced to drop classes in order to preserve their GPAs, financial aid, and scholarship opportunities.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Confidential Visits

Confidential Visits are not being honored for advocates, appointed officials, and contracted Secure Track case managers. Due to a policy change during this inspection period, youths must share sensitive and confidential information in the visiting room, while being videotaped, and in the presence of probation staff, other youth, and even other youths' families. These practices are not trauma informed and in the case of advocates and appointed officials, a violate section (k) of the Youth Bill of Rights.

Fresh Lifelines for Youth-FLY

Fly is providing programming to Secure Track youths. This includes case management⁴, life skills, growth mindset training, and an entrepreneurship program.

Gang Intervention Programming

Forensic gang expert Graham Finocchio began providing services to individual youth through their Individual Rehabilitation Plan during this inspection period.

Mental Health Therapy Room

The ISM's⁵ office on the housing unit has been converted to serve as a designated therapy room where youths can participate in mental health services. However, the funding needed to properly design the counseling room has not yet been allocated. Without a designated therapy room, mental health services are often provided in spaces that are not conducive to healing. BHRS has committed to designing the room once the probation department allocates the funding (\$3,500) needed for the project.

Voting Rights

Commissioners Huber-Levy and Mangtani worked on a county-wide initiative to elevate youth voting rights, inspired by the Youth Law Center's report, [Elevating the Voting Rights of Youth: How California Can Ensure Voting Access in County Juvenile Facilities](#) to create [Future Leaders: The Power of Youth in our Democracy](#) a free customizable lesson program available to anyone working with youth (16-25) in San Mateo County.

Commissioner Funded Programs & Initiatives

- The Suited for Success-Court Clothing Program, founded in 2021 by Commissioners Rasmussen & Bocanegra, has evolved into a comprehensive initiative that provides more than just court attire. Participants receive a full set of formal wear, including a suit, dress shirt, and tie, free of charge.

⁴ Case management sessions are being held in the visiting room.

⁵ Institutional Services Manager



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

The program's impact extends beyond clothing, as it instills confidence and creates opportunities for youth upon their release. By providing attire for crucial events like job interviews, school, and community functions, the program empowers participants to approach these situations with dignity and self-assurance. During this reporting period, the program received substantial support through a generous donation from the family of former San Mateo County Sheriff and Supervisor, Don Horsley. The program also covers the cost of dry cleaning.

- Unlocked Potential-College Laptop Initiative: Commissioners Rasmussen and Bocanegra provide laptop computers to every Secure Track and long term college student who needs one. A total of 9 laptops were provided during this inspection period.
- Music Therapy Program: In 2022, Commissioners Rasmussen and Bocanegra procured 75 MP3 players, chargers, and headphones to launch a music therapy initiative for incarcerated youth. The program aims to provide access to music and guided meditations, which many participants report as improving their mood, reducing stress and anxiety, and aid in both relaxation and sleep.
- Holiday Gift Bags: The Commission leads a community based initiative to provide youths with ethnically appropriate hygiene projects each holiday season. New journals and board games for the visiting rooms are also provided.

Facility Repairs and Maintenance

The Pine 4 facility has been open for 17 years and now shows significant wear. Youths eat their meals on the housing unit—which has caused extensive soiling and stains to the carpet—which is damaged beyond repair. Replacing the carpet with laminate flooring would be easier to maintain and provide a more home like environment. The paint is peeling and chipped in several parts of the housing unit. The entire housing unit needs repainting. The mirrors inside the individual cells are scratched so badly that they are no longer functional and need to be replaced. It should be noted that the damage to the mirrors occurred prior to the pandemic when the juvenile hall regularly housed a much larger population.

Furniture & Equipment: The following purchases are recommended

- Hampers or laundry carts are needed to contain soiled laundry so it is not stored on the floor. The Superintendent stated that the wall shelving for the cells that was ordered in 2021, is still in the county's procurement process and may take another 12-18 months before they could be installed.
- Purchasing picnic tables for use in the outside recreation area will provide much needed outdoor seating and provide a space to eat meals, and work on projects. The basketball courts located on the patios adjacent to each housing unit need court lines painted on the ground.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

RECOMMENDATIONS

SYTF Facility Requires a Separate Housing Unit

San Mateo County is the only county in the Bay Area that is housing SYTF youths with non-SYTF youths. It is in the youths best interest to be housed in a separate housing unit designed for SYTF and SYTF eligible youth. This would allow the program to run independently of the juvenile hall and give the youths the opportunity to focus on their rehabilitation programming. A separate housing unit would also provide the department an opportunity to properly train the staff assigned to work with SYTF.

SOARR Program Orientation

- Provide each SYTF youth an orientation of the SOARR program upon commitment to the program.

SOARR Program Handbook

- Create and distribute a SYTF SOARR Handbook in English & Spanish for youths
- Create and distribute a SYTF SOARR Handbook in English & Spanish for parents/guardians

SOARR Program Rules

- Create SOARR program rules and ensure all SYTF youth understand what the rules and expectations are while they are in the program.

IRP-MDT Meetings

- IRP/MDT meetings should be consistently held every 30-days to ensure the youths' rehabilitative needs are met and tracked appropriately.

Serious Incident Reports: New Charges Filed

During this inspection period, there was a staggering 900% increase in new adult charges being filed against incarcerated youth. The commission urges the probation department to identify filing alternatives, similar to those being utilized in neighboring Santa Clara, San Francisco, and Alameda counties, for youths committing non 707(b) related offenses inside the juvenile hall.

Notification of Serious Incidents & Facility Related Issues

The probation department failed to consistently notify the commission of serious incidents, law violations, legal actions, or facility related issues as agreed upon. The commission requests proper notifications be made within 72 hours.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

ISM and Group Supervisor Training

- Youth Bill of Rights
- Individual Rehabilitation Plans
- The basic operations and departmental responsibilities related to care and supervision of SYTF youth.
- The basic rights of youth in detention
- Trauma-Informed Care: Basic Principals, Interventions, Safety Plans, Management of Secondary Traumatic Stress (STS)

Probation Officers

- During this inspection period adult probation officers were assigned to supervise SYTF youth and routinely used to fill overtime shifts in the juvenile hall and SYTF facilities.
- The Department lacks consistent structure and caseload assignments, merged caseloads are not tracked or and outcomes are not measured
- The department does not have a designated officer for foster youth & unhoused youths
- Probation officers lack basic resources needed to assist long term youths upon their release. -specifically housing, employment, transportation, mental health therapy, substance abuse treatment, school supplies, and basic necessities such as the ability to buy food and clothing
- Given that juveniles have specific rights and that the juvenile justice system's mission differs from that of the adult system, juveniles should be assigned to juvenile probation officers.

Probation Officer Training

Probation Officers assigned to SYTF youths during this inspection period failed to comply with the California Rules of Court 5.806 (c) which states “To provide an incentive for each youth to engage productively with the individual rehabilitation plan approved by the court under section 875(b)(1), each probation department operating a secure youth treatment facility must implement a system to track the positive behavior of the youth in a regular and systematic way and report to the court at every progress hearing on the youth's positive behavior, including a recommendation to the court on any downward adjustment that should be made to the baseline term in recognition of the youth's positive behavior and development. In developing this recommendation, the probation department must consult with and report on the input of all other agencies or entities providing services to the youth.”

Policies

- Restore in-person visiting for approved visitors to comply with Youth Bill of Rights section (g). Requiring youths to visit with approved visitors behind glass without cause, is contrary to the Youth



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Bill of Rights and not in the best interest of the youth, as it further separates them from their extended family members.

- Ensure all youth have access to the technology and internet services needed to participate in their educational and rehabilitation programming to comply with Youth Bill of Rights section (n)
- Restore confidential visits to comply with Youth Bill of Rights section (k), which mandates that confidential visits be honored for advocates and appointed officials.
- The department's policy on electronic communications (e-mail) appears to be in conflict with the language in the OYCR materials on the Youth Bills of Rights section (g). Formal clarity is needed.
- Current policy prohibits youths from going outside when the temperature exceeds 90 degrees. Title 15, Section 1371, states minors in juvenile facilities must be provided with at least one hour of outdoor recreation or exercise daily, unless their behavior or security concerns prevent it. This requirement ensures youth in custody have access to sunlight and fresh air. It should be noted that there have been no reported incidents of heat related illness or injuries at this facility. This policy should be revised to comply with Title 15.
- Youths are required to walk with their hands behind their back during movements throughout the facility. This policy is unique to San Mateo County, as neighboring counties have youths keep their arms and hands to the side during movements. San Mateo County should do the same.
- Youths are prohibited from wearing shorts or flip flops in the common areas of the housing unit. Shorts can only be used during LMA, even on hot days. Flip flops are allowed only inside the cells and showers. Neighboring counties allow youths to wear these items throughout the day. We recommend San Mateo County youths be allowed to do the same.

Family Visits

Family visits are very inconsistent. Some youths reported having two visits since they arrived while others had never had a family visit. San Francisco provides youth with monthly family visits. Youths with children receive up to two family visits a month. Families are allowed to bring food to the visit which honors the youths both their culture and traditions. We recommend our youth be given the same opportunities to visit with their families and maintain their familiar bonds.

Online Law Library & Research

Youths currently do not have access to a law library or to perform legal research. The California Department



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Corrections utilizes Law Library Kiosks to provide individuals the opportunity to access an online law library and conduct legal research. We recommend the department work with Orijin⁶, to see if an online law library can be added to the tablets.

Traditional Law Library

Youth do not have access to a law library. The following books should be procured by the facility's Librarian and added to the main library: Thomson Reuters California Juvenile Courts Practice and Procedure, Seiser & Kumli on California Juvenile Courts Practice and Procedure, California, Welfare & Institutions Code, California Penal Code, California Education law and Regulation, Educational Code, and Vehicle Code. Nolo Press publications on Immigration, Family Law, and Guide on Conducting Legal Research. Legal dictionaries and "The Evolution of the Juvenile Court: Race, Politics, and the Criminalizing of Juvenile Justice," by Professor Barry C. Feld should also be included.

Food & Nutrition

For the fourth year in a row the commission continues to recommend the food service contract with the Sheriff Department be terminated due to ongoing issues with poor food quality

Prescription Eyeglasses

Youth are still waiting up to 6 months to obtain prescription eyeglasses. While this is an improvement from prior inspections where youths waited up to a year for glasses, it continues to significantly interfere with their ability to participate in education and rehabilitation programs, and it negatively impacts their self-esteem and overall sense of well-being. The optometrist Correctional; Health is obligated to use has limited availability and a waiting list that is 4-6 months long. Once a prescription is received from the optometrist, the optician can typically dispense eyeglasses within 72 hours. The Commission urges the Board of Supervisors to take immediate action to ensure that youths in need of eyeglasses can be seen by an optometrist within 10 business days of their arrival to the facility or submission of a medical request form for vision related issues—whichever is sooner.

Electric Shavers

Due to the age of the youth at this facility, the majority are now shaving. Replacing the current plastic disposable plastic razors with electric shavers would create less irritation to the skin and reduce the facility's carbon footprint on our planet.

Substance Abuse Treatment

⁶ Orijin is the company contracted to provide the tablets the youths are using to make telephone calls.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

San Mateo County does not offer substance abuse treatment to youths in detention-which is alarming, considering the rise in youth opioid use and those experiencing withdrawals after arrest. Correctional Health has established Withdrawal Protocols in place. The protocols call for close monitoring and the dispensing of medications to help manage withdrawal symptoms. Behavioral Health and Recovery Services do not provide substance abuse treatment to youth at this facility.

Mental Health Therapy Room

The ISM's⁷ office on the housing unit has been converted to serve as a designated therapy room where youths can participate in mental health services. However, the funding needed to properly design the counseling room has not yet been allocated. Given that many of Secure Track youths have experienced significant trauma, mental health care is critical for their rehabilitation and well-being. Without a designated therapy room, mental health services are often provided in spaces that are not conducive to healing. These environments may lack the privacy, comfort, and calming atmosphere necessary for effective therapeutic interventions. A thoughtfully designed therapy space can create a safe and supportive environment where youth feel more at ease, increasing their willingness to engage in treatment and improving outcomes. The Commission urges the probation department to allocate the \$3,500 needed to complete this project. BHRS has committed to designing the room once the funding is in place. The probation department should explore funding opportunities available through Proposition 1 and county's MHRSA subcommittee.

Rehabilitation Programming Recommendations

The Commission continues to advocate for all of our long term⁸ and Secure Track youth to receive the following evidence based programming and services:

- Victim Offender Education Group -VOEG
- Intensive Mental Health Services including anger management, group and family therapy
- Credible Messenger Program
- Mentorship Opportunities
- Restorative Justice programs
- Animal therapy program
- Parenting classes for youths with children.

Reentry Services

⁷ Institutional Services Manager

⁸ Long term is defined as a period of incarceration that lasts or is expected to last 60 days or more.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

A full review of the Phoenix Program is needed to determine:

- If the program is viable? Can it be revamped to meet the current needs of the long term youth who are reentering the community or should it be discontinued?
- Is the Probation Department equipped to deliver these services or are youths better served by contracting with an outside service provider.

The Commission also recommends that Probation Officers be afforded the resources needed to provide youths with the treatment, tool, and necessities needed to successfully transition back into the community.

Least Restrictive Placements

- The probation department has failed to create or identify any placement options for Secure Track youths that are less restrictive than the unit within the juvenile hall. Counties throughout the state are contracting with the Pine Grove Youth Conservation Camp to provide alternative placement options for youths who are interested in participating in Cal Fire's Wildfire Training program. The cost of the Pine Grove program is just \$10 per day—which is at least \$1,679.00 then it costs to incarcerate them in the SYTF unit of the juvenile hall.
- The San Francisco Juvenile Probation Department is utilizing universities as a least restrictive placement option for Secure Track youths who have earned their AA/AS degrees through the community college and accepted into a UC/CSU. The probation department provides youths the resources needed to attend college full time, including: the cost of their dorm room, textbooks and supplies, meal plans, transportation, and a monthly stipend. Mental Health services are also provided through the university. We recommend San Mateo County provide these same educational placement opportunities to eligible Secure Track youth.

Feasibility Study: Future Use of Margaret J. Kemp Facility

A feasibility study is needed to determine if the Margaret J. Kemp Facility can be converted to fill critical gaps in services for justice-involved youth within the county. The study should aim to identify existing deed and property restrictions and explore the following alternative uses for the facility.

- Secure Youth Treatment Facility (SYTF)
- Step-Down Program for SYTF Youth: A transitional program designed to support SYTF youth as they progress toward reintegration.
- Inpatient Substance Abuse Treatment Program: A residential program addressing substance abuse issues among justice-involved youth.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Feasibility Study - Continued

- Transitional Age Youth Shelter: A shelter for unhoused dependent and/or probation youth aged 16-24, offering support and resources for their transition to independence. This study will assess the viability, costs, and potential impacts of each alternative to ensure alignment with the county's priorities and the needs of justice-involved youth.

Youth Services Center: Main Entrance Lobby

The Youth Services Center Building is open to the public Monday - Friday from 8:00 a.m. to 5:00 p.m. Visiting hours are on evenings and weekends when the building is closed. During these times, visitors must wait in a small lobby located near the main entrance. An intercom system is used to communicate with juvenile hall staff. Parents report that the lobby gets very hot and has poor air circulation that forces them to wait outside. Allowing the automatic doors to remain open during visiting hours would help reduce the temperature in the lobby and improve airflow. The lobby is equipped with with three seats, which is inadequate for the number of visitors allowed during each time slot (up to 16). A huge sandwich board displaying outdated COVID-19 information needs to be removed. The sign is confusing for visitors and takes up valuable space that could be utilized for additional seating. The lobby has other concerns, including active pest control glue traps and small plastic cockroach bait stations that pose a particular risk to small children visiting the facility. There are also broken and missing baseboard tiles and graffiti that is carved into the columns that require repair and repainting. Improving the room temperature and airflow, increasing seating, removing hazards, and repairing damaged areas—will significantly enhance the safety and comfort of visitors.

Pine 4 Housing Unit: Maintenance & Repairs Needed

- The carpets are heavily stained and damaged beyond repair. We recommend replacing the carpet with laminate flooring. Many SYTF facilities in California are replacing institutional carpeting with laminate hardwood flooring. Laminate flooring is cost effective, easy to clean, and creates a more “home-like” environment.
 - Painting is needed throughout the unit.
 - The showers need power washing to remove hard water deposits and soap scum.
 - Youths reported the water temperature in one of the showers did not get hot.
 - The basketball court located on the patio adjacent to the housing unit needs court lines to be painted on the ground.

Housing Unit: Individual Cells

- Wall Mirrors: The mirrors in the cells are damaged beyond repair, with the damage dating back 5+ years,



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

when the juvenile hall regularly housed over 100 youths. Having a usable mirror in each cell is crucial for youths to carry out basic grooming tasks, such as brushing their hair and teeth and maintaining their personal hygiene. Due to the length of time youths have been without mirrors, they should be replaced as soon as possible.

- Personal Storage: The administration reported that institutional wall shelving that the department ordered back in 2022, is still stuck in the county procurement process. Incarcerated youth in San Mateo County have been without personal storage in their cells since the facility opened in 2006

Housing Unit Equipment

The following purchases are recommended:

- Hampers or laundry carts are needed to contain soiled laundry. It is being stored on the dayroom floor.
- Adding pillow to the furniture on the housing unit would create a more home-like environment.

Outdoor Recreation Equipment & Maintenance

- Purchasing picnic tables for use in the outside recreation area will provide much needed outdoor seating and space to eat meals, and work on projects.
- Replace the netting on the basketball and soccer nets

Create an Exit Survey for Youths and Families

Creating exit surveys for youths and families can provide valuable data to evaluate and improve treatment, services, and programming offered by the SYTF and Juvenile Hall, and Probation Services. This feedback can be collected at minimal expense to the Probation Department while identifying service gaps, measuring outcomes, and reducing recidivism.

Update Probation Website: Juvenile Restitution, Court Fees & Fines

Update the Probation Department's website to reflect the passage of AB1186—which eliminated youth restitution fines, ended joint/several liability, wage & account garnishments effective January 1, 2025.

**THE COMMISSION REQUESTS THE PROBATION DEPARTMENT PROVIDE A WRITTEN
RESPONSE ADDRESSING EACH OF THE RECOMMENDATIONS CONTAINED IN THIS
INSPECTION REPORT WITHIN 45 DAYS OF OFFICIAL RECEIPT OF REPORT.**

PRIOR RECOMMENDATIONS



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

REVIEWED	YES	NO	N/A	COMMENTS
Implemented	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Gang Intervention is being offered to SYTF youth via court ordered Individual Rehabilitation Plan(s). ● Catholic prayer service is offered on Sunday morning ● AA Meetings were discontinued ● 5 adirondack style chairs placed on the turf field.
Partially Implemented	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● A few of the youths on Pine 4 received a pair of branded athletic shoes. It is unknown when the remaining youth will receive theirs or how often these shoes will be replaced.
Pending Implementation	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Personal Storage Inside Individual Cells: Youths currently have no place to store clothing, hygiene and personal items. There is currently no estimate on when the wall shelving that was ordered 3+ years ago will actually be installed ● Correction Health: Electronic Medical Records System will be implemented in 2025. <p>Per probation, the following are scheduled to be implemented in the near future:</p> <ul style="list-style-type: none"> ● Drug & Alcohol Addiction Education ● Life Coaches and Mentorship ● CORA began providing Parenting Classes for the parents of incarcerated youth in Fall 2024. ● Employees will be offered 4/10 and 3/12 work shifts during the next round of shift bids.
No Action	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Terminate Food Services contract with Sheriff's Department



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				<ul style="list-style-type: none"> ● Identify less restrictive placement options for Secure Track youth. ● Create a therapeutically designed therapy room where youths can receive mental health services. ● Substance Abuse Treatment⁹ ● Implement Credible Messenger program ● Provide visually impaired youth eyeglasses in a timely manner ● Increase dental services to twice a month ● Provide ethnically appropriate hygiene items (YBOR) ● Provide appropriate athletic shoes ● Catholic mass and communion services remain unavailable. ● Install picnic tables in the outdoor recreation area.
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DATA, DEMOGRAPHICS & STATISTICS

REVIEWED	YES	NO	N/A	COMMENTS															
Secure Track: Population	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Year</th> <th>Population</th> <th>Age</th> <th>Race</th> <th>Gender</th> </tr> </thead> <tbody> <tr> <td align="center">2024</td> <td align="center">5</td> <td align="center">18-22</td> <td align="center">H</td> <td align="center">M</td> </tr> <tr> <td align="center">2023</td> <td align="center">1</td> <td align="center">18</td> <td align="center">H</td> <td align="center">M</td> </tr> </tbody> </table> <p>The population in the Secure Track program is anticipated to rise by 3-4 in the coming year.</p>	Year	Population	Age	Race	Gender	2024	5	18-22	H	M	2023	1	18	H	M
Year	Population	Age	Race	Gender															
2024	5	18-22	H	M															
2023	1	18	H	M															

⁹ For youths with an identified substance abuse disorder.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Secure Track: Commitments	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>2022-2023 Commitments</th> <th>2023-2024 Commitments</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td align="center">1</td> <td align="center">4</td> <td align="center">+400%</td> </tr> </tbody> </table>	2022-2023 Commitments	2023-2024 Commitments	Difference	1	4	+400%				
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2022-2023	2023-2024													
0	0													
Youth Transferred to Least Restrictive Placement or Step Down Program	<input type="checkbox"/>	X	<input type="checkbox"/>											
Monthly Population	X	<input type="checkbox"/>	<input type="checkbox"/>	Data was requested and never received.										
Length of Incarceration	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>Average Length of Incarceration</th> <th>Median Length of Incarceration</th> </tr> </thead> <tbody> <tr> <td align="center">3.7 years</td> <td align="center">3.3</td> </tr> </tbody> </table>	Average Length of Incarceration	Median Length of Incarceration	3.7 years	3.3						
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**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Race	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1" data-bbox="748 548 1386 961"> <thead> <tr> <th>Race</th> <th>Number</th> <th>Percentage</th> </tr> </thead> <tbody> <tr> <td>Hispanic</td> <td>5</td> <td>100%</td> </tr> <tr> <td>Black</td> <td>0</td> <td>–</td> </tr> <tr> <td>White</td> <td>0</td> <td>–</td> </tr> <tr> <td>Pacific Islander</td> <td>0</td> <td>–</td> </tr> <tr> <td>Asian</td> <td>0</td> <td>–</td> </tr> </tbody> </table>	Race	Number	Percentage	Hispanic	5	100%	Black	0	–	White	0	–	Pacific Islander	0	–	Asian	0	–																																						
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Race: Continued	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>To help put the target population demographic data into context, the tables below show the estimated child population (ages 0-17) of San Mateo County by race/ethnicity and age group and gender in 2021.</p> <table border="1" data-bbox="716 1104 1117 1308"> <thead> <tr> <th colspan="3">Child Population, by Race/Ethnicity</th> </tr> </thead> <tbody> <tr> <td>White</td> <td>55,543</td> <td>35.30%</td> </tr> <tr> <td>Hispanic/Latino</td> <td>49,428</td> <td>31.40%</td> </tr> <tr> <td>Asian</td> <td>35,768</td> <td>22.70%</td> </tr> <tr> <td>Multiracial</td> <td>11,116</td> <td>7.10%</td> </tr> <tr> <td>Black</td> <td>2,887</td> <td>1.80%</td> </tr> <tr> <td>Native Hawaiian/Pacific Islander</td> <td>2,238</td> <td>1.40%</td> </tr> <tr> <td>American Indian/Alaska Native</td> <td>296</td> <td>0.20%</td> </tr> </tbody> </table> <table border="1" data-bbox="1154 1104 1531 1308"> <thead> <tr> <th colspan="4">Child Population, by Age and Gender</th> </tr> <tr> <th>Age Group</th> <th>Female</th> <th>Male</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>Ages 0-2</td> <td>10,715</td> <td>11,669</td> <td>22,384</td> </tr> <tr> <td>Ages 3-5</td> <td>13,138</td> <td>12,468</td> <td>25,606</td> </tr> <tr> <td>Ages 6-10</td> <td>22,308</td> <td>23,292</td> <td>45,600</td> </tr> <tr> <td>Ages 11-13</td> <td>13,549</td> <td>14,262</td> <td>27,811</td> </tr> <tr> <td>Ages 14-17</td> <td>17,484</td> <td>18,391</td> <td>35,875</td> </tr> <tr> <td>Total</td> <td>77,194</td> <td>80,082</td> <td>157,276</td> </tr> </tbody> </table> <p><small>Source: California Dept. of Finance, Population Estimates and Projections; U.S. Census Bureau, Population and Housing Unit Estimates (Aug. 2021), as cited in kidsdata.org</small></p>	Child Population, by Race/Ethnicity			White	55,543	35.30%	Hispanic/Latino	49,428	31.40%	Asian	35,768	22.70%	Multiracial	11,116	7.10%	Black	2,887	1.80%	Native Hawaiian/Pacific Islander	2,238	1.40%	American Indian/Alaska Native	296	0.20%	Child Population, by Age and Gender				Age Group	Female	Male	Total	Ages 0-2	10,715	11,669	22,384	Ages 3-5	13,138	12,468	25,606	Ages 6-10	22,308	23,292	45,600	Ages 11-13	13,549	14,262	27,811	Ages 14-17	17,484	18,391	35,875	Total	77,194	80,082	157,276
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Youths With Children	X	<input type="checkbox"/>	<input type="checkbox"/>	<table border="1" data-bbox="781 1423 1287 1560"> <thead> <tr> <th>2024</th> <th>2023</th> <th>Difference</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>0</td> <td>+100%</td> </tr> </tbody> </table>	2024	2023	Difference	1	0	+100%																																																		
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Recommendations	<ul style="list-style-type: none"> ● Separate data should be kept for juvenile hall and SYTF facilities. ● Provide parenting classes to parents and guardians ● Provide reunification services to youths with children ● Provide monthly family visits to youths who have children. 																																																											



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

FACILITY INSPECTIONS				
REVIEWED	YES	NO	N/A	COMMENTS
Board of State & Community Corrections Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Craigus Thompson -BSCC Field Representative 916-597-4610 <ul style="list-style-type: none"> ● 2023 Biennial Inspection dates: April 3, 5, & 12, 2023 ● 2024-Targeted Inspection date May 23, 2024
County of San Mateo: Building/Facility Safety Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection Conducted on September 7, 2023 Brae Hunter, ADA Coordinator Human Resources San Mateo County 650-647-9930 / 650-599-1151 (Quarterly inspections performed by Officer Ivone Bustos)
Fire Safety	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection was conducted on 03/21/2024 by: Austin Seely - San Mateo County - Cal Fire 650-477-0327
Natural Disaster: Wildfire Evacuation Plan and Procedures	X	<input type="checkbox"/>	<input type="checkbox"/>	Mutual Aid agreements with local jurisdictions are in place should the facility and/or area need to be evacuated.
Natural Disaster: Fire Drill Logs	X	<input type="checkbox"/>	<input type="checkbox"/>	Fire drills are regularly conducted and logged accordingly.
County Office of Education: 3rd Party Educational Evaluation	X	<input type="checkbox"/>	<input type="checkbox"/>	Evaluation performed on 10/23/23 by: Dr. Jen Izant Gonzales Senior Director, Alternative Education Santa Cruz County Office of Education 831-466-5739



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

Environmental Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Conducted on October 10, 2023 by: Aris Veloso- SMC Environmental Health Specialist 650-372-6200
Nutritional Health/ Retail Food Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Conducted on May 16, 2024 by: Joanne Jarin- SMC Environmental Health Specialist 650-372-6200
Food Services: Juvenile Menu Analysis for T15	X	<input type="checkbox"/>	<input type="checkbox"/>	Denise Chu Dietician Correctional Health Last conducted on 03/08/24
Juvenile Justice Commission Annual Inspection Reports	X	<input type="checkbox"/>	<input type="checkbox"/>	Inspection reports are available on the JJDPC website www.smcgov.org/probation/jjdpc-inspection-reports
Juvenile Court Judge Inspection	X	<input type="checkbox"/>	<input type="checkbox"/>	Conducted on January 5, 2024 The Honorable Susan I. Etezadi Presiding Judge, Juvenile Court
Probation Chief: Letter to the BSCC	X	<input type="checkbox"/>	<input type="checkbox"/>	
Air Quality Indoors/Outdoors	X	<input type="checkbox"/>	<input type="checkbox"/>	The Department of Public Works maintains this facility. Management reported that a new ventilation system was installed in 2021 to address wildfire smoke.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

DOCUMENT REVIEW				
REVIEWED	YES	NO	N/A	COMMENTS
SOARR Program Overview	<input type="checkbox"/>	X	<input type="checkbox"/>	The SYTF Therapeutic Detention Model lacks formal structure, comprehensive programs and services.
SYTF Policies & Procedures	<input type="checkbox"/>	X	<input type="checkbox"/>	SYTF does not have its own established policies and procedures. The facility operates under the policies and procedures of the juvenile hall.
SOARR Program Rules	<input type="checkbox"/>	X	<input type="checkbox"/>	The SOARR program does not have established rules. The facility is basically operating under the rules of the Juvenile Hall. Program rules should be established for the SOARR program and distributed to the youth.
SOARR Handbook: Youth	<input type="checkbox"/>	X	<input type="checkbox"/>	The SOARR program youth handbook should be created in English and Spanish and provided to every youth committed to the program.
SOARR: Handbook: Parents & Families	<input type="checkbox"/>	X	<input type="checkbox"/>	A SOARR program parent & family handbook should be created in English and Spanish and provided to the family members of each youth committed to the program.
Intake	<input type="checkbox"/>	X	<input type="checkbox"/>	SYTF youths do not go through an intake process.
Individual Rehabilitation Plans	X	<input type="checkbox"/>	<input type="checkbox"/>	A sample IRP was not provided
SOARR Programming Schedule(s)	<input type="checkbox"/>	X	<input type="checkbox"/>	SYTF does not have a separate programming schedule. The Pine 4 housing unit operates a programming schedule that is aligned with the juvenile hall—which does not account for IRP programming and services.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

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SECURE TRACK - SOARR PROGRAM**

2023-2024

IRP MDT Meetings	X	<input type="checkbox"/>	<input type="checkbox"/>	Monthly meetings are held every 4-8 weeks and do not have an established or consistent meeting schedule.
Progress Reports	<input type="checkbox"/>	X	<input type="checkbox"/>	Youth’s would benefit from receiving a progress report at each IRP/MDT meeting. Progress reports should include the youths strengths and weaknesses, achievements and deficits, and assessment of goals. Progress reports will provide the youth;s with something tangible to refer to throughout the month, that will help keep them on track and focused on the programs and services in their Individual Rehabilitation Plans.
Court Reports	<input type="checkbox"/>	X	<input type="checkbox"/>	The probation department has failed to comply with the California Rules of Court 5.806 (c) Adjusting the Baseline Term at Review Hearings which require: “To provide an incentive for each youth to engage productively with the individual rehabilitation plan approved by the court under section 875(b)(1), each probation department operating a secure youth treatment facility must implement a system to track the positive behavior of the youth in a regular and systematic way and report to the court at every progress hearing on the youth's positive behavior, including a recommendation to the court on any downward adjustment that should be made to the baseline term in recognition of the youth's positive behavior and development. In developing this recommendation, the probation department must consult with and report on the input of all other agencies or entities providing services to the youth.
Baseline Reduction Recommendation: Criteria	<input type="checkbox"/>	X	<input type="checkbox"/>	The criteria probation officers use to make baseline time reduction recommendations is unknown. Youths would benefit from knowing the criteria and having the ability to gauge their progress and understand what they are expected to complete or maintain in order to receive a recommendation for a baseline time reduction.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

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SECURE TRACK - SOARR PROGRAM**

2023-2024

Incentive-Based Systems or Programs	X	<input type="checkbox"/>	<input type="checkbox"/>	SYTF youth participate in the juvenile hall's behavior based Step Level program. They can earn a top step up to a 2 step. Privileges are revoked for youth on Steps 1 and 0.
Reentry Services & Resources	<input type="checkbox"/>	X	<input type="checkbox"/>	The Phoenix program is not adequately meeting the needs of youth. Probation Officers do not have access to the programs and resources they need to provide to youths reentering the community.
Least Restrictive Placement Options	<input type="checkbox"/>	X	<input type="checkbox"/>	The county has yet to identify any placement options for Secure Track youths.
Medical, Dental, BHRS Request Forms.	X	<input type="checkbox"/>	<input type="checkbox"/>	Request forms for medical, dental and mental health care services are readily available. Youth report having timely access to urgent medical care and mental health services.

Serious Incident Reports: Including Use of Force	Type of Incident	Incidents	Comparison	2022-2023	2021-2022
	Major Disturbance: Youth Injured by Staff	0	No Change	0	0
	Major Disturbance: Involving Multiple Youth	4	∞	0	1
	New Charges Filed	10	900% Increase	1	3
	Assaults Between Youth	20	186% Increase	7	5
	Number of Youths Involved in Assaults	39	550 % Increase	6	10
	Safety Room Placements	1	∞	0	2
	Youth on Special Program (OAA)	62	100% Increase	31	25



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Use of Force: Incidents Involving Mechanical Restraints	33	154% Increase	13	15
Mechanical Restraints Used per Youth	23	64% Increase	14	11
Assault on Staff by Youth	1	No Change	1	0
Threats to Staff	5	150% Increase	2	3
Staff Injuries: Responding to incidents	3	50% Increase	2	3
Reportable Incidents & Other	265	135% Increase	113	58
Property Destruction ¹⁰	1	-67 % Decrease	3	0
Total Incidents	456	136% Increase	193	136

The number of new charges filed against incarcerated youth increased a staggering **900%**, a deeply concerning trend that contradicts the fundamental goals of the juvenile justice system. Unlike neighboring counties that utilize alternative interventions over filing new charges, San Mateo County stands apart in its approach, raising significant concerns about its impact on youth rehabilitation.

¹⁰ Felony Vandalism charges were filed.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

Serious Incident Reports: Deaths, Suicide Attempts, Suicidal Statements & Self-Mutilation	<table border="1"> <thead> <tr> <th>Type</th> <th>2023-2024</th> <th>Comparison</th> <th>2022-2023</th> <th>2021-2022</th> </tr> </thead> <tbody> <tr> <td>Suicide Attempts</td> <td align="center">3</td> <td align="center">∞</td> <td align="center">0</td> <td align="center">1</td> </tr> <tr> <td>Suicidal Statements</td> <td align="center">6</td> <td align="center">50% Increase</td> <td align="center">4</td> <td align="center">6</td> </tr> <tr> <td>Self-Mutilation</td> <td align="center">17</td> <td align="center">325% Increase</td> <td align="center">4</td> <td align="center">16</td> </tr> </tbody> </table>				Type	2023-2024	Comparison	2022-2023	2021-2022	Suicide Attempts	3	∞	0	1	Suicidal Statements	6	50% Increase	4	6	Self-Mutilation	17	325% Increase	4	16
	Type	2023-2024	Comparison	2022-2023	2021-2022																			
	Suicide Attempts	3	∞	0	1																			
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Self-Mutilation	17	325% Increase	4	16																				
There were no deaths, escapes, or fires reported.																								
Audio and Video Recording: Storage	X	<input type="checkbox"/>	<input type="checkbox"/>	The audio and video recording policies and procedures were not provided. Staff reported that videos are stored on a server for a minimum of 1 year. Staff with a ranking of Institutional Services Manager or above can access the video footage.																				
Searches	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are searched whenever they enter the housing unit. Staff conduct “pat down” searches using a handheld metal detector or “wand” to scan each youth for contraband. Sweeps of the individual cells and the housing unit are regularly conducted.																				
Grievance Forms	X	<input type="checkbox"/>	<input type="checkbox"/>	Grievance forms are available in Admissions, the Visiting Room, and on the Pine 4 Housing Unit.																				
Grievance Logs	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The inspection team reviewed all grievances filed during this inspection period..</p> <p>The majority of grievances were in the following categories:</p> <ul style="list-style-type: none"> • Not having access to computers needed to complete college assignments and mid-terms that impacted their grades and forced some to drop classes—which pushed back graduation dates and educational goals. • Staff taking away good behavior points • The temperature on the housing unit, cells, and water in 																				



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				<p>the shower was too cold.</p> <ul style="list-style-type: none"> • Visits with extended family and siblings were suspended without cause. • Youth were forced to visit with approved visitors behind glass in many cases without cause.
Juvenile Probation & Detention Facilities Budget	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>All attempts to access the SYTF, Juvenile Hall, and Camp Kemp budgets have been unsuccessful. This lack of budget transparency hinders the commission's ability to advocate for programs and services and to evaluate if current funding levels are adequate to meet the current needs of youth.</p>
Annual Cost of Incarceration & Rehabilitation	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>Probation reported that it costs the same amount to incarcerate a SYTF youth and non-SYTF youth– \$1,689.00 per day, (including \$530.00 for debt services payments). However, these figure failed to account for:</p> <ul style="list-style-type: none"> • Court ordered IRP programs services • Contracted SYTF service providers • Educational costs • Medical, dental, and mental health care • Food Services • Clothing, shoes, and hygiene • Restoration Services • Reentry Services • Tablets and Technology • Security & IT Services • Furniture & equipment • Building and grounds maintenance • Transportation costs (vans, vehicles, and maintenance) • Special Events (Family Night)



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Website: Juvenile Services & Institutions Division	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • The Payments for Juvenile Cases section of the Probation Department website needs to be updated to reflect the passage of AB1186—which eliminated youth restitution fines, ended joint & several liability, and wage & account garnishments • The Partner Agency link for Mental Health on the Youth Services Center page remains broken.
Workplace Violence Prevention Plan Per <u>SB 553</u> – Effective July 1, 2024	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Employers in California must establish, implement, and maintain a "Workplace Violence Prevention Plan" that includes: prohibiting employee retaliation, accepting and responding to reports of workplace violence, and emergency response. The County's Workplace Violence Prevention Plan is in place.
Recommendations	<p>Serious Incident Reports: New Charges Filed There was a staggering 900% increase in new charges filed against incarcerated youth. The commission recommends the probation department identify filing alternatives for noon 707(b) related offenses similar to those being utilized in neighboring Santa Clara, San Francisco, and Alameda counties.</p> <p>Youth Orientation Provide each youth with an orientation upon commitment to the SOARR program.</p> <p>SOARR Handbook</p> <ul style="list-style-type: none"> • Create and distribute a SOARR Handbook in English & Spanish to youths. • Create and distribute a SOARR Handbook in English & Spanish to parents/guardians <p>SOARR Program Rules</p> <ul style="list-style-type: none"> • Create SOARR program rules and ensure all SYTF youth understand what the rules and expectations are while they are in the program. <p>IRP-MDT Meetings</p> <ul style="list-style-type: none"> • Ensure IRP/MDT meetings are held every 30 days to ensure the youths' rehabilitative needs are being met and tracked appropriately. 			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

- Youth's should be provided progress reports at each IRP/MDT meeting. Reports should include the youths strengths, weaknesses, achievements, deficits, monthly goals, and an assessment of the prior months goals. This will allow the youth to gauge how they are progressing through the program, provide motivation and praise for successes, support and guidance when they fail to meet their goals. Youth need something tangible to refer to throughout the month to keep them focused on track as they are working on the programs and services in their Individual Rehabilitation Plans.

Reentry Services

- A full review of all contracted programs and services that were in place for long term youths during this time? When was the last time they were evaluated for efficacy?
- A full review the Phoenix Program to determine:
 - If the program is viable? Can it be revamped to meet the current needs of the long term youth who are reentering the community or should it be discontinued?
 - Is the Probation Department equipped to deliver these services or are youths better served by contracting with an outside service provider.
- Provide Probation Officers the resources they need to provide youth the skills, and tools needed to succeed upon release.

Least Restrictive Placement Options

We recommend the probation department:

- Enter into a contract with the Pine Grove Youth Conservation Camp to provide Secure Track youths who are interested in Wildfire Training with a less restrictive placement option. The cost of the Pine Grove is approximately \$10.00 per day
- Provide eligible Secure Track college students the opportunity and resources needed to be placed at a UC/CSU where they can live on campus, attend college full time, and receive community based services..
- Form a subcommittee to locate and secure contracts with viable placement options that are less restrictive than a unit within the juvenile hall.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

POLICIES & PROCEDURES				
REVIEWED	YES	NO	N/A	COMMENTS
Policies & Procedures	<input type="checkbox"/>	X	<input type="checkbox"/>	The inspection team was not provided with any SYTF specific policies or procedures.
Youth Movements Within the Facility	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>Youths are required to walk with their hands behind their backs whenever they are moving through the facility. This policy is unique to San Mateo County, as neighboring counties require youths to keep their arms at their sides.</p> <p>This policy:</p> <ul style="list-style-type: none"> ● Undermines Rehabilitation Goals by creating a punitive environment that fosters resentment rather than encouraging personal growth or accountability. ● Psychological Harm: Forcing youth to adopt submissive postures can be degrading and psychologically damaging. It reinforces a sense of powerlessness and humiliation, which can exacerbate mental health issues and trigger traumatic memories that can hinder their emotional recovery. ● Result in Negative Behavior: This policy may foster defiance or rebellion in youth who feel they are being unfairly treated and can create adversarial relationships between staff and juveniles. ● Erode Trust: between youth and staff—which is critical for successful rehabilitation. ● Reduce Recidivism: Rehabilitation programs that focus on respect, accountability, and emotional safety have proven to be far more effective in reducing recidivism than punitive or degrading measures.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

YOUTH SURVEY RESPONSES

**Youths were asked to read 15 statements and assign a number that best represents how they feel
1= Strongly Disagree 2=Disagree 3= No Opinion 4=Agree 5= Strongly Agree**

Question	Youth 1	Youth 2	Youth 3	Youth 4	Youth 5
Staff are supportive and want me to succeed.	5	3	3	4	4
I feel safe with the staff and other adults at this facility	5	3	4	4	2
I feel safe with the other youth in this program.	4	3	5	5	4
I feel heard and valued as an individual	2	2	1	3	4
I get enough to eat	4	2	4	4	4
I get enough sleep	5	2	2	5	3
I have ethnically appropriate hygiene products	2	1	1	3	3
I have clothing & shoes that fit properly	4	3	1	4	4
I have regular contact with my attorney	1	1	1	5	5
I know my rights	4	5	4	4	5
I receive medical, dental, and mental health care when needed.	4	5	4	4	5



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

I am making progress in school	5	5	4	5	4
The programs I receive help me address my issues.	4	2	1	3	2
I am being provided with what I will need to be successful upon my release.	1	0 ¹¹	2	3	1
I meet with my Probation Officer regularly	2	1	1	3	3
I meet with my IRP team regularly	2	1	1	3	3

Youths were then asked to answer the following questions

Question	Youth 1	Youth 2	Youth 3	Youth 4	Youth 5
I have the time, access, technology & supplies needed to complete my school or college work.	Sometimes	Left Blank	Yes	Mostly Yes	No
I have an IEP? If yes, have you had an IEP meeting at the facility.	Yes / Yes	No	Yes / No	Yes / Yes	No
I receive the programs & services in my IRP	I don't know	No	No	No	Not sure
Do you think the programs and services in your IRP will be helpful after you leave?	Not Really	Left Blank	Maybe	Maybe	Not much

¹¹ The youth wrote a zero.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Who has helped you most and in what ways do they help?	Staff: Owens, & Stewart. They talk to me. Judge Etezadi also encourages me.	Staff: Owens He listens to me & wants me to do good	FLY: Harold & Tati help me with life skills & the way I think.	Staff: Owens because he hears me out.	Staff: Owens is supportive even when I'm having a bad day.
Are you participating in Family Therapy?	No	No	No	No	No
Are you a parent? If so, do you visit with your child?	No	No	Yes / No	No	No
What will you need most when you are released?	A job, housing & money to buy clothes & shoes.	Job, phone, clothes, & shoes	Support from the right programs	Housing	Help with college
If you could improve one thing about this facility, what would it be?	Communication – nobody knows what's going on.	Being heard	Real programs that will actually help us	Communication	Sports Teams

APPEARANCE OF YOUTH / PERSONAL HYGIENE

REVIEWED	YES	NO	N/A	COMMENTS
Appearance	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth appeared to be in good spirits and were well groomed. We observed no obvious signs of injury, illness, or distress.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth appeared to clean and had access to daily showers.
Outdoor Wear	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth were issued jackets during this inspection period. have jackets. They are also given very thin plastic ponchos with hoods to wear in the rain.
Clothing	X	<input type="checkbox"/>	<input type="checkbox"/>	SOARR youth are issued a T-shirt with the SOARR logo on it. Otherwise they wear the same clothing as the non-SYTF youth.
Shower Shoes	X	<input type="checkbox"/>	<input type="checkbox"/>	Shower shoes can only be worn in cells and showers.
Athletic Shoes	X	<input type="checkbox"/>	<input type="checkbox"/>	The standard white athletic shoes continue to be a problem. During last year's inspection, Ms. Aram stated the SYTF youths would soon be receiving higher quality shoes. However, on the day of our inspection only one youth had these shoes on. The quality of the current athletic shoes is very poor. Youths report that they do not fit well and cause painful blisters that make it difficult to participate in PE class and LMA. At least two youths attributed their ankle and knee injuries to the lack of support in the athletic shoes.
Hair	X	<input type="checkbox"/>	<input type="checkbox"/>	A volunteer barber comes to the facility once a month to cut the youth's hair at no cost to the county.
Nails	X	<input type="checkbox"/>	<input type="checkbox"/>	Several youths had bitten their nails down very low.
Skin	X	<input type="checkbox"/>	<input type="checkbox"/>	Several youth reported dry and itchy skin and scalps that they attribute to the hygiene products they are provided. Others reported rashes.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Shaving	X	<input type="checkbox"/>	<input type="checkbox"/>	Due to the age of the SYTF youth, most are shaving. Providing youth with electric razors and eliminating the plastic disposable razors would be highly beneficial to the youths and reduce the facility's carbon footprint.
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SYTF¹² YOUTH INTERVIEWS

INTERVIEWED	YES	NO	N/A	COMMENTS
Do you have any immediate needs, questions, or concerns?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Immediate Need: Separate Housing Unit: "Secure Track needs our own unit so we can focus on our programs. Having other kids in here who aren't secure track or gonna be secure track is distracting. They are always coming and going and disrupting things. We could do so much better on our own unit and then staff would know what's going on. They say we are SOARR but, we can't be because we still gotta do what the long term kids do. We need our own unit." ● Immediate Need: Youths need to be allotted adequate time to complete the programming listed in their IRP's ● Immediate Need: The probation department has not identified a SYTF Step Down program. The average length of incarceration is 3+years. ● Immediate Need: Restore in-person visits with siblings, extended family, and other approved visitors. Right now they must be behind glass. ● Concern: Youth are denied access to college courses when the laptop and desktop computers are taken away as a punishment for rule violations or behavioral issues.

¹² Includes SYTF eligible youth



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				<ul style="list-style-type: none"> • Concern: IRP programming is being taken away as a punishment (i.e. could not go to life skills cooking class because they were no longer a 2 step) • Concern: Department has not identified a SYTF Step Down program. The average length of incarceration is 3+years.
Are your medical, dental, and mental health care needs being met?	<input type="checkbox"/>	X	<input type="checkbox"/>	One youth reported that he has been waiting to receive treatment for his elbow.
What is the SOARR Program? Can you explain how it differs from the juvenile hall?	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>None of the youths we spoke to know what the SOARR program actually entailed. They had not been provided with any materials explaining the SOARR program, such as a handbook, brochure, or information sheet. They also had no understanding of what the eligibility requirements are for being transferred to a less restrictive placement, or Step Down program.</p> <p>Differences: SOARR youth wear SOARR T-shirts. FLY programming differs from juvenile hall.</p>
Did you participate in a SOARR program orientation when committed to Secure Track?	<input type="checkbox"/>	X	<input type="checkbox"/>	The facility does not offer an orientation for the SOARR program.
Did you receive a SOARR program handbook or information outlining the program, the IRP ¹³ process, a	<input type="checkbox"/>	X	<input type="checkbox"/>	The SYTF does not have a SOARR program handbook for youths or parents/guardians.

¹³ Individual Rehabilitation Plan



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Do you know the criteria you must meet to receive a recommendation for a baseline time reduction from your probation officer?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None of the SYTF youth knew what the criteria was to earn a baseline time reduction recommendation from their probation officer. They also lacked an understanding of how their progress was being viewed and interpreted by their probation officer.
Did you undergo an assessment to help identify the programs & services to in your IRP	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	None of the youths we spoke remembered participating in an assessments
Did you have a role in developing your IRP?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	The level of participation varied widely among youths. One youth reported that they did not know what was in their plan. Several reported that they had not had an IRP/MDT meeting in two months or more.
High School Students: Are you on track to graduate on time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
College Programming: Are you currently enrolled in a college?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Every SYTF youth was enrolled in college during this inspection period.
Describe the meals and snacks at this facility	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● “It’s terrible” ● “Man, it’s horrible” ● “I can’t even eat it sometimes”
Are you currently participating in a Career and Technical Education program?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	The facility does not offer CTE courses to SYTF youths who have graduated high school.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

How many hours do you spend locked inside of your cell on an average day?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> • Each day is different • When there's a code we lose programming and can be in our cells for hours.
Are you able to receive in-person visits from your parents, child(ren) & siblings?	X ¹⁴	X	<input type="checkbox"/>	<ul style="list-style-type: none"> • Parents yes, siblings and children no. <p>“Some of us have to have visits behind glass. It’s not fair, We didn’t even do anything. They just said that we have new rules and that we have to go behind the glass now.”</p>
Telephone Calls	X	<input type="checkbox"/>	<input type="checkbox"/>	All youths have one hour of phone time available on their tablets per day.
Written & Electronic Mail	<input type="checkbox"/>	X	<input type="checkbox"/>	Written mail is allowed from approved persons. See Youth Bill of Rights for additional information on electronic communications.
Computer Tablets, Desktops, & Laptops	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The Pine 4 housing unit has desktop computers and tablets for the youths to use to make telephone calls on.</p> <p>Online Law Library & Research Youths currently do not have access to a law library or to perform legal research. The California Department Corrections utilizes Law Library Kiosks to provide individuals the opportunity to access an online law library and conduct legal research. We recommend the department work with Orijin¹⁵, to see if an online law library can be added to the tablets.</p>
Have you filed a grievance during this inspection period?	X	<input type="checkbox"/>	<input type="checkbox"/>	

¹⁴ Can receive in-person visits from approved parents/guardians only. Siblings and children must visit b

¹⁵ Orijin is the company contracted to provide the tablets the youths are using to make telephone calls.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Are the rights guaranteed to you under the Youth Bill of Rights being honored?	<input type="checkbox"/>	X	<input type="checkbox"/>	Access to outdoor recreation: Youths are not allowed to go outdoors when the temperature exceeds 90 degrees. This is a violation of section (j).
Family Visits & Family Night	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>Family nights consist of the youth having their extended family members come to the facility to have dinner with the youth. probation provides the meal.</p> <p>The youth reported that Family Night had been halted due to a lack of funding. However, when speaking with John Keene, Chief of Probation, he stated his department has halted Family Night so they could be restructured and internal procedures could be revised. The Chief confirmed that funding was available and that Family Night and family visits were expected to resume shortly.</p> <p>Neighboring counties provide monthly family visits; youths with children can receive up to two family visits a month. Families are allowed to bring food to the family visit which is more culturally competent.</p> <p>We recommend our youth be provided with the same opportunities to visit with their extended family and maintain their familiar bonds.</p>
Is there anything else you would like me to know?	X	<input type="checkbox"/>	<input type="checkbox"/>	“The ISM’s tell us we have to participate in the juvenile hall programs like yoga and bible study but, we have been doing those programs for years and would rather be working on the programs in my IRP. ISM’s tell us that the juvenile hall programming is mandatory and that our college classes are a privilege and not a right.”
What programs are the most/least helpful to you?	Helpful: The programs provided by Harold and Tati with FLY, attending college, and mental health therapy. Beat Within-because it’s a different topic each week.			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

	<p>Not helpful: The remaining juvenile hall programs like Beat Making and Yoga. SYTF youths have been participating in these programs for several years and these programs take time away from the rehabilitation programming in their IRP's, including their college work.</p>		
<p>What are the biggest biggest challenges you face at this facility?</p>	<p>“There are still no down programs. An ISM on another unit told us there aren't gonna be any step downs, so we don't know what's going on.”</p>		
<p>Are the rights guaranteed to you under the Youth Bill of Rights being honored?</p>	<p align="center"><input type="checkbox"/></p>	<p align="center">X</p>	<p>Visiting & Communication</p> <ul style="list-style-type: none"> Youth must visit with siblings, extended family, and friends behind glass. Confidential visits are not being honored as required. Youths are being forced to share sensitive and confidential information in front of staff, other youths, and even other youths' families. This is in violation of section (k), which mandates that confidential visits be honored for advocates and appointed officials. E-mail communications with approved persons: Section (g)¹⁶ states that if a youth has a computer they can access it to communicate with family and friends. Probation states this is not allowed. Policy clarifications are needed. <p>Individual Rehabilitation Plan Programs & Services</p> <ul style="list-style-type: none"> Youths have been denied access to the programming listed in their IRP's as punishment which is a violation of sections (m) & (n) Youths have been denied access to computers and internet required to participate in college classes as a punishment—which is a violation of sections (m) & (n)

¹⁶ OYCR Youth Bill of Rights handout is attached.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

<p>Are the rights guaranteed to you under the Youth Bill of Rights being honored?</p>				<ul style="list-style-type: none"> ● Service providers continue to report that the SYTF ISM Richwood discourages college students from attending college full time (4 classes a semester), citing staffing and logistical issues– which is a violation of section (n) ● The SYTF ISM’s have stated that juvenile hall programming (yoga, beat making, bible study), take precedence over their court ordered IRP programming—including college courses. ISM Richwood informed several students that they would need to drop their college class if they interfered with juvenile hall programming, which is a violation if section (n) ● There was considerable concern over the lack of educational support provided to SYTF college students –the majority of which have documented learning challenges—which may be a violation of section (n) <p>Ethnically Appropriate Hygiene Products</p> <ul style="list-style-type: none"> ● 100% of the Secure Track youth are Hispanic. Youths are not provided with ethnically appropriate hygiene products.–which is a violation of section (c) . The current hygiene products irritate their skin and scalp, and cause itchy rashes. <p>Access to Outdoor Recreation</p> <ul style="list-style-type: none"> ● Youths are not allowed to go outdoors when the temperature exceeds 90 degrees. This is a violation of section (j).
<p>Recommendations</p>	<p>The commission recommends bringing the department into compliance on each of the Youth Bill of Rights violations and related issues outlined above.</p>			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

LONG TERM YOUTH INTERVIEWS

INTERVIEWED	YES	NO	N/A	COMMENTS
Do you have any immediate needs, questions, or concerns?	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● “I am being released soon and I don’t know where I am going to live.” ● “I have not been able to visit my siblings because they want us to visit behind glass. Can you help us get our visits back?” ● “They have cut our phone time since we got the tablets” ● “They say we can’t go outside anymore if it’s over 90 degrees. Is that true? We can’t sit in the sun?”
Are your medical, dental, and mental health care needs being met?	X	<input type="checkbox"/>	<input type="checkbox"/>	
Do you believe you will have the skills needed to succeed upon release?	<input type="checkbox"/>	X	<input type="checkbox"/>	None of the youths we interviewed said yes.
Reentry Services & Resources	<input type="checkbox"/>	X	<input type="checkbox"/>	“ I’m getting out in a couple weeks and I don’t even know where I’m going to go. I’m basically going to be homeless. I’ve been here two years and my Probation Officer keeps telling me he’s looking into it but it’s been like 6 months already and he doesn’t even come see me. I don’t even have clothes that fit me. I’m 18. I can’t go back home. I want to do better and I’ve been trying to change, I graduated high school. I am going to college. I even did the Phoenix program and I don’t have a job, no money, no place to live, no transportation and I’m getting terminated– so no help.”



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				<p>“There are four of us –long terms who are getting ready to leave or just got out. We all did the Phoenix program. All we got was home passes and an ID—that’s it. Nobody has a job, nobody has clothes, nobody has anything.”</p> <p>It should be noted that these four youths were incarcerated for a collective period of 7.5 years incarcerated at a estimated¹⁷ cost of 7.5 million dollars. As of this writing, three of the four long term youths mentioned above had been rearrested and booked into the county jail. The fourth is in a wheelchair recovering from a serious car accident.</p> <p>The commission recommends</p> <ul style="list-style-type: none"> ● A full review of all contracted programs and services that were in place for long term youths during this time? When was the last time they were evaluated for efficacy? ● A full review the Phoenix Program to determine: <ul style="list-style-type: none"> ● Is the program viable? Can it be revamped to meet the current needs of the long term youth who are reentering our communities or should it be discontinued? ● Is the Probation Department equipped to deliver these services or are youths better served by contracting with an outside service provider. ● Provide Probation Officers the resources they need to provide youth the skills, and tools needed to succeed upon release.
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¹⁷ In 2020, the San Francisco Chronicle reported that San Mateo County was spending one million dollars per youth, per year, to incarcerate each youth.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Do you believe you will have the skills needed to succeed upon release?	<input type="checkbox"/>	X	<input type="checkbox"/>	None of the youths we interviewed said yes.
What has helped you most during your time here?	<ul style="list-style-type: none"> • “When I look back on all my time here, the person that helped me the most was Judge Etezadi. She would always talk to me and cared about what was going on with me.” • “My talks with Stewart, Owens, and Tati and Harold. Oh, and the support we receive from you guys (commission)” 			
Is there anything else you would like me to know?	“I’ve been in three juvenile halls. San Mateo is the only one that makes you put your hands behind your back during movements. Staff here also pick on us for stupid things like, tucking in your shirt or sitting on a table. They write us up for horseplay. I even got written up for sharing my food. It’s like they just want us to go off sometimes.”			

PARENT INTERVIEWS				
	YES	NO	N/A	COMMENTS
Do you have any immediate needs, questions, or concerns?	X	<input type="checkbox"/>	<input type="checkbox"/>	“The emphasis on punishment rather than rehabilitation is troubling. The focus should be on genuinely rehabilitating these individuals and ensuring they are equipped to avoid past mistakes and contribute positively to society. They are all going to get out, what we do while they are in there can have a positive or negative effect is up to us and our community.”-Long Term Parent
Are you able to visit with your child and communicate with them on a regular basis?	<input type="checkbox"/>	X	<input type="checkbox"/>	“I can, but my children and family cannot. They have to visit behind glass. I dont bring my children behind the glass because it feels like jail and the room is small. I don’t want them to experience that.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				We were not told why they changed it. It's very sad. They just said we have new rules and you must go behind the glass."
Have you participated in extended family visits or Family Night?	X	X	<input type="checkbox"/>	<ul style="list-style-type: none"> • "They do a very nice job with Family Night. We've had two so far. My son has been here 2 years " • "No, they told my son they aren't doing them anymore because there is no more money for them. We would like to have them." • "We've had one. More Family Nights would be great. We get to eat together like a family. These visits help our family stay close."
Do you have regular contact with your child's probation officer?	<input type="checkbox"/>	X	<input type="checkbox"/>	Three of the five parents we interviewed knew the name of their child probation officer.
Are you familiar with the programs and services your child is receiving?	<input type="checkbox"/>	X	<input type="checkbox"/>	<ul style="list-style-type: none"> • "I don't feel like I don't really know what's going on. I ask myself, What are they doing to help my son? Is it helping him? I want to know this." • "I can't go to meetings because I work two jobs." • "Not the programs but, I know he is in therapy and doing very well in college." • "Sometimes when I visit the guards will tell that he has been doing good"
Have you been offered any programs or services while your child has been at this facility?	<input type="checkbox"/>	X	<input type="checkbox"/>	None of the parents we spoke to had been offered services.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Do you know who to contact if you have questions or concerns?	X	<input type="checkbox"/>	<input type="checkbox"/>	Parents call the main number to the juvenile hall.
Do you know how to file a complaint?	<input type="checkbox"/>	X	<input type="checkbox"/>	Parents did not know how to initiate a complaint within the probation department. Parents knew how to express their concerns to the judge during court and how to contact the commission if they needed assistance..
Is there anything else you would like me to know?	X	<input type="checkbox"/>	<input type="checkbox"/>	“Why do they take his programs away when he misbehaves? He is here because he needs help, he needs those programs. It doesn’t help him to just sit and draw. I don’t understand.”–Long Term Parent

STAFFING			
REVIEWED	YES	NO	COMMENTS
Is there sufficient supervisory staff to adequately supervise all staff?	X	<input type="checkbox"/>	
Juvenile Probation Officer SYTF Caseload:	X	<input type="checkbox"/>	Juveniles should be assigned to juvenile probation officers as the mission and training of the adult and juvenile probation departments differ significantly.
Staffing: Institutions	X	<input type="checkbox"/>	



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

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Institutions Overtime Eligibility & Training	X	<input type="checkbox"/>	Adult probation officers routinely work overtime shifts within the facility. It is unknown what training is received prior to working inside the unit.																																			

¹⁸ The data we received did not align with the inspection period and included all of the facilities.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Juvenile Probation Officers	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<table border="1"> <thead> <tr> <th>Juvenile Probation Officers</th> <th>2023-2024</th> </tr> </thead> <tbody> <tr> <td>Deputy Probation Officer I</td> <td align="center">1</td> </tr> <tr> <td>Deputy Probation Officer II</td> <td align="center">1</td> </tr> <tr> <td>Deputy Probation Officer III</td> <td align="center">7</td> </tr> <tr> <td>Total</td> <td align="center">9</td> </tr> </tbody> </table>	Juvenile Probation Officers	2023-2024	Deputy Probation Officer I	1	Deputy Probation Officer II	1	Deputy Probation Officer III	7	Total	9
Juvenile Probation Officers	2023-2024												
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Probation Services Management Positions	2023-2024												
Deputy Chief Probation Officer	1												
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Overtime Expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>Division</th> <th>Overtime Expenses</th> </tr> </thead> <tbody> <tr> <td>Juvenile Probation</td> <td align="right">\$650,827.58</td> </tr> <tr> <td>Institutions:</td> <td align="right">\$29,243.85</td> </tr> <tr> <td>Total</td> <td align="right">\$680,071.43</td> </tr> </tbody> </table> <p>Adult probation officers who work inside the juvenile hall and/or have juveniles assigned to their caseloads were not accounted for in the overtime data provided.</p>	Division	Overtime Expenses	Juvenile Probation	\$650,827.58	Institutions:	\$29,243.85	Total	\$680,071.43		
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**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Staffing Vacancies	X	<input type="checkbox"/>	<table border="1"> <thead> <tr> <th>Vacant Positions</th> <th>2023 - 2024</th> </tr> </thead> <tbody> <tr> <td>Group Supervisor 1</td> <td align="center">10</td> </tr> <tr> <td>Group Supervisor II</td> <td align="center">37</td> </tr> <tr> <td>Group Supervisor III</td> <td align="center">17</td> </tr> <tr> <td>Institution Services Manager</td> <td align="center">3</td> </tr> <tr> <td>Utility Worker 1</td> <td align="center">2</td> </tr> <tr> <td>Total</td> <td align="center">69</td> </tr> </tbody> </table>		Vacant Positions	2023 - 2024	Group Supervisor 1	10	Group Supervisor II	37	Group Supervisor III	17	Institution Services Manager	3	Utility Worker 1	2	Total	69
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Recommendations	<ul style="list-style-type: none"> • SYTF youths should be supervised by juvenile probation officers. • Adult Probation Officers need to be trained on the care and detention of SYTF youth and trauma informed practices prior to being assigned to work overtime inside the facility. 																	

ANCILLARY SERVICES				
REVIEWED	YES	NO	N/A	COMMENTS
Behavioral Health & Recovery Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Please see 2023-2024 Juvenile Hall Inspection Report.
Correctional Health	X	<input type="checkbox"/>	<input type="checkbox"/>	Please see 2023-2024 Juvenile Hall Inspection Report.
Nutrition & Food Service	X	<input type="checkbox"/>	<input type="checkbox"/>	Please see 2023-2024 Juvenile Hall Inspection Report.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Comments	The facility is located inside the juvenile hall and contracts with the same service providers and system partners.
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PHYSICAL INSPECTION

ADMINISTRATIVE BUILDING

REVIEWED	YES	NO	N/A	COMMENTS
Main Entrance & Lobby	X	<input type="checkbox"/>	<input type="checkbox"/>	There are only three seats in the lobby—which parents report is not enough after hours and on weekends when the building is closed. There are two oversized sandwich boards taking up space along the back wall that can be utilized for seating. One board advises visitors of the facility’s security rules—which can be printed and more prominently displayed on the back wall. The second board lists COVID-19 pandemic protocols from 2020-2021 –which can simply be removed.
Security	X	<input type="checkbox"/>	<input type="checkbox"/>	All visitors must go through a security checkpoint operated by a contracted security company.
Lobby: Juvenile Hall & SYTF	X	<input type="checkbox"/>	<input type="checkbox"/>	The interior lobby at the juvenile hall is clean, well furnished and has plenty of seating. The lights are very dim and there is no staff assigned to the area—which can make the building appear to be closed.
Front Desk	X	<input type="checkbox"/>	<input type="checkbox"/>	Visitors use a telephone on the front desk to communicate with staff.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Lockers	X	<input type="checkbox"/>	<input type="checkbox"/>	There are 24 lockers in the lobby for visitors to store personal belongings while in the facility. Three of the lockers had missing keys.
Notices, Signage, & Brochures	X	<input type="checkbox"/>	<input type="checkbox"/>	The lobby has a magazine rack that displays the Commission's Handbook How to Help Your Child After an Arrest, and OYCR's Youth Bill of Rights brochures. The AA/NA brochures near the restrooms are outdated. The posters on the back wall ¹⁹ that are faded and 10+ years old. The lobby also has a large television that displays Probation and County related information in a loop. The date and time displayed on the TV is out of sync.
Restroom	X	<input type="checkbox"/>	<input type="checkbox"/>	Lobby restroom is very clean and well maintained.
Metal Detector	X	<input type="checkbox"/>	<input type="checkbox"/>	A second metal detector is located near the entrance to the visiting room.
Admissions	X	<input type="checkbox"/>	<input type="checkbox"/>	
Visiting Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Youth must sit in assigned seats with video cameras focused on them during visits. ● Posted visiting policy is outdated ● Games need replacing. ● The battery in the clock needs to be replaced.
Family Visiting Area	X	<input type="checkbox"/>	<input type="checkbox"/>	The room is cluttered with office furniture, office equipment, a large conference table, chairs, and a small selection of games and toys. The room could easily be converted into a functional family visiting space.

¹⁹ Photos attached



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Professional Visiting Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	
Conference Room: Visiting Area	X	<input type="checkbox"/>	<input type="checkbox"/>	IRP meetings for SYTF youths are held in this space. The room has a long conference table, chairs, technology to host hybrid meetings, and a whiteboard on the wall.
Restrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Restrooms need deep cleaning.
Water Faucets	X	<input type="checkbox"/>	<input type="checkbox"/>	The water faucet runs very loudly and needs cleaning.
Room Temperature	<input type="checkbox"/>	X	<input type="checkbox"/>	The room temperature in the administration building is uncomfortable. Staff report that the temperatures are set and controlled remotely at an offsite facility. Parents and youth also reported that the visiting room fluctuates widely.
Recommendations	<p>Lobby</p> <ul style="list-style-type: none"> ● Staff the lobby on weekdays from 8:30 am to 5:00 pm. ● Program the lights to remain on between 8:30 am -8:30 pm. ● Replace outdated brochures with current information and resources ● Replace outdated PSA posters and information on the back wall ● Replace the keys for the 4 missing lockers <p>Visiting Room</p> <ul style="list-style-type: none"> ● Posted visiting policy is outdated ● Many of the board and card games need replacing. ● The room temperature is often uncomfortable. The settings need to be adjusted. ● Remove clutter from the family visiting room and paint the space to make it inviting for children and families. 			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

HOUSING UNIT - PINE 4				
REVIEWED	YES	NO	N/A	COMMENTS
Secure Track: Facility Modifications / Capital Improvements	<input type="checkbox"/>	X	<input type="checkbox"/>	There have been no modifications or improvements made to the Pine 4 Housing Unit to accommodate SYTF youth or provide a more home-like environment.
General Cleanliness	<input type="checkbox"/>	X	<input type="checkbox"/>	The unit is in order but does not appear clean. Youths are responsible for cleaning the unit every Saturday. There are no hampers or laundry carts to contain soiled laundry in. Soiled laundry is piled on the dayroom floor—which is unsanitary. Youths eat in the day room. The carpets are heavily stained and soiled. Paint is peeling and chipped in many places.
Temperature	X	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted
Air Quality	X	<input type="checkbox"/>	<input type="checkbox"/>	No issues noted
Fixtures	X	<input type="checkbox"/>	<input type="checkbox"/>	
Windows & Doors	X	<input type="checkbox"/>	<input type="checkbox"/>	Windows need cleaning
Flooring & Carpets	X	<input type="checkbox"/>	<input type="checkbox"/>	Carpets are heavily soiled and stained. We have recommended replacement for 4 years. Laminate flooring is now being recommended to provide a more home like environment.
Walls & Ceiling	X	<input type="checkbox"/>	<input type="checkbox"/>	Walls are dirty, the paint is peeling and chipped. There are stains on the ceiling. Painting is being recommended for the third year in a row.
Notices & Signage	X	<input type="checkbox"/>	<input type="checkbox"/>	Notices are posted on the outside of the staff desk



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Staff Desk	X	<input type="checkbox"/>	<input type="checkbox"/>	
Unit Files: Youth	<input type="checkbox"/>	X	<input type="checkbox"/>	
Showers	X	<input type="checkbox"/>	<input type="checkbox"/>	The showers need pressure washing. Youths reported the water temperature in one of the showers did not get hot.
Program Room	X	<input type="checkbox"/>	<input type="checkbox"/>	The programming room is dingy and needs to be updated. There is a long table with 6 desktop computers and chairs against the back wall. This space is primarily used for meetings, schoolwork, and Zoom visiting. AV equipment and board games are also stored in this space. Painting the room and removing outdated and unnecessary clutter would improve this space.
Prepared Meals: Refrigeration & Heating Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Interior of the equipment requires cleaning.
Kitchenette	X	<input type="checkbox"/>	<input type="checkbox"/>	Refrigerator, microwave, countertop, and cabinets.
Food Storage	X	<input type="checkbox"/>	<input type="checkbox"/>	
Storage: Utensils	X	<input type="checkbox"/>	<input type="checkbox"/>	
Condiment Storage	X	<input type="checkbox"/>	<input type="checkbox"/>	Stored in a mobile plastic cabinet with drawers
Drinking Water	X	<input type="checkbox"/>	<input type="checkbox"/>	Large coolers contain water. The water faucet is dirty and has a brown crusty film in the sink basin.
Furniture	X	<input type="checkbox"/>	<input type="checkbox"/>	The dayroom has hard institutional chairs and a bookcase. Pillows or cushions would make the space more home-like and make the furniture more comfortable to sit in.
Dining Tables	X	<input type="checkbox"/>	<input type="checkbox"/>	There are six steel tables with attached seats.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Designated Mental Health Space / Therapy Room	<input type="checkbox"/>	X	<input type="checkbox"/>	The ISM's ²⁰ office on the housing unit has been identified as a designated mental health space where youths participate in therapy. However, the funding needed to therapeutically design the space into a trauma informed counseling room has not been allocated. The commission urges the Probation Department to allocate the \$3,500 needed to complete this project. Funding opportunities may be available through Proposition 1—which is being overseen by the county's MHRSA subcommittee.
Computers	X	<input type="checkbox"/>	<input type="checkbox"/>	Desktop computers are provided by the facility. College students have laptops that have been donated by members of the commission and Stanford University. High school students receive Cromebooks from the SMCOE. Youths use the computers for school work and Zoom visits.
MP3 Players- Music Therapy	X	<input type="checkbox"/>	<input type="checkbox"/>	Members of the commission secured funding to purchase a total of 55 MP3 players, chargers, and headphones back in 2022. The intention for the MP3 players was to provide music therapy and meditations to youth. Many youth report that music calms them, improves their mood, and the meditations help them relax and fall asleep. During this inspection period individual MP3 players were routinely taken away from youth as a form of punishment. We urge the probation department to utilize the MP3 players for music therapy as they were intended by the donors, prior administration, and the youth who helped develop the program.
Tablets	X	<input type="checkbox"/>	<input type="checkbox"/>	Each youth is provided with a tablet to use to make approved telephone calls during set times.
Telephone	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a telephone at the staff desk that can be used to make telephone calls. The line has a lot of static and can be

²⁰ Institutional Services Manager



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				difficult to hear due to damaged phone lines. Youths can also make approved telephone calls on their tablets. However, they do not have their lawyers phone numbers programmed into them. Parents report that tablet calls are difficult to hear due to a pronounced echo. Calls on the tablets are subject to recording and stored for up to 7 years.
Security Cameras & Communications Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	There are approximately 20 cameras on each housing unit. Staff report all cameras are operational. Camera footage is used as evidence when law or probation violations occur.
First Aid Emergency / Evacuation Supplies	X	<input type="checkbox"/>	<input type="checkbox"/>	
Fire Extinguishers	X	<input type="checkbox"/>	<input type="checkbox"/>	
Fire & Smoke Alarms, Carbon Monoxide Detectors	X	<input type="checkbox"/>	<input type="checkbox"/>	All systems are hardwired.
Storage: Youth Personal Items Not Allowed in Cells	X	<input type="checkbox"/>	<input type="checkbox"/>	Items are kept in the staff offices behind the staff desk. Clothing is stored in admissions.
Laundry	<input type="checkbox"/>	X	<input type="checkbox"/>	Hampers are needed. Dirty laundry is stored in piles on the floor of the common area.
Storage: Chemicals	X	<input type="checkbox"/>	<input type="checkbox"/>	Located in a designated locked room
Outdoor Recreation Area	X	<input type="checkbox"/>	<input type="checkbox"/>	The housing unit has an attached outdoor recreation area. The area has a basketball hoop, but there are no lines painted on the ground. The area does not have any other amenities. Yoga is sometimes conducted outdoors. Youth also enjoy being able to sit outdoors.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Recommendations	<p>Carpet & Flooring</p> <ul style="list-style-type: none">● Replace destroyed carpet with laminate flooring—which is easier to clean and sanitize and provides a more homelike environment.● Repaint the entire unit <p>Refrigeration & Heating Equipment for Prepared Meals</p> <ul style="list-style-type: none">● Both pieces of equipment require cleaning. <p>Furniture The hard plastic furniture is very uncomfortable. Pillows or cushions would remedy this and offer a more home-like environment.</p> <p>Soiled Laundry</p> <ul style="list-style-type: none">● Hampers or laundry carts are needed to contain dirty laundry. <p>Tablets</p> <ul style="list-style-type: none">● Ensure attorney telephone numbers are programmed onto the tablets <p>MP3 Players</p> <ul style="list-style-type: none">● Members of the commission secured funding to purchase 75 MPS players, to start a music therapy program for youth in 2022. During this inspection period individual MP3 players were routinely taken away from youth as a form of punishment. We urge the probation department to utilize the MP3 players for music therapy as they were intended by the donors, prior administration, and the youth when the program was developed.
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**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

INDIVIDUAL CELLS				
REVIEWED	YES	NO	N/A	COMMENTS
Call Lights	X	<input type="checkbox"/>	<input type="checkbox"/>	
Walls & Ceiling	X	<input type="checkbox"/>	<input type="checkbox"/>	Cells need repainting. Youths are allowed to hang personal items on the walls.
Floors	X	<input type="checkbox"/>	<input type="checkbox"/>	Floors are cold cement.
Doors & Windows	X	<input type="checkbox"/>	<input type="checkbox"/>	
Cell Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	Our visit took place during the day. No issues were noted or reported.
Fixtures: Wall Mirror	X	<input type="checkbox"/>	<input type="checkbox"/>	Cell mirrors throughout the facility have been rendered useless and are damaged beyond repair. Youths currently have no mirror to use for grooming and personal hygiene purposes. Youth and staff report that this damage was created many years ago when the juvenile hall routinely housed over 100 youths. The mirrors should be replaced as soon as possible.
Beds	X	<input type="checkbox"/>	<input type="checkbox"/>	Beds are attached to the wall and made of steel.
Mattresses	X	<input type="checkbox"/>	<input type="checkbox"/>	Foam mattresses are very thin.
Bedding & Blankets	X	<input type="checkbox"/>	<input type="checkbox"/>	
Pillow	X	<input type="checkbox"/>	<input type="checkbox"/>	



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Sink and Toilet	X	<input type="checkbox"/>	<input type="checkbox"/>	Steel toilet and sink combination unit
Desk & Stool	X	<input type="checkbox"/>	<input type="checkbox"/>	
Storage: Personal Items	<input type="checkbox"/>	X	<input type="checkbox"/>	Youths have no designated space for storage. Basic items such as clothing must store their belongings on the floor or on an empty cement bed frame in the cell.
School & Vocational Materials & Supplies	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are not allowed to wear their college sweatshirts and socks or use the water bottles provided by their respective colleges. San Mateo County is the only county in the Bay Area that does not allow their SYTF youth access or use of their college admission's swag. These items are stored in the student's personal items until they are released from the facility.
Air Circulation	X	<input type="checkbox"/>	<input type="checkbox"/>	
Room Temperature:	X	<input type="checkbox"/>	<input type="checkbox"/>	
Water Temperature: Sink	<input type="checkbox"/>	<input type="checkbox"/>	X	Unable to test
Drinking Cups	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are provided paper cups to use inside their cells
Recommendations	<p>Painting</p> <ul style="list-style-type: none"> Cells need to be repainted <p>Wall Mirrors</p> <ul style="list-style-type: none"> The mirrors in the cells are damaged beyond repair, with the damage dating back to when the juvenile hall housed over 100 youths regularly. All mirrors on the housing unit need replacing. SYTF youth need a mirror to carry out basic grooming tasks, such as shaving oral hygiene, and hair care and maintain their basic personal hygiene. 			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

	<p>Personal Storage</p> <ul style="list-style-type: none"> • Youths still do not have any place to store personal items inside their cells. The administration reports that institutional wall shelving recommended by the commission back in 2021, continues to be backlogged in the county procurement process.
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PINE 5 - INDOOR RECREATION UNIT

REVIEWED	YES	NO	N/A	COMMENTS
General Cleanliness	<input type="checkbox"/>	X	<input type="checkbox"/>	This unit has not housed youths for almost 5 years and is in need of a deep cleaning.
Operable Windows & Doors	<input type="checkbox"/>	X	<input type="checkbox"/>	The electronic lock on one of the cell doors sticks when trying to open.
Lighting & Fixtures	X	<input type="checkbox"/>	<input type="checkbox"/>	
Room Temperature & Air Circulation	<input type="checkbox"/>	X	<input type="checkbox"/>	The unit is very cold, even in the height of summer. Staff reported that there was something with the heating HVAC on the unit. Youths stated that they wear sweatshirts or jackets when utilizing this room to help offset the cold.
Walls & Ceilings	X	<input type="checkbox"/>	<input type="checkbox"/>	In need of cleaning and paint
Furniture	X	<input type="checkbox"/>	<input type="checkbox"/>	Institutional tables and chairs. Bean bag chairs
TV & Video Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	A section of the room has been bag chairs, a large TV and a video game. Youth also watch movies and sports games in this space.
Billiards & Games	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a variety of billiards, games, and equipment, including pool table, ping pong table, board games, puzzles, and books.
Screen Printing Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	Equipment is used to make t-shirts that two youths use to raise money for various local charities.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

Barber Shop	X	<input type="checkbox"/>	<input type="checkbox"/>	The activity room on the unit has been transformed into a barber shop, complete with 2 barber stations, chairs, mirrors, and equipment.
Recommendation	<ul style="list-style-type: none"> ● Have the heating and cooling system assessed to address the temperature issues. ● Deep clean the entire unit including windows, furniture, restrooms, and fixtures ● Replace the carpets with laminate flooring ● Paint the unit 			
SCHOOL BUILDING				
REVIEWED	YES	NO	N/A	COMMENTS
Exercise Room	X	<input type="checkbox"/>	<input type="checkbox"/>	A separate room located inside the gym. The room has floor mats and it is otherwise empty. Staff did not know where the exercise equipment was moved to.
Gym	X	<input type="checkbox"/>	<input type="checkbox"/>	The gym floor needs routine maintenance and cleaning. The gym needs interior paint, and the bleachers need cleaning.
Classrooms	X	<input type="checkbox"/>	<input type="checkbox"/>	Please refer to the 2023-2024 JJDPC Educational Inspection Report www.smcgov.org/media/152454/download?inline=
Career Technical Education & Vocational Space	X	<input type="checkbox"/>	<input type="checkbox"/>	This rather large room is set up like a classroom, fully furnished, and has considerable open floor space. Over the years the room has been used as a special education and resource classroom, and has hosted a variety of group activities. This room would be an ideal space to hold CTE and Vocational Programming when it becomes available. The room was not in use on the day of the inspection. The commission recommends the COE and probation department move the computer lab into this space as the environment is much more conducive to learning—with lots of natural light and plenty of space for students to participate in online college courses and certification programs.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Career Technical Education / Vocational Space	X	<input type="checkbox"/>	<input type="checkbox"/>	Large room is set up like a classroom, with lots of room for equipment and furniture. The room was not in use during our inspection.
Main Library	X	<input type="checkbox"/>	<input type="checkbox"/>	The main library is located in the school building. The librarian has a budget she can use to purchase books requested by youth. Magazines were added during this inspection period.
Recommendations	<p>Computer Lab & CTE and Vocational Programming Space The computer lab is small, cramped, and dark. It lacks any natural light and is drab. The individual computer work stations are placed very close together and do not provide enough room for the students to be able to effectively utilize the space. The current space is more fitting for a storage room than a learning space. The commission recommends the computer lab be moved into the CTE and Vocational Programming space –which is much more conducive to learning and is not being utilized on a regular basis.</p> <p>Gymnasium</p> <ul style="list-style-type: none"> ● The gymnasium floor needs to be properly cleaned and maintained on a regular schedule. ● The gym needs to be completely repainted <p>Main Library: Traditional Law Library: Youth do not have access to a law library. The commission requests the librarian add to the following books the main library:</p> <ul style="list-style-type: none"> ● Thomson Reuters California Juvenile Courts Practice and Procedure, ● Seiser & Kumli on California Juvenile Courts Practice and Procedure, ● California, Welfare & Institutions Code, ● California Penal Code, ● California Education Law and Regulations, ● Educational Code ● Legal dictionaries ● Nolo Press publications: Immigration, Family Law, and Legal Research. ● “The Evolution of the Juvenile Court: Race, Politics, and the Criminalizing of Juvenile Justice,” by Professor Barry C. Feld should also be included. 			



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

KITCHEN & DINING HALL

REVIEWED	YES	NO	N/A	COMMENTS
Kitchen	X	<input type="checkbox"/>	<input type="checkbox"/>	The commercial kitchen is shared with the juvenile hall. Staff reported that the commercial dishwasher in the kitchen was replaced using realignment funds earmarked for SYTF youth.
Dining Hall	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths eat their meals in the housing units. The dining hall is adjacent to the commercial kitchen, and is currently being used as a multi-purpose room. The room has floor-to-ceiling windows that provide natural light, and is equipped with a large screen, audio/video equipment, a podium, and stacks of plastic chairs. The space also includes at least two restrooms. The space is used to host a variety of events, including Christian church services on Sunday mornings and other special events.
Comments	The facility features a state-of-the-art commercial kitchen that once served fresh meals to over 100 youths daily. Considering the ongoing concerns about the quality of food being provided by the county jail coupled with the exorbitant cost of roughly \$90 per meal per youth—it is perplexing why the probation department is not utilizing the kitchen to prepare fresh meals.			

UTILITY & MAINTENANCE BUILDINGS

REVIEWED	YES	NO	N/A	COMMENTS
Laundry Room	X	<input type="checkbox"/>	<input type="checkbox"/>	The laundry room was operating with a reduced number of machines. Repair orders had been created for inoperable machines.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Labeling System for Youth Laundry	<input type="checkbox"/>	X	<input type="checkbox"/>	Unlike neighboring counties, the facility does not have a system in place to identify all of the youth's clothing during the laundering process. Undergarments are labeled.
Storage Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	
Supply Rooms	X	<input type="checkbox"/>	<input type="checkbox"/>	
Recommendations	<p>Laundry Room</p> <ul style="list-style-type: none"> ● Implement a labeling system for the youth's laundry ● Repair or replace the inoperable washers and dryers. 			

BUILDING EXTERIOR				
REVIEWED	YES	NO	N/A	COMMENTS
Fencing & Gates	X	<input type="checkbox"/>	<input type="checkbox"/>	
Sidewalks, Black Tops, Concrete & Pavements	X	<input type="checkbox"/>	<input type="checkbox"/>	
Roofing, Gutters & Drains	X	<input type="checkbox"/>	<input type="checkbox"/>	
Windows & Doors	X	<input type="checkbox"/>	<input type="checkbox"/>	
Exterior Paint	X	<input type="checkbox"/>	<input type="checkbox"/>	
Lighting	X	<input type="checkbox"/>	<input type="checkbox"/>	Our inspection took place during the day. No issues were noted or reported.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Recreation Areas & Equipment	X	<input type="checkbox"/>	<input type="checkbox"/>	The center of the facility features a track, artificial turf field, Two fixed basketball courts and moveable soccer goals are also present.
Furniture	X	<input type="checkbox"/>	<input type="checkbox"/>	There were 4 adirondack style resin chairs placed on the turf field. There is also a table near the entrance of the dining hall next to a non commercial BBQ.
Gardens & Orchard	X	<input type="checkbox"/>	<input type="checkbox"/>	Orchard: mandarin orange, avocado, and plum trees.
Chicken Coop ²¹	X	<input type="checkbox"/>	<input type="checkbox"/>	Youths maintain the chicken coop. It is unclear where the eggs go?
Landscaping	X	<input type="checkbox"/>	<input type="checkbox"/>	The youth maintain the interior landscaping as part of the staff lead “Garden Program”.
Garden Shed	X	<input type="checkbox"/>	<input type="checkbox"/>	There is a large garden shed located outside the utility & maintenance area. It contains landscaping tools and equipment needed for the garden program. The commission was able to secure 1K in Measure K funds to support the garden program. Youth’s will be planting individual vegetable and herb gardens in the spring of 2025.

REHABILITATIVE PROGRAMMING

REVIEWED	YES	NO	N/A	COMMENTS
Fresh Lifelines for Youth	X	<input type="checkbox"/>	<input type="checkbox"/>	FLY provides the only Secure Track specific programming available. Classes are conducted 2-3 times per week. Case management services are also provided. The youth enjoy working with Harold and Tati and believe their programming and services are helping them learn new skills and identify new ways of thinking.

²¹ The program has since been discontinued.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM
2023-2024**

Mental Health Services	X	<input type="checkbox"/>	<input type="checkbox"/>	Mental Health Services are provided by BHRS
Multisensory De-Escalation Room	<input type="checkbox"/>	X	<input type="checkbox"/>	The youth have not been able to access this room since it was opened on November 9, 2023.
Substance Abuse Treatment	<input type="checkbox"/>	X	<input type="checkbox"/>	The facility does not offer substance abuse treatment.
Tattoo Removal Program	X	<input type="checkbox"/>	<input type="checkbox"/>	The commission has identified two programs that will provide free tattoo removal services to incarcerated youth.
Voting Rights & Participation	X	<input type="checkbox"/>	<input type="checkbox"/>	Commissioners Huber-Levy and Mangtani worked on a county-wide initiative to elevate youth voting rights, inspired by the Youth Law Center's report, Elevating the Voting Rights of Youth: How California Can Ensure Voting Access in County Juvenile Facilities to create Future Leaders: The Power of Youth in our Democracy a free, complete, and customizable lesson program available to anyone working with young people (16-25+) in San Mateo County.
Juvenile Justice Realignment Block Grant Plan: Programming	X	<input type="checkbox"/>	<input type="checkbox"/>	Several programs outlined in the 2024 Juvenile Justice Realignment Block Grant Plan ²² were not in place during this inspection period.
Religious Services	X	X	<input type="checkbox"/>	The facility offers Christian services and a Catholic prayer service on Sunday. Christian Bible Study is offered as an evening program one evening a week.

²² 2024 Juvenile Justice Realignment Block Grant Plan is attached.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

POST SECONDARY EDUCATION				
REVIEWED	YES	NO	N/A	COMMENTS
Community College	X	<input type="checkbox"/>	<input type="checkbox"/>	<p>The following college programming is available to youth at the facility:</p> <ul style="list-style-type: none"> ● Project Change ● Project Rebound ● Rising Scholars ● San Mateo County Community College
College Advisors & Counselors	X	<input type="checkbox"/>	<input type="checkbox"/>	Provided by the individual programs at the colleges. Most support is available online. However, in-person meetings and celebrations do occur at the facility.
Tutoring	X	<input type="checkbox"/>	<input type="checkbox"/>	One youth had access to in-person tutoring provided by Melissa Wilson during this inspection period.
Laptop Computers	X	<input type="checkbox"/>	<input type="checkbox"/>	Commissioners Rasmussen and Bocanegra provided laptop computers to every SYTF and long term college students who needed one. A total of 9 laptops were provided during this inspection period.
Text Books & School Supplies	X	<input type="checkbox"/>	<input type="checkbox"/>	Online textbooks are provided by the community colleges.
Financial Aid, Grants & Scholarships	X	<input type="checkbox"/>	<input type="checkbox"/>	Each student completes a FAFSA application and most receive financial aid. Students can also apply for grants and scholarships.
Bank Accounts	X	<input type="checkbox"/>	<input type="checkbox"/>	Bank accounts were established for eligible youths to receive financial aid, scholarships, program stipends, and grants.
Transfer Options: UC/CSU	X	<input type="checkbox"/>	<input type="checkbox"/>	<ul style="list-style-type: none"> ● Students can transfer to an online program.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

<p>Comments</p>	<p>This facility's partnership with the community colleges has yielded impressive results. College students are motivated and excelling academically—most have earned a spot on the Dean's List and Honor Roll. One student earned his AA degree during this inspection period and graduated with Cum Laude honors. Three more students are on track to earn their AA degrees in 2025.</p> <p>The biggest obstacles college students face is the push back and lack of support they receive from the SYTF Institutional Service Managers, particularly ISM Richwood. ISM Richwood repeatedly attempts to limit enrollment in college courses to prioritize juvenile hall activities and staffing concerns, contradicting the guidance of college counselors who advise a full-time course load for timely degree completion.</p> <p>Punitive measures, such as restricting access to computers and the internet, further impede student progress by causing missed exams and incomplete assignments, ultimately impacting grades and jeopardizing financial aid.</p>
<p>Recommendations</p>	<ul style="list-style-type: none"> ● Train all ISM's on the basic rights of youths in detention to ensure educational opportunities are not being withheld as a form of punishment. ● Ensure all youths have access to their educational programming,

ADDITIONAL PROGRAMMING

PROGRAMS	YES	NO	N/A	COMMENTS
Gender Responsive Programming	<input type="checkbox"/>	X	<input type="checkbox"/>	
Paxton & Patterson	<input type="checkbox"/>	X	<input type="checkbox"/>	<p>The Paxton & Patterson Construction CTE modules outlined in the 2024 Juvenile Justice Realignment Block Grant Annual Plan are on hold. Although Probation initially purchased the modules with the intent of having staff teach SYTF youth, the department later decided this was not feasible. The department is in the process of drafting an MOU with the County Office of</p>



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

				Education, who will be responsible for implementing, managing, and staffing the program.
Certification Program	X	<input type="checkbox"/>	<input type="checkbox"/>	ISSA Personal Training Certifications are available to youths through their court ordered Individual Rehabilitation Plans.
Career Technical Education–CTE	<input type="checkbox"/>	X	<input type="checkbox"/>	There are currently no CTE programs or courses available to SYTF youth. The County Office of Education does not provide CTE classes to students who have completed high school.
Life Skills:	X	<input type="checkbox"/>	<input type="checkbox"/>	Cooking course. Communication skills are provided by Harold Atkins-Fresh Lifelines for Youth
Internships	X	<input type="checkbox"/>	<input type="checkbox"/>	One youth participated in an internship during this inspection period
Entrepreneur Course	X	<input type="checkbox"/>	<input type="checkbox"/>	Entrepreneur Course is offered by Harold Atkins-Fresh Lifelines for Youth
Apprenticeship or Trade Program	<input type="checkbox"/>	X	<input type="checkbox"/>	

TRAUMA INFORMED CARE

REVIEWED	YES	NO	N/A	COMMENTS
Are youth screened for trauma?	X	<input type="checkbox"/>	<input type="checkbox"/>	Youth are screened for trauma as part of the intake process.
Housing Units	<input type="checkbox"/>	X	<input type="checkbox"/>	Youths of all genders and varying trauma histories are housed together.
Gender-Responsive Programming	<input type="checkbox"/>	X	<input type="checkbox"/>	Programming is the same for all genders.



**JUVENILE JUSTICE COMMISSION ANNUAL INSPECTION
JUVENILE HALLS AND CAMPS**

**SECURE YOUTH TREATMENT FACILITY
SECURE TRACK - SOARR PROGRAM**

2023-2024

Rape Trauma Services	<input type="checkbox"/>	X	<input type="checkbox"/>	
Recommendation	SM & Group Supervisor Training <ul style="list-style-type: none"> • Trauma-Informed Care: Basic Principals, Interventions, Safety Plans, Management of Secondary Traumatic Stress (STS), Cross System Collaboration, Programming, creating trauma-informed spaces and cultures, approaches to partnering with youths and families. 			

Signatures of Juvenile Justice Commissioners preparing this report:

Johanna Rasmussen, Commissioner

Date: January 3, 2025

Ameya Nori, Commissioner

Date: January 3, 2025

REPORT ATTACHMENTS

- 2024 Juvenile Justice Realignment Block Grant Plan
- DJJ Realignment Funding Data
- Youth Bill of Rights
- Visiting Policy
- 6 Photos of the Youth Services Center Lobby

**San Mateo County DJJ Realignment Subcommittee
Summary of Written Comments – JIRBG Plan 2024**

Member	Page	Part	Comment	Response	Edit
Juvenile Justice and Delinquency Prevention Commission	2	1	Is John Fong still on subcommittee?	Yes	N/A
	3	1	Do we know who is taking over for Kate Hiester (FLY)?	Yes, Assoc. Dir. Melissa Poling is currently representing FLY.	Update Subcommittee Roster
	11	3	When is Success Centers' JRT/Life Skills and computer literacy classes occurring?	Currently, Success Centers offers JRT/Life Skills on P4 and F3 on Monday nights.	N/A
	11	3	Is Prison Education Project a new Program?	Yes	N/A
	10	3	Can we add parenting classes for youth? We've had several youths who've either had children or are expecting children this past year. All youth can benefit from positive parenting classes as it can help break the cycle of intergenerational abuse and trauma.	Probation is committed to working with our partners to fill this need.	Proposed: Mention interest in parenting classes in SOARR section
	10	3	Can we look into getting a therapy dog to come in and work with our SYTF and long-term youth. BHRS currently doesn't have the staff for this but, there are many volunteer organizations that specialize in these types of programs. The youth have also expressed interest in having a therapy dog come onto the housing units. I would be happy to locate an organization and put them in touch with the Probation Department.	Probation is open to investigating with help from our partners.	Proposed: Mention interest in animal assisted therapy program in SOARR section
	12	3	Re: Life Skills staff-led program: Probation reported to our Commission that Etiquette program has not been offered since the pandemic began. Is DMV preparation available to SYTF Youth? I understood it to be for Phoenix Program participants. Who is eligible for the resume and interview skills program and how often is it offered to SYTF youth?	While the etiquette program is no longer available, the staff provide resume writing and interview skills classes on a weekly basis to long-term youth who are interested. DMV preparation is available to any youth who is interested.	Proposed: Remove reference to etiquette program.
	12	3	What about a credible messenger program? These programs are very popular with the youth and are currently in place at neighboring SYTF's.	Probation is open to investigating with help from our partners. <i>(Ron Rayes has similar comment)</i>	Proposed: Mention interest in credible messengers in SOARR section
	15	3	Re: BHRS Group Therapy section mentions "substance misuse." As of August 2023, BHRS is on record stating that they do not provide substance abuse treatment to youths at the Juvenile Hall and Camp Kemp facilities. Did this program begin since then?	While BHRS does not currently provide AOD treatment, if their staff identify a need for support on this issue, they can provide education and identify some goals in the youth's treatment plan, even if it is linkage to services. Relatedly, BHRS will explore the feasibility of adding an AOD position in the coming year.	N/A
	17	3	How is the funding for staff led programs allocated? (in reference to Paxton/Patterson learning labs)	We used department funding allocated internally to purchase the Paxton/Patterson CTE equipment and curriculum.	N/A
	17	3	Re: Paxton/Patterson: This appears to be more like a high school elective class than a CTE/Vocational program – which typically offer certification in a specific field. Many of our SYTF youth will be incarcerated for several years. Certification is key to increasing a youth's earning potential upon reentering our community.	Probation has worked with the Office of Ed. to provide access to certification programs on an individual basis, and is committed to working with the Office of Ed. to implement the OYCR's Workforce Development initiative which could become part of a future step-down model. Probation remains open to investigating other options.	Proposed: Cite interest in adding further vocational training in SOARR section
	17	3	How are these tablets free? Are the tablet's being donated to the Juvenile Hall/Probation Department?	They are free-of-charge to the youth, of course, but were purchased from Orijin with department funds.	Proposed: Remove the word "free" to make this section clearer to the reader
	19	4	Re: Sexual Prevention Program: Is the YMCA currently providing these services in the hall?	Yes	N/A

Member	Page	Part	Comment	Response	Edit
	20	4	Re: Tablets: May I have more information on this program please?	Vendor website: https://orijin.works . We purchased 30 tablets last fall, loaded with preprogrammed educational and entertainment apps. The vendor is also providing us with a 20 separate tablets for video calling while we work to configure the video-calling platform on the 30 we purchased. None of these tablets allows for open internet access, and the video calls will be staff-monitored with exceptions for attorney/professional calls.	N/A
	21	4	Family Nights are a REALLY big deal. It would be nice to expand on this program and its benefits.	Probation remains committed to providing as many family nights as possible for SYTF youth and other long-term youth in custody. Currently, family nights are held approximately once per month, either for PREP or SYTF youths.	N/A
	21	4	The Youth Bill of Rights requires this. Visiting for siblings was also implemented during this time.	N/A	N/A
	25	8	Which fund if any, pays for the services provided by Applied Survey Research?	It's a mix of all four funding streams (JJCPA, JPCF, YOBG, JJRBG)	N/A
	25	8	Is any of this data available now? If not, is there are ETA on the availability of data?	Yes. The Comprehensive Annual YOBG report for 2022-23 (released last fall) included our first ever JJRBG section; however, the data was limited due to the small number of youth and funded programs. The report can be found on the JJCC website under "Annual Reports." The next report, with FY 23-24 data, expected in November 2024.	N/A
	26	8	Re: CBO performance measure data: Where can I find the data for these outcomes?	This data will be included in the next comprehensive YOBG/JJRBG report, expected in November 2024.	N/A
Behavioral Health and Recovery Services	15	3	BHRS asks to replace existing mental health services grid with new, revised table.	N/A	Proposed: Insert revised table as provided by BHRS
Fresh Lifelines for Youth	10	3	We want to clarify that the design process we are leading is for FLY programming specifically.	N/A	Proposed: Add language to clarify that design process is related to FLY services only
	12	3	Re: Staff and volunteer led programs: Are all these programs currently active? And are secure track youth accessing them?	Most are active and available to secure track youth. The Paxton/Patterson program is in the process of being implemented. Phoenix Reentry Program, however, requires court approval and is not available to secure track youth.	N/A
	13	3	Re: Higher Education: Are there plans to allow the youth to engage in synchronous learning, attend class in person, etc.? How could youth demonstrate readiness for these opportunities?	Yes. SYTF youth currently have access to in-person college classes through Project Change (College of San Mateo) at the Juvenile Hall. Also, they have access to online, asynchronous courses through Project Change and Project Rebound (SF State). Probation is committed to working with the Office of Ed. to expand access to college programs.	Proposed: Add language to Education section to clarify the types of higher education instruction available, and include reference to Project Rebound

Member	Page	Part	Comment	Response	Edit
	17	3	RE: Tablets: Are these tablets available for youth to use for their college assignments?	No. The tablets include preprogrammed educational and entertainment apps.	N/A
	20	4	Re: plans to apply grant funds to address healthy adolescent development: What are the priority needs here? FLY hopes that it is services that a) grow with the youth over years and are not just short-term programming repeated over time, b) support healthy relationships and Social Emotional Learning skills within and beyond the institution, and c) allow and support young people to practice decision-making, learning from failure, and managing autonomy.	Probation supports these goals.	Proposed: Add language to incorporate FLY's program goals
	21	4	Re: Family engagement programs: Are all of these accessible to secure track youth?	Yes, except for Phoenix Reentry Program home passes.	N/A
	21	4	Re: Workforce Development Initiative: Is this available to all secure track youth or only those with impairments?	Per OYCR, it would be available to youth with mental or physical impairments, including learning disabilities.	N/A
	27	8	Are there plans to evaluate the programs/services that are not contracted (either provided without contract by other orgs or provided by Probation staff)?	Probation currently collects survey data from youth and staff to evaluate non-contracted/staff-led programs. This data is included in our program evaluation report to the JJCC.	N/A
	27	8	Re: Step-downs to less restrictive programs: What would this look like? Is this an option currently available? How is this being tracked?	The County is still developing its step-down model. <i>See response to PDP comment below.</i>	N/A
District Attorney's Office	2	1	Update phone number	N/A	Proposed: Update number
	6	2	PC 215 is defined as Carjacking in the Penal Code (We mistakenly labeled it as "robbery" in one case)	N/A	Proposed: Correct the offense code to read: "PC215(a)-FEL-Carjacking" . Also, correct the offender's age to 17.
Private Defender Program	10	3	Less Restrictive Programs: The plan needs to include a section on Less Restrictive Programs and we must identify some options on what we could offer to the youth as they move towards the completion of their secure track commitment and are eligible for less restrictive alternatives. I am very mindful of our goal that we want to keep youth close to their community, but for youth who are interested in becoming fire fighters, Pine Grove Fire Camp could be a good option. I am including the website that describes the program. https://www.cdcr.ca.gov/facility-locator/conservation-camps/pine-grove-camp/ This camp is being utilized by different jurisdictions as a placement and also as less restrictive program. As I mentioned above there are other options and we must consider what would serve our youth best.	The County is committed to developing LRPs to provide SYTF youth with gradual exposure to less restrictive programming until they are ultimately placed at home where restrictions are removed. Examples of potential LRPs which the County may consider include conservation fire camps like Pine Grove, use of the Phoenix Reentry Program to provide youth more access to programs and services in the community, and home-based LRPs to provide robust support and programming after release.	N/A
	10	3	I would recommend that we look into expanding the credible messengers program beyond speaking engagements. It has been well recognized that credible messenger programs are effective in making youth rethink their prior decision and help them realize that there are better alternatives. I would recommend coupling this program with culturally rooted conflict resolution program that could teach youth how to deal and resolve daily challenges and prepare them to manage these challenges for when they are back in the community.	Probation would be open to investigating. (Johanna has similar comment)	Proposed: Mention interest in credible messengers in SOARR section
	12	3	I suggest adding a section to the Tablets that specifies which of the programs listed in the first paragraph will be accessible to the youth at YSC and layout the times they would be able to utilize the tablets. e.g. after school, in the evening, etc.	Probation is still in the process of developing its policies regarding the use of the tablets. As of now, however, the youth have access to the tablets during non-school hours. The educational programs are accessible whenever the tablets are in use. Entertainment is available on weekday afternoons and evenings most of the day on weekends.	Proposed: Add language regarding when tablets may be used.

Member	Page	Part	Comment	Response	Edit
	13	3	<p>For the Education Section I recommend that we add the following:</p> <ol style="list-style-type: none"> 1) While outside school, access to technology that would enable students to conduct research and complete work associated with the college courses. Either through dedicated computer terminals or the tablets. 2) The students would be able to sign up and carry a load of college courses that they are comfortable with and not impose restrictions on the number of courses they sign up for each semester. 3) Designate a space in the unit that is dedicated for students to complete their college and school. 4) Ensure that Project change are part of the MDT developing the IRP and be able to provide input to shape the educational section of the IRP. We have monthly MDT just with Project Change. They are invited to the SOARR youth. 5) Students will not be denied access to school, attend college courses, or complete schoolwork as a form of punishment. 6) A detailed description of the educational offerings similar to the Mental Health Service Section below, would be extremely informative. I defer to our education partners on listing those descriptors out. 	<p>Responses:</p> <ol style="list-style-type: none"> 1) Pine 4 has six computer terminals dedicated to college/schoolwork. 2) SYTF youth work with a college counselor who helps them to develop a manageable course plan. Youth can take a full load if they can handle it. 3) See response to #1 4) JH management has a monthly MDT with Project Change to review the program. Probation is open to inviting Project Change to participate in MDT and IRP development. The Office of Ed.'s college counselor, who interacts with Project Change and Project Rebound representatives, regularly attends Secure Track MDTs. 5) Probation doesn't block education as punishment. 6) Noted. We will work with School Dept on this. 	Proposed: Add language about computer terminals on the unit dedicated for college work
County Supervisor, District 2	5	2	Re: Data summary: Can we put these percentages in context of the county youth demographics as a way to indicate if groups are over or underrepresented in relation to the general county population?	We can look into adding county youth demographics below the key findings bullet points.	Proposed: Add county youth demographic info to Part 2.
	11	3	For all the programs listed, can we include frequency and number of youths served?	Most programs are offered weekly. Detailed info on # of youth served by our current CBO providers this FY will be included in the annual Comprehensive YOBG/JJRBG report due out next November.	Proposed: Revise table to add program frequency to the extent possible.
	14	3	Re: Mental Health: Can we indicate frequency and number of youths served to get a better picture of how often and for how long youth are receiving mental health services?	Per BHRS, clinicians provided mental health services to 130 unduplicated youth at the juvenile hall in FY 22-23, including 20 who also received psychiatry services.	Proposed: Add # of youth who received MH services in FY 22-23 to MH section
Community Member-at-Large	12	3	Re: Tablets: I remain concerned about unlimited internet and tablet access by those in custody. It's both a security and a direct conflict with controlling access of those in custody - not sure where to voice that concern, but note that there are many examples across the country of prisoners perpetrating scams, frauds, and continuing criminal activity through their unsupervised and unlimited internet access.	The tablets in the juvenile hall do not have open internet access. They include a suite of preprogrammed educational and entertainment apps we selected as well as a staff-monitored video calling platform.	N/A



JUVENILE JUSTICE REALIGNMENT BLOCK GRANT ANNUAL PLAN

MAIN CONTACT FOR PLAN

Date: April 30, 2024

County Name: San Mateo

Contact Name: John T. Keene, Chief Probation Officer

Telephone Number: 650-312-5520

E-mail Address: jkeene@smcgov.org

BACKGROUND AND INSTRUCTIONS:

Welfare & Institutions Code Section(s) 1990-1995 establish the Juvenile Justice Realignment Block Grant program for the purpose of providing county-based care, custody, and supervision of youth who are realigned from the state Division of Juvenile Justice or who would otherwise be eligible for commitment to the Division of Juvenile Justice prior to its closure. Section 1995 was amended by Assembly Bill 505 (Ting, Chapter 528, Statutes of 2023.) This template has been updated to reflect those amendments which will be in effect on January 1, 2024. All citations are to the law as amended. The statutory language can be found [here](#).

To be eligible for funding allocations associated with this grant program, counties shall create a subcommittee of the multiagency juvenile justice coordinating council to develop a plan describing the facilities, programs, placements, services, supervision, and reentry strategies that are needed to provide appropriate rehabilitative services for realigned youth. (Welf. & Inst. Code § 1995(a).)

County plans are to be submitted to the Office of Youth and Community Restoration in accordance with Welf. & Inst. Code §1995. OYCR may request revisions as necessary or request completion of the required planning process prior to final acceptance of the plan. (Welf. & Inst. Code § 1995 (f).) Plans will be posted to the Office of Youth and Community Restoration website. (Welf. & Inst. Code § 1995(g).)

There are nine sections to the plan:

- Part 1: Subcommittee Composition
- Part 2: Target Population
- Part 3: Programs and Services
- Part 4: Juvenile Justice Realignment Block Grant Funds
- Part 5: Facility Plan
- Part 6: Retaining the Target Population in the Juvenile Justice System
- Part 7: Regional Efforts
- Part 8: Data
- Part 9: Other Updates

PART 1: SUBCOMMITTEE COMPOSITION AND PROCESS (WELF. & INST. CODE §§ 1995 (B) AND (C))

List the subcommittee members, agency affiliation where applicable, and contact information:

Agency	Name and Title	Email	Phone Number
Chief Probation Officer (Chair)	John T. Keene, Chief Probation Officer	Jkeene@smcgov.org	650-312-5522
District Attorney's Office Representative	Rebecca Baum, Assistant District Attorney	rbaum@smcgov.org	650- 363- 4009312-5512
Private Defender Program Representative	Ron Rayes, Managing Attorney, Private Defender Program-Juvenile Office	ronr@smcba.org	650-312-5396
Department of Social Services Representative	John Fong, Director, Children & Family Services	jfong@smcgov.org	650-802-3390
Department of Mental Health	Ziomara Ochoa, Deputy Director, Behavioral Health & Recovery Services	zochoa@smcgov.org	650-573-3926
Office of Education Representative	Kris Shouse, Associate Superintendent, Educational Services Division	kshouse@smcoe.org	650-802-5589
Court Representative	Susan Etezadi, Juvenile Supervising Judge, County of San Mateo Superior Court	setezadi@sanmateocourt.org	-
Three Community Members (<i>defined as "individuals who have experience providing community-based youth services, youth justice advocates with expertise and knowledge of the juvenile justice system, or have been directly involved in the juvenile justice system" (Welf. & Inst. Code § 1995(b).)</i>)	Susan Manheimer	semanheimer@outlook.com	-
	Jane Smithson	jane.smithson@yahoo.com	-
	Nick Jasso	jasson@smccd.edu	650-759-2446
Additional Subcommittee Participants			

Board of Supervisors	Noelia Corzo, District 2, Supervisor	ncorzo@smcgov.org	650-363-4568
Behavioral Health and Recovery Services	Regina Moreno, Clinical Services Manager II	rmoreno@smcgov.org	650-312-5352
Juvenile Justice & Delinquency Prevention Commission	Johanna Rasmussen, Chair	johannasmcjustice@gmail.com	650-537-3545
Community Based Organization	Kate Hiester, Director, Fresh Lifelines for Youth <u>Melissa Poling, Associate Director, Fresh Lifelines for Youth</u>	katehiester <u>melissa</u> @flyprogram.org	650-213-6794 <u>450-2361</u>
Community Based Organization	Margaret Hitchcock, Director of Clinical Services, Urban Services YMCA	mhitchcock@ymcasf.org	650-877-8642 x61
Community Based Organization	Angel Carrion, Career Center Deputy Director, Success Centers	acarrion@successcenters.org	415-413-6237
Community Based Organization	Ben Marks, Director of Wellness and Recovery Services, StarVista	ben.marks@star-vista.org	650-591-9623 x137

Describe the process used to determine whether to select a co-chair for your subcommittee (Welf. & Inst. Code § 1995(b)):

On January 18, 2024, San Mateo County's DJJ Realignment Subcommittee met to discuss the process and timeline for updating the Juvenile Justice Realignment Block Grant Plan in 2024 and voted not to select a co-chair as part of the process.

Provide the dates of the last two meetings that the subcommittee convened to discuss your county's JJRBG plan:

Meeting Date 1: **TBA** Meeting Date 2: **TBA**

Additional meeting dates of the subcommittee, if applicable:

- January 18, 2024

Date that the subcommittee approved the plan by a majority vote.

- **TBD**

Describe how the plan was developed, including the review and participation of the subcommittee community members as defined in Welf. & Inst. Code § 1995(b):

The table below describes the process and timeline the County used to develop its 2024 plan.

Date	Activity
January 18, 2024	Subcommittee Meeting #1 – DJJ Realignment Subcommittee meets to discuss San Mateo County’s Juvenile Justice Realignment Block Grant plan update timeline and decide whether to name a cochair.
January/February 2024	Probation Dept. internal workgroup completes initial plan draft to reflect new programs and initiatives and add updated target population data.
February 22, 2024	Subcommittee Meeting #2 – Subcommittee meets to review and discuss initial plan draft.
March 2024	Subcommittee members continue to review draft and provide written feedback online. Probation Dept. internal workgroup develops final draft.
April 4, 2024	Subcommittee Meeting #3 – Subcommittee meets to review and approve final draft.
April 17, 2024 (pending)	Subcommittee Meeting #4 – If necessary, subcommittee meets again to review and approve final draft.
May 1, 2024	Probation Dept. submits plan to OYCR.

PART 2: TARGET POPULATION (WELF. & INST. CODE § 1995(D)(1))

Briefly describe the County's realignment target population supported by the block grant.

The "target population" is defined as "youth who were eligible for commitment to the Division of Juvenile Justice prior to its closure and shall further be defined as persons who are adjudicated to be a ward of the juvenile court based on an offense described in subdivision (b) of Section 707 or an offense described in Section 290.008 of the Penal Code." (Welf. & Inst. Code § 1990(b))

2019-2023 Target Population Data

To understand the target population for the grant program, the San Mateo County Probation Department compiled data from the past five calendar years (2019-2023) on persons who were 1) eligible for commitment to the Division of Juvenile Justice prior to its closure, and/or 2) adjudicated to be a ward of the juvenile court based on a 707(b) and/or 290.008 offense. The key findings are summarized below.

- There were 73 adjudications for 707(b) crimes and none for 290.008 crimes in the County between Jan. 1, 2019, and Dec. 31, 2023 – an average of 15 per year.
- The cases are represented in the following categories based on the most serious adjudicated offense: Assault (35), robbery (30), attempted homicide (3), homicide (2), witness tampering (1), and sex offenses (2).
- 89% of defendants identified as male; 11% as female.
- 73% of defendants identified as Hispanic or Latino; 16% Black; 5% Native Hawaiian or Pacific Islander; 4% other race; and 1% White.
- Average age upon adjudication: 16 years old.
- Post-disposition placements: Youth Services Center-Juvenile Hall, non-secure track (43); community supervision (9); electronic monitoring (8); transferred to home county (4); still awaiting disposition as of Dec. 31, 2023 (5); Youth Services Center-Juvenile Hall, secure track (1); Margaret J. Kemp Camp for Girls (1); group home (1); Division of Juvenile Justice (1).
- San Mateo County received its first and as of Dec. 31, 2023, only secure track commitment in November 2022. It continues to anticipate one to three secure track commitments annually.

To help put the target population demographic data into context, the tables below show the estimated child population (ages 0-17) of San Mateo County by race/ethnicity and age group and gender in 2021.

Child Population, by Race/Ethnicity		
White	55,543	35.30%
Hispanic/Latino	49,428	31.40%
Asian	35,768	22.70%
Multiracial	11,116	7.10%
Black	2,887	1.80%
Native Hawaiian/Pacific Islander	2,238	1.40%
American Indian/Alaska Native	296	0.20%

Child Population, by Age and Gender			
Age Group	Female	Male	Total
Ages 0-2	10,715	11,669	22,384
Ages 3-5	13,138	12,468	25,606
Ages 6-10	22,308	23,292	45,600
Ages 11-13	13,549	14,262	27,811
Ages 14-17	17,484	18,391	35,875
Total	77,194	80,082	157,276

Source: California Dept. of Finance, Population Estimates and Projections; U.S. Census Bureau, Population and Housing Unit Estimates (Aug. 2021), as cited in kidsdata.org.

The table below displays data on San Mateo County’s target population for the past five calendar years, disaggregated by offense, gender, age, race/ethnicity, and post-disposition placement.

707(b) Offense	Gender	Age upon Adjudication	Race	Post-Disposition Placement
2019				
PC 136.1(b)(1) FEL Prevent/Dissuade Witness from Reporting	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC 211-FEL-Robbery	Female	16	Black or African American	Juvenile Hall
PC212.5(c)-FEL-Second Degree Robbery	Male	14	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	18	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	18	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC 215(a)-FEL-Carjacking PC 215(a)-FEL-Robbery First Degree	Female	15 17	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC245(a)(4)-FEL-Assault By Means Likely To Produce Great Bodily Injury	Female	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish origin	Electronic Monitoring
	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall

	Male	17	Hispanic, Latino, or Spanish origin	Group Home
2020				
PC212.5(c)-FEL- Second Degree Robbery	Female	14	Hispanic, Latino, or Spanish origin	Camp Kemp
	Female	15	Black or African American	Transferred Out
	Male	15	Hispanic, Latino, or Spanish origin	Electronic Monitoring
	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Native Hawaiian or Pacific Islander	Juvenile Hall
	Male	17	Native Hawaiian or Pacific Islander	Juvenile Hall
	Male	17	Other race, ethnicity, or origin	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC 245(a)(2)-FEL- Assault with Firearm	Male	17	Black or African American	Transferred Out
PC245(a)(4)-FEL- Assault By Means Likely To Produce Great Bodily Injury	Male	16	Hispanic, Latino, or Spanish origin	Electronic Monitoring
	Male	16	Black or African American	DJJ
	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	18	Hispanic, Latino, or Spanish origin	Juvenile Hall
2021				
PC212.5(c)-FEL- Second Degree Robbery	Male	16	Other race, ethnicity, or origin	Juvenile Hall
	Female	18	Black or African American	Supervision
	Male	14	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC 215(a)-FEL- Carjacking	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	16	Black or African American	Juvenile Hall

PC 245(a)(2)-FEL- Assault with Firearm	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall
PC245(a)(4)-FEL- Assault By Means Likely To Produce Great Bodily Injury	Male	15	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	18	Black or African American	Juvenile Hall
PC 286(c)(2)(B)- FEL-Sodomy on Child under 14	Male	17	Black or African American	Juvenile Hall
PC 664/187(a)- FEL-Attempted Murder	Male	16	Hispanic, Latino, or Spanish origin	Juvenile Hall
	Male	17	Black or African American	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish origin	Juvenile Hall
2022				
PC187(a)-FEL- Murder	Male	18	Hispanic, Latino, or Spanish Origin	Secure Youth Treatment Facility
PC212.5(c)-FEL- Second Degree Robbery	Male	17	Hispanic, Latino, or Spanish Origin	Electronic Monitoring
	Male	20	Hispanic, Latino, or Spanish Origin	Supervision
	Male	21	Other race, ethnicity, or origin	Juvenile Hall
	Male	17	Black or African American	Transfer Out
	Male	17	Black or African American	Transfer Out
PC245(a)(4)-FEL- Assault By Means Likely To Produce Great Bodily Injury	Male	14	Hispanic, Latino, or Spanish Origin	Electronic Monitoring
	Male	17	Hispanic, Latino, or Spanish Origin	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish Origin	EMP
	Male	14	Hispanic, Latino, or Spanish Origin	Juvenile Hall
	Male	15	Native Hawaiian or Pacific Islander	EMP
	Male	18	Hispanic, Latino, or Spanish Origin	Supervision
	Female	14	Hispanic, Latino, or Spanish Origin	Supervision
	Female	14	Hispanic, Latino, or Spanish Origin	Supervision
2023				
PC187(a)-FEL- Murder	Male	16	Hispanic, Latino, or Spanish Origin	Juvenile Hall (pending disposition as of Dec. 31, 2023)

PC211-FEL-2nd Degree Robbery	Male	19	Hispanic, Latino, or Spanish Origin	Juvenile Hall
PC212.5(c)-FEL-Second Degree Robbery	Male	17	Hispanic, Latino, or Spanish Origin	Juvenile Hall
	Male	18	Hispanic, Latino, or Spanish Origin	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish Origin	Transferred Out
	Male	17	Hispanic, Latino, or Spanish Origin	Electronic Monitoring (pending disposition as of Dec. 31, 2023)
PC215(a)-FEL-Carjacking	Male	17	Hispanic, Latino, or Spanish Origin	Juvenile Hall
PC245(a)(4)-FEL-Assault By Means Likely To Produce Great Bodily Injury	Male	16	Hispanic, Latino, or Spanish Origin	Juvenile Hall
	Male	17	Hispanic, Latino, or Spanish Origin	Electronic Monitoring
	Male	17	White	Supervision
	Male	17	Hispanic, Latino, or Spanish Origin	Electronic Monitoring (pre-disposition as of Dec. 31, 2023)
	Male	16	Hispanic, Latino, or Spanish Origin	Supervision
PC246-FEL-Shooting At An Inhabited Dwelling	Male	15	Black or African American	Juvenile Hall (pending disposition as of Dec. 31, 2023)
	Male	15	Native Hawaiian or Pacific Islander	Juvenile Hall (pending disposition as of Dec. 31, 2023)
PC286(c)(2)(a)-FEL-Sodomy By Force	Male	22	Hispanic, Latino, or Spanish Origin	Supervision

PART 3: PROGRAMS AND SERVICES (WELF. & INST. CODE §1995(D)(2))

Provide a description of the facilities, programs, placements, services and service providers, supervision, and other responses that will be provided to the target population. Describe any progress on this element since May 1, 2023, at the end of your response (Welf. & Inst. Code §1995(D)(2) and (d)(8)):

Below is a description of facilities, services and programs, and service providers supporting youth in the target population in San Mateo County, whether the youth are placed on community supervision (with or without electronic monitoring), non-secure track detention, or secure track detention.

Youth Services Center-Juvenile Hall

Youths placed into secure confinement in San Mateo County are housed at the Youth Services Center-Juvenile Hall (juvenile hall) – which also serves as the County’s Secure Youth Treatment Facility. The juvenile hall opened in 2006 with a capacity for 180 youth – although its average daily population was just 24 in fiscal year 2022-23. Its campus consists of an admissions unit, seven living units (three of which are in use), family visitation room, a multi-sensory de-escalation room, a kitchen, a multipurpose room that houses career technical education learning labs, a health and dental clinic, a fully accredited school, a gym, multiple gardens, a chicken coop, and an outdoor recreation area.

Therapeutic Detention Model

The County’s detention practice has historically included the use of a therapeutic detention model. This model combines the philosophy of secure detention with comprehensive resources that aid in the youth’s rehabilitation and successful reentry. These resources include health and dental services, mental health and substance abuse treatment, education and programs from cognitive skills, job readiness, yoga and mindfulness. Resources are provided in partnership with county agencies (e.g., Health, Behavioral Health and Recovery Services, the San Mateo County Office of Education, and the San Mateo County Community College District) and various community-based organizations.

Secure Track (SOARR)

In 2021, the County established a secure track program called the Success and Opportunities Aspiring Readiness for Reentry (SOARR) program for youth who previously would have been DJJ eligible. In 2022, the County released a request for proposals for programs and services to support both the juvenile hall and the SOARR program, with an emphasis on long-term, transition-aged youth. The process led to 12 contracts with seven community-based organizations in fiscal year 2023-24, including a music program, enhanced case management, enhanced re-entry and employment supports, writing and magazine-publishing, mindfulness meditation classes, job-readiness training, and a computer skills class, among other programs (***the table below displays more information on programming***). Some of these services specifically include supports for transition-aged youth, such as Fresh Lifeline for Youth’s law and career/education-related workshops for secure track youth. In addition, Fresh Lifelines for Youth is leading a design process this year to build out additional services it may provide for SOARR youth facing long-term commitments longer commitments than other youth inside the juvenile hall. Although the County did not receive viable responses to every area of need identified in the request for proposals, it remains committed to filling these gaps through future procurement processes. These services include vocational training, parenting programs, and gang intervention services, among others. The County is also open to exploring other new programs, such as credible messenger and animal assisted therapy programs.

Programs for Youth inside the Juvenile Hall

Youth housed at the juvenile hall can participate in many programming options, ranging from hands-on college and career preparation courses to job-readiness programs to yoga and art classes. These programs are

provided through a combination of probation staff, community-based organizations, and volunteers, and are largely available to all youth in the facility.

The table below displays programs offered at the juvenile hall by community-based organizations in fiscal year 2023-24.

Community Based Organization	Program Description	Funding Source(s)
Fresh Lifelines for Youth	<u>Weekly</u> law-related education and career and education-focused workshops, plus in-custody case management and coaching, and ongoing planning process to build out future Secure Youth Treatment Facility services.	Juvenile Justice Realignment Block Grant & Youthful Offender Block Grant
The Beat Within (A member of Intersection for the Arts)	<u>Weekly</u> creative and literary arts programming, enabling transition-aged youth to develop pro-social skills including positive self-esteem building, positive social interactions and positive relationship building with instructors.	Juvenile Justice Realignment Block Grant & Youthful Offender Block Grant
The Art of Yoga Project	<u>Weekly</u> yoga and creative arts classes.	Youthful Offender Block Grant
Mind Body Awareness Project	Weekly mindfulness meditation workshops and one-on-one coaching.	Juvenile Justice Realignment Block Grant & Youthful Offender Block Grant
Success Centers	<u>Weekly</u> job-readiness and life skills workshops and computer literacy training classes.	Juvenile Justice Realignment Block Grant & Youthful Offender Block Grant
YMCA	Sexual Violence Prevention and other group counseling programs. <u>Weekly, depending on availability of youth.</u>	Youthful Offender Block Grant
Therapeutic Beat Making, LLC	A <u>weekly</u> program led by Elliot Gann, Psy.D., that uses hip hop and electronic music production (beat making) and DJ'ing as therapeutic and educational interventions to help youth to express themselves and gain new skills.	Youthful Offender Block Grant
University of California Cooperative Extension	The Healthy Living Ambassador's Cooking Program provides <u>weekly</u> education, skill building and career training around nutrition, healthy cooking, and food safety. Participants gain skills to cook for themselves and others through culturally relevant and personally meaningful recipes. Participants also gain career skills, including the opportunity to earn a food handler's license, which enables them to work in commercial kitchens.	Youthful Offender Block Grant
Airballin' (De Andre Drake)	<u>Weekly</u> art and/or airbrushing classes for youth at the juvenile hall, promoting creative therapeutic outlets.	Juvenile Facility Improvement Funding
Prison Education Project	Prison Education Project provides weekly academic, cognitive, life skills, and career development programming.	Outside (non-County) funding

Alcoholics Anonymous	Provides youth a group of principles to help expel the obsession to drink and enable them to become happy and whole. Provided by National AA organization. Services vary based on the availability of volunteers.	Outside (non-County) funding
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In addition to the contracted services shown in the table above, the juvenile hall offers several programs led by probation staff or volunteers. The table below displays programs facilitated by staff or volunteers as of fiscal year 2023-24.

Program Name	Description
Paxton/Patterson Career Technical Education Learning Labs	The staff-led program engages youth with problem-based, real-world technology through hands-on learning labs focused on electrical skills, plumbing, painting, HVAC, carpentry, dentistry, emergency medical technician skills, and energy and power.
WhyTry	A social and emotional learning program that is used in education and therapeutic environments including trauma informed care and in areas that practice restorative justice.
Chicken Coop	Youth work with staff to maintain the chicken coop at the juvenile hall.
Book Club	Forum to discover new books, increase literacy and focus on literary critique.
Omega Program	Staff-led speaker series where outside speakers and credible messengers speak to youth about changing behaviors and eradicating violence in the community.
Garden Program	Horticultural training in creating onsite gardens.
Essay Program	Critical thinking and creative writing.
Large Muscle Activity	All youth are provided the opportunity to participate in large muscle activity (i.e., structured sports, physical activities) seven days a week for at least an hour each day.
Phoenix Re-Entry Program	The mission of the Phoenix Re-Entry Program is to prepare each youth to demonstrate a positive influence on their communities upon their return. The goal of the Phoenix Re-Entry Program is to provide the youth we serve with the necessary tools to be successful and productive in their respective communities.
Life Skills	Resume writing and interview skills, DMV preparation, hygiene and etiquette , and other life skills taught to youth by staff.
Bible Study (volunteer-led)	Voluntary Bible study group for youth inside the juvenile hall.
Religious Services (volunteer-led)	Voluntary religious services, if requested, for youth inside the juvenile hall.

Tablets for Youth in the Juvenile Hall

In fiscal year 2023-24, the County began issuing tablet computers to youth inside the juvenile hall. The tablets allow learners to access educational and entertainment content as well as connect with friends and families virtually through a video calling app to improve the chances of a successful re-entry. Educational programs include financial literacy, basic work skills, high school equivalency programs, college preparation, substance abuse treatment, work skills and OSHA certifications, cognitive behavioral therapy, and more. The entertainment library features a rotating, curated selection of movies, radio stations, TED Talks, and audiobooks. As of now, youth have access to the tablets during non-school hours. Educational programs are accessible whenever the tablets are in use. Entertainment is available on weekday afternoons and evenings and most of the day on weekends. The County is partnering with Origin (formerly American Prison Data Systems, PBC) ~~to offer the tablets free of charge to youth at the facility in this project.~~

Secondary Education, College Preparation for Youth in Custody

The San Mateo County Office of Education provides a student-centered, standards-based curriculum for students inside the juvenile hall. This curriculum is augmented through a unique and innovative partnership with the San Mateo County Community College District through Project Change which provides students with opportunities to develop college and career readiness skills, complete California's high school requirements for graduation, and pursue college-level courses for college credit. Through Project Change, students have access to in-person classes at the juvenile hall as well as asynchronous classes online. Office of Education staff also provide counseling support for graduates seeking college degrees, including those seeking four-year degrees through programs such as Project Rebound at San Francisco State University, including the County's first secure track youth, who is on track to earn an associate degree online with an eye on transferring to a four-year school in the future. The Office of Education's college counselor also participates in monthly multi-disciplinary team meetings with secure track youth.

The juvenile hall further supports the educational goals of youth in the target population by providing six dedicated computer terminals on the secure track/long-term housing unit that enable students to conduct research and complete college courses while outside of school, based on guidelines provided by the Board of State and Community Corrections¹. Probation managers also meet monthly with Project Change staff to review the program.

Programs for Youth Outside of the Juvenile Hall

The County contracts with four community-based organizations to provide programs for youth outside of the juvenile hall who are awaiting adjudication or have been placed on community supervision (i.e., placed on probation in the community).

Organization	Program Description	Funding Source(s)
Fresh Lifelines for Youth	Law and Leadership Program designed to offer life-skills education focusing on asset building and cognitive-behavioral change followed by intensive case management.	Juvenile Justice Crime Prevention Act
Star-Vista	Insights Drug and Alcohol Recovery Program, and Victim Impact Awareness Program.	Juvenile Justice Crime Prevention Act
Success Centers	Job-readiness training, job placement, on the job training, worksite development, and career advisor services.	Juvenile Justice Crime Prevention Act
YMCA	Victim Impact Awareness Program, Sexual Violence Prevention Program.	Juvenile Justice Crime Prevention Act

County Mental Health Services

The San Mateo County health system offers trauma-informed, culturally competent mental health services to justice-involved youth inside the juvenile hall as well as in the community. Behavioral Health and Recovery Services (BHRS) provides individual, group, and family counseling, court-ordered mental health evaluations, psychotropic medication management, and providing resources and support to families with children in the juvenile justice system. Clinicians coordinate crisis response and short-term interventions for youth detained in the juvenile hall on a daily basis. This includes youth experiencing acute psychiatric and/or psychosocial

¹ [San Mateo is in the process of working with BSCC to accommodate increased opportunities for youth to have programming outside of the facility.](#)

crises. The Youth Services Center BHRS Unit also coordinates crisis response for after-hours, weekends, and holidays through an After-Hours On-Call Clinician rotation.

In FY 2022-23, BHRS clinicians provided mental health services to 130 of the 211 unduplicated youth housed at the juvenile hall, including 20 who also received psychiatry services. Frequency of service is dependent on individual need.

Clinicians provide counseling services using a variety of evidence-based modalities, such as eye movement desensitization reprocessing, motivational interviewing, art therapy, attachment therapy, cognitive behavioral therapy, dialectical behavioral therapy, internal family systems, structural family therapy, and acceptance and commitment therapy. Clinicians collaborate with probation staff and community-based organizations and participate in multi-disciplinary meetings to help meet treatment needs of youth in the juvenile justice system.

In this coming year, BHRS will also explore the feasibility of bringing in an additional Co-occurring clinician, specializing in Alcohol and Other Disorders to provide more supports and resources to the population. The Co-occurring clinician will cater to the complex needs of justice-involved youth, including transitional-age youth (TAY) presenting with severe emotional and behavioral challenges along with multiple risk factors such as substance abuse, trauma, out-of-home placement, and psychiatric hospitalizations.

Key Responsibilities will include:

- 1) Specialized Services: Provide specialized alcohol and other drug services tailored to the unique needs of justice-involved youth. Services will be culturally responsive, gender-responsive, and trauma-informed. This involves assessing and addressing substance abuse issues within the context of their broader challenges.
- 2) Therapeutic Interventions: Conduct Co-occurring group therapy, individual therapy, and family therapy sessions to address the multifaceted needs of the youth. These sessions aim to provide a supportive environment for addressing substance abuse, trauma, and behavioral issues.
- 3) Case management: Offer comprehensive case management services to ensure continuity of care and support for justice-involved youth. This includes coordinating with various agencies and professionals involved in the youth's life to ensure holistic support.
- 4) Multidisciplinary Team (MDT) Collaboration: Actively participate in Multidisciplinary Team meetings and other collaborative efforts to ensure coordinated care and alignment of services with the needs of the youth. This involves sharing insights, providing updates, and contributing to the development of comprehensive treatment plans. These treatment plans will also include comprehensive re-entry planning as clinically appropriate.
- 5) Relationship Building: Foster constructive working relationships with justice-involved youth and collaborate closely with multiple agencies involved in their care. This entails effective communication, advocacy, and coordination to facilitate the youth's access to necessary services and support systems.
- 6) Referral and Networking: Facilitate referrals to external agencies and resources as needed, ensuring that youth receive the continuum of care required for their rehabilitation and well-being. This involves staying updated on available resources and networking with relevant stakeholders to expand support options.

The table below summarizes the services provided by Behavioral Health and Recovery Services as of fiscal year 2023-24.

Mental Health Service	Description
Neurosequential Model of Therapeutics	Clinicians gather information through assessments to identify problems, key strengths, and the application of interventions in a way that helps families, educators, therapists, and others best meet the needs of the youth.
<u>Intake and Screening</u>	<u>The BHRS clinical team provides initial screening and assessment of youth arrested anywhere within San Mateo County on first-time offenses, or those who commit new crimes more than six months after the termination of their last probation. Additionally, the team assesses youth with out-of-custody matters to determine eligibility for diversion programs and/or to develop treatment plans that include community referrals and probation supervision. The team screens and assesses for past and current Juvenile Justice, Mental Health, and Social Services issues or concerns. The team also identifies problem areas related to school attendance, behavior or academic performance, and substance use/abuse.</u>
Individual Therapy/Counseling Services	Individual therapy is offered upon intake to all youth detained at the juvenile hall. Additionally, referrals may come from the court, probation, correctional health, Office of Education, parents, community-based providers, or youth who self-refer. In compliance with state regulations, youth who have mental health services included in an Individualized Education Program or are prescribed psychotropic medications are routinely provided therapeutic services.
<u>Case Management Services</u>	<u>Staff support youth and families with linkages to resources to help with re-entry into the community, which may include linkage to SUD treatment services</u>
<u>Intensive Care Coordination</u>	<u>Targeted case management that facilitates assessment of, care planning for and coordination of services, including urgent services, for Medi-Cal beneficiaries with intensive needs.</u>
Family Therapy	Clinicians provide family therapy to adolescents returning home from juvenile hall and out-of-home placements, in addition to youth detained at the juvenile hall. Clinicians are equipped to provide culturally and linguistically competent services to this diverse population which includes a significant number of families from Mexico and Central America. Clinicians collaborate with probation staff and community-based service providers to provide effective case management, crisis intervention, and family support within a family-focused, best-practices model.
<u>24/7 Crisis Support</u>	<u>Clinicians coordinate crisis response and short-term interventions for youth detained in the Juvenile Hall. This includes youth experiencing acute psychiatric and/or psychosocial crises. The YSC BHRS Unit also coordinates crisis response for after-hours, weekends, and holidays through an After-Hours On-Call Clinician rotation.</u>
Group Therapy	Group therapy is provided with a focus on mental health concerns, such as depression, anxiety, posttraumatic stress disorder, body image issues, emotional regulation, self-esteem, grief, intimate partner violence, and substance misuse. The structure of the group may be psychoeducational, skills development, a support group or an interpersonal processing group. Clinicians provide therapeutic interventions using a trauma-focused lens and use activities such as multimedia, gardening, drumming, running, art, and music to promote healing and positive change.

Family Partner Services	A Behavioral Health and Recovery Services staff member assists parents of youth involved with the juvenile justice system navigate court and legal processes. The staff member can help connect families to other agencies that provide housing, food, immigration, and other services, and provide insights to probation staff for more effective case management.
Psychotropic Medication Management	Psychiatrists provide psychotropic medication management for the youth inside the juvenile hall. The referrals are either generated by correctional health staff, clinicians, parents, or self-referrals. The psychiatrists also work closely with clinicians to ensure continuity of care upon a youth's release from the juvenile hall.
Court Ordered Psychological or Psychiatric Evaluation	The staff psychologist and psychiatrists are responsible for completion of court-ordered psychological or medication evaluations. These evaluations help determine optimal treatment planning or placement options for youth.
<u>Consultation and Education</u>	<u>Questions, issues, concerns related to concerns about the mental health needs or status of youth are provided to staff members representing Juvenile Institutions, Juvenile Probation, Correctional Health, and County Office of Education</u>

County Social Services

The County's Children and Family Services agency works with probation staff to provide services to justice-involved youth in the child welfare system. These services include:

Social Service	Description
The Independent Living Program	Provides training, services, and benefits to assist current and former foster youth ages 14 to 20 in achieving self-sufficiency prior to, and after leaving, the foster care system.
Foster Youth Education and Employment Services Program	Provides education- and employment-related case management services to current San Mateo County dependent youth. Participating youth will receive secondary and post-secondary education support, job-readiness training, career development and other supportive services.
Intensive Case Management	Intensive case management will be provided by the youth's social worker and a Commercial Sexual Exploitation of Children social worker who provides secondary support.
Transition-Aged Youth Summit	Serves as a leadership opportunity for youth advocacy and youth-led training for our community.
Family Partner Services	A Behavioral Health and Recovery Services staff member assists parents of youth involved with the juvenile justice system navigate court and legal processes. The staff member can help connect families to other agencies that provide housing, food, immigration, and other services, and provide insights to probation staff for more effective case management.
California Youth Connection	A youth advocacy group that drives policy at the state level and focuses on key foster youth priorities from a legislative perspective
Transitional Housing and Aftercare	Includes case management services and support for youth ages 18 to 25 who have aged out of the child welfare system.

Progress Update

Since May 1, 2023, the County has made progress in the following areas related to programs and services:

- **Request for Proposals, New Programs:** After completing our initial plan and plan addendum, the County released a request for proposals in November 2022 seeking to fill service gaps for anticipated secure track placements. In 2023, the County awarded Juvenile Justice Realignment Block Grant-funded contracts to four community-based organizations who submitted proposals (*see first table for program descriptions*). In addition, the County used Youthful Offender Block Grant funding to fund a music therapy program for all youth inside the juvenile hall, including the target population, among other services. These contracts took effect on July 1, 2023, and the County is tracking the effectiveness of the funded programs and services in collaboration with its contracted programs evaluator, Applied Survey Research.
- **Career Technical Education:** In addition to expanding services through the request for proposals process, the Probation Department implemented a shop program at the juvenile hall in fiscal year 2023-24. The staff-led program involves hands-on, technology-driven learning labs and career technical education curriculum focused on electrical, carpentry, HVAC, painting, plumbing, dentistry, power and energy, and medical technician skills. The County is collaborating with the Office of Education to allow students to earn high school credit through the program.
- **Healthy Living Ambassador's Cooking Program:** The County also has partnered with the University of California Cooperative Extension to implement a culinary arts program inside the juvenile hall. The Healthy Living Ambassador's Cooking Program provides education, skill building and career training around nutrition, healthy cooking, and food safety. Participants gain skills to cook for themselves and others through culturally relevant and personally meaningful recipes. Participants also gain career skills, including the opportunity to earn a food handler's license, which enables them to work in commercial kitchens.
- **Tablets for Youth in the Juvenile Hall:** The County is excited to now be providing [free](#) tablet computers to youth inside the juvenile hall. The tablets contain educational programs, incentivized entertainment options, and a staff-monitored video calling platform that allows youth to connect virtually with their friends and families to increase the chances of a successful rehabilitation. The Probation Department is partnering with Origin/American Prison Data Systems, PBC in this project.

PART 4: JUVENILE JUSTICE REALIGNMENT BLOCK GRANT FUNDS (WELF. & INST. CODE §1995(D)(3))

Describe how the County plans to apply grant funds to address the mental health, sex offender treatment, or related behavioral or trauma-based needs of the target population. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code §1995(d)(3)(A) and (d)(8))

As of this fiscal year, San Mateo County is using grant funds to fund contracts with four community-based organizations whose programs help to meet the mental health and behavioral or trauma-based needs of the target population, with an emphasis on Secure Youth Treatment Facility youth.

The contracts are described in the table below and were awarded through a multi-year planning process that involved:

- 1) Stakeholder workshops in 2021 in conjunction with the Juvenile Justice Coordinating Council to identify service gaps for anticipated Secure Youth Treatment Facility placements.
- 2) A request for proposals released in 2022 to fill those gaps.
- 3) Three-year contracts awarded to four nonprofits to in June 2023. (**See below**)

Selected Grantees	Funded Programs	Funding Source
Fresh Lifelines for Youth, Inc.	Weekly law-related education and career and education-focused workshops, plus in-custody case management and coaching, and ongoing planning process to build out future Secure Youth Treatment Facility services.	Juvenile Justice Realignment Block Grant
The Beat Within (A member of Intersection for the Arts)	Weekly creative and literary arts programming, enabling transition-aged youth to develop pro-social skills including positive self-esteem building, positive social interactions and positive relationship building with instructors.	Juvenile Justice Realignment Block Grant
Mind Body Awareness Project	Weekly mindfulness meditation workshops and one-on-one coaching.	Juvenile Justice Realignment Block Grant
Success Centers	Weekly job-readiness training and life skills workshops, career advising services, and Code on Point computer training classes.	Juvenile Justice Realignment Block Grant

In addition to the Juvenile Justice Realignment Block Grant-funded programs shown in the table above, the County is using Youthful Offender Block Grant and Juvenile Facility Improvement funding to fund contracts with community-based organizations to help meet the mental health and behavioral or trauma-based needs of youth inside the juvenile hall, including but not limited to the target population, as shown in the table below.

Community Based Organization	Program Description	Funding Source
The Art of Yoga Project	Yoga and creative arts classes.	Youthful Offender Block Grant

YMCA	Sexual Violence Prevention and other group counseling programs.	Youthful Offender Block Grant
Therapeutic Beat Making, LLC	A program led by Elliot Gann, Psy.D., that uses hip hop and electronic music production (beat making) and DJ'ing as therapeutic and educational interventions to help youth to express themselves and gain new skills.	Youthful Offender Block Grant
Airballin' (De Andre Drake)	Art and airbrushing classes for youth at the juvenile hall, promoting creative therapeutic outlets.	Juvenile Facility Improvement Funding

Moving forward, the County will continue to explore opportunities to expand services to meet the mental health and behavioral or trauma-based needs of the target population, with an emphasis on further developing its secure track program.

Describe how the County plans to apply grant funds to address support programs or services that promote healthy adolescent development for the target population. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code §1995(d)(3)(B) and (d)(8))

In June 2023, San Mateo County used grant funds to award contracts to four community-based organizations whose programs promote healthy adolescent development. These programs are shown in the table below.

Selected Grantees	Funded Programs	Funding Source
Fresh Lifelines for Youth, Inc.	Weekly law-related education and career and education-focused workshops, plus in-custody case management and coaching, and ongoing planning process to build out future Secure Youth Treatment Facility services.	Juvenile Justice Realignment Block Grant
The Beat Within (A member of Intersection for the Arts)	Weekly creative and literary arts programming, enabling transition-aged youth to develop pro-social skills including positive self-esteem building, positive social interactions and positive relationship building with instructors.	Juvenile Justice Realignment Block Grant
Mind Body Awareness Project	Weekly mindfulness meditation workshops and one-on-one coaching.	Juvenile Justice Realignment Block Grant
Success Centers	Weekly job-readiness training and life skills workshops, career advising services, and Code on Point computer training classes.	Juvenile Justice Realignment Block Grant

In addition to the programs in the table above, the County is using Youthful Offender Block Grant and Juvenile Hall Improvement funding from the state to help promote healthy adolescent development through the educational and vocational programs shown in the table below.

Service Provider	Funded Programs	Funding Source
University of California Cooperative Extension	The Healthy Living Ambassador's Cooking Program provides education, skill building and career training around nutrition, healthy cooking, and food safety. Participants gain skills to cook for themselves and others through culturally relevant and personally meaningful recipes. Participants also gain career skills, including the opportunity to earn a food handler's license, which enables them to work in commercial kitchens.	Youthful Offender Block Grant
Paxton/Patterson	Hands-on, technology-driven learning labs and career technical education curriculum. Facilitated by probation staff, eight learning labs concentrate on electrical skills, plumbing, painting, HVAC, carpentry, dentistry, emergency medical technician, and energy and power skills. The labs aim to empower learners to discover their interests and aptitudes along with pathways to success. The County is partnering with the Office of Education to allow students to earn high school credit through the program.	Juvenile Facility Improvement Funding
Origin/American Prison Data Systems, PBC	Computer tablets with preprogrammed software to allow learners to participate in self-paced educational programs ranging from career exploration to college prep to substance abuse treatment. The tablets also provide access to movies, radio stations and a video calling app that allows youth to connect virtually with family and friends to increase the chances of a successful rehabilitation.	Juvenile Facility Improvement Funding

Moving forward, the County will continue to explore opportunities to expand services that promote healthy adolescent development for youth in the target population, with an emphasis on further developing its secure-track program. These may include services that grow with the youth over the years, support healthy relationships and social-emotional learning skills within and beyond the institution, and allow and support young people to practice decision-making, learning from failure, and managing autonomy.

Describe how the County plans to apply grant funds to address family engagement in programs for the target population. Describe any progress on this element since May 1, 2023, at the end of your response: Welf. & Inst. Code §1995(d)(3)(C) and (d)(8)

San Mateo County continues to explore ways to apply grant funds to address family engagement in programs for the target population after unfortunately receiving no proposals for parenting or family therapy programs in our fiscal year 2022-23 request for proposals process. The County is interested in rebuilding programs that strengthen family connections such as the “Parent Project” and “Staying Connected with your Teen” as well as expanding programs for youth in custody who are already parents themselves.

At the same time, the County continues to support existing partnerships and services that indirectly address family engagement. For example, through the County’s partnership with Fresh Lifelines for Youth, young people develop social emotional learning skills to better interact with people in their lives, often family. When family members are supportive, Fresh Lifelines for Youth helps them understand how the youth may need their guidance, advocacy, or support to navigate the justice, educational, healthcare, and other systems.

Other programs and activities that address family engagement for the target population include the following:

- Family Nights inside the juvenile hall.
- Family therapy.
- Home Passes for youth enrolled in the Phoenix Re-Entry Program.
- Visits have been expanded to include extended family and supportive, positive adults.
- Video calling via tablet computers for youth inside the juvenile hall.

Describe how the County plans to apply grant funds to address reentry, including planning and linkages to support employment, housing, and continuing education for the target population. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code §1995(d)(3)(D) and (d)(8))

Fresh Lifelines for Youth

San Mateo County is using grant funds to partner with Fresh Lifelines for Youth to provide re-entry case management and career navigation workshops for youth in the target population, with an emphasis on secure-track youth. These services include an average of two workshops per month in our facility, including law-related education and career and education-focused workshops, and weekly one-on-one case management in addition to meetings with school counselors and other partners. Fresh Lifelines for Youth also provides up to eight pro-social community activities annually for youth receiving re-entry case management services to further enforce pro-social attitudes, behaviors, and healthy activities with peers.

Success Centers

In addition, the County is using grant funds to partner with Success Centers to provide job-readiness training, computer literacy classes and “employment spotlights” for youth inside the juvenile hall, also with an emphasis on secure-track youth. The County will continue to explore partnership opportunities with Success Centers’ community-based services, including the Green Construction Program, a 16-week program based in San Francisco that integrates construction training with life skills training, academics, career coaching, and job placement services.

Workforce Development Initiative

[This year, in addition to the grant-funded services listed above, the San Mateo County Office of Education, with support and collaboration from the Probation Department is working with the San Mateo County Office of Education this year to pursue](#) [a workforce development initiative through the Office of Youth and](#)

Community Restoration. The initiative would provide funding to selected counties to link justice-involved youth with mental and physical impairments to educational and vocational services designed to lead toward employment and career opportunities. [The San Mateo County](#) looks forward to further exploring this exciting opportunity to provide enhanced re-entry planning and linkages to support employment for youth inside the juvenile hall.

Describe how the County plans to apply grant funds to address evidence-based, promising, trauma-informed and culturally responsive programs or services for the target population. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code §1995(d)(3)(E) and (d)(8))

For several years, the San Mateo County Probation Department has prioritized using evidence-based practices among its contracted service providers. The Department works with its contracted programs evaluator, Applied Survey Research, to verify programs as “evidence-based” or as “promising practices.” The table below details the practices reported by Juvenile Justice Realignment Block Grant-funded service providers.

Grantee	Practice	Rating
Fresh Lifelines for Youth	Law Related Education	Although not a nationally recognized evidence-based or promising practice on its own, the program incorporates the evidence-based practice of Cognitive Behavioral Therapy.
	Social-Emotional Learning	The practice of Social-Emotional Learning was rated effective in reducing students’ conduct problems and emotional stress.
	Trauma-Informed Care	The trauma-informed approach is evidence-based practice according to the Substance Abuse and Mental Health Services Administration.
	Motivational Interviewing	This is an evidence-based practice according to the Center for Evidence-Based Practices. Elsewhere it is rated as research-based for children in mental health treatment.
	Critical Time Intervention	The intervention is rated as evidence-based practice according to the Evidence-Based Practice Center.
	Harm Reduction	Although not rated as evidence-based, it is recognized as an effective intervention for alcohol and substance abuse according to the Substance Abuse and Mental Health Services Administration.
Mind Body Awareness Project	Trauma-Informed Practice	The trauma-informed approach is an evidence-based practice according to the Substance Abuse and Mental Health Services Administration.
	Mindfulness-Based Interventions	Evidence-based model according to empirical evidence
	Empathy-Building Exercises	Emerging practice not yet rated for evidence based.
	Emotional Intelligence	Although not recognized as evidence-based or a promising practice on its own, many promising programs for adolescents feature increasing emotional intelligence, according to the California Evidence-Based Clearinghouse for Child Welfare.

	Communication Skills	Although not recognized as evidence-based or promising practice on its own, many promising programs for anger reduction feature increasing communication skill according to the Substance Abuse and Mental Health Services Administration.
Success Centers	Growth Mindset	This is a research-based practice based upon empirical evidence.
	Job-Readiness Training	This training is not yet rated but is informed by employment and training-related programs that are research-based or promising.
	Life-Skills Training	This training is not yet rated but is informed by skill-building training and curricula that are research-based or promising.
	Microsoft Digital Literacy Class	This training is not yet rated.
	Motivational Interviewing	This is an evidence-based practice according to the Center for Evidence-Based Practices.

Describe whether and how the County plans to apply grant funds to include services or programs for the target population that are provided by nongovernmental or community-based providers. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code §1995(d)(3)(F) and (d)(8))

As of fiscal year 2023-24, San Mateo County is using grant funds to support contracts with four community-based organizations, as summarized below.

Selected Grantees	Funded Programs
Fresh Lifelines for Youth, Inc.	Weekly law-related education and career and education-focused workshops, plus in-custody case management and coaching, and ongoing planning process to build out future Secure Youth Treatment Facility services.
The Beat Within (A member of Intersection for the Arts)	Weekly creative and literary arts programming, enabling transition-aged youth to develop pro-social skills including positive self-esteem building, positive social interactions and positive relationship building with instructors.
Mind Body Awareness Project	Weekly mindfulness meditation workshops and one-on-one coaching.
Success Centers	Weekly job-readiness training and life skills workshops, career advising services, and Code on Point computer training classes.

PART 5: FACILITY PLAN (WELF & INST. CODE § 1995(D)(4))

Provide a detailed facility plan indicating which facilities will be used to house or confine the target population at varying levels of offense severity and treatment need, and improvements to accommodate long-term commitments. Facility information shall also include information on how the facilities will ensure the safety and protection of youth having different ages, genders, special needs, and other relevant characteristics. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code (d)(8))

Confinement of Youth in the Target Population

San Mateo County operates one secure juvenile detention facility, the Youth Services Center-Juvenile Hall (juvenile hall), which houses the County's secure track program. The facility also contains a less restrictive program based on the therapeutic detention model described in Part 4, as well as the Phoenix Reentry Program through which non-secure track commitments may qualify to receive services in the community or earn home passes to spend time with family prior to their release.

Physical improvements to the juvenile hall to accommodate long-term commitments include the addition of new furniture, career-technical education learning labs, computer tablets, an enhanced barber shop space, an incentives unit, a multisensory de-escalation room, computer stations for college-aged students, new kitchen equipment to allow for a culinary arts program, and additional security cameras to help ensure the safety of youth and staff. *Please see "Progress Update" at the end of Part 3 for more details on new and emerging juvenile hall programs and initiatives.*

Safety, Protection of Youth

As of fiscal year 2023-24, the juvenile hall operates three housing units to help ensure the safety and protection of youth requiring different housing and program settings. In general, housing assignments are based on the following criteria, among others:

- Age
- Maturity
- Sophistication
- Charges and offense history
- Emotional stability
- Program needs
- Case status (e.g., pre- or post-disposition)
- Public safety considerations
- Medical/mental health considerations
- Physical disabilities
- Gender identity

Housing assignments are reviewed regularly and modified as needed to ensure youth receive the most appropriate and least restrictive housing assignments possible.

PART 6: RETAINING THE TARGET POPULATION IN THE JUVENILE JUSTICE SYSTEM (WELF & INST. CODE § 1995(D)(5))

Describe how the plan will incentivize or facilitate the retention of the target population within the jurisdiction and rehabilitative foundation of the juvenile justice system, in lieu of transfer to the adult criminal justice system. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code (d)(8))

San Mateo County remains committed to housing youthful offenders closer to their families and communities to improve re-entry outcomes. By continually evaluating and improving evidence-based programs and services within our secure track program to improve offender outcomes and meet public safety goals, the County aims to provide a powerful incentive to the juvenile court to retain as much of the target population as possible within the juvenile justice system in lieu of being transferred to the adult criminal justice system.

PART 7: REGIONAL EFFORT (WELF & INST. CODE § 1995(D)(6))

Describe any regional agreements or arrangements supported by the County's block grant allocation. Describe any progress on this element since May 1, 2023, at the end of your response: (Welf. & Inst. Code (d)(8))

There are no regional agreements or arrangements supported by the San Mateo County's block grant allocation at this time.

PART 8: DATA (WELF & INST. CODE § 1995(D)(7))

Describe how data will be collected on youth served by the block grant. Describe any progress on this element since May 1, 2023, at the end of your response:

The San Mateo County Probation Department will collect data on youth served by the block grant through its case management system, services providers, and staff resources at the juvenile hall. A management analyst is assigned to oversee this data collection in coordination with the department's contracted programs evaluator, Applied Survey Research, to ensure accuracy, thoroughness, and meaningful reporting. The management analyst will track the size and demographics of the target population, including offense data, age, gender, race/ethnicity, and placements. In addition, the management analyst will work with Applied Survey Research and service providers to collect data on outcome measures for programs supported by block grant funds. The County intends to collect outcome measure data quarterly and report it annually to the Juvenile Justice Coordinating Council.

Describe outcome measures that will be utilized to measure or determine the results of programs and interventions supported by block grant funds. Describe any progress on this element since May 1, 2023, at the end of your response:

As part of its request for proposals process in fiscal year 2022-23, the San Mateo County Probation Department worked with selected community-based organizations to create outcome measures for programs supported by block grant funds. The table below describes those measures.

Grantee	Performance Measures
<p>Fresh Lifelines for Youth</p> <p>Weekly law-related education and career and education-focused workshops, plus in-custody case management and coaching, and ongoing planning process to build out future Secure Youth Treatment Facility services.</p>	<p>Youth who report they have more confidence to deal with negative peer pressure. (Target: 80%)</p> <p>Youth who report that they are less likely to commit crimes and more likely to make healthy choices. (Target: 75%)</p> <p>Youth who report that they have hope for the future and want to make positive changes. (Target: 80%)</p> <p>Youth will enroll and complete case management and achieve at least one goal from their service plans. (Target: 100%)</p>
<p>The Beat Within (A member of Intersection for the Arts)</p> <p>Weekly creative and literary arts programming, enabling transition-aged youth to develop pro-social skills including positive self-esteem building, positive social interactions and positive relationship building with instructors.</p>	<p>Percentage of youth who report increased self-esteem through with Beat Within weekly workshops. (Target: 87%)</p> <p>Percentage of youth who report developing positive relationships with adult role models through Beat Within weekly workshops. (Target: 87%)</p> <p>Number of times the Beat Within Magazine is distributed at the facility each year. (Target: 25)</p>
<p>Mind Body Awareness Project</p> <p>Weekly mindfulness meditation workshops and one-on-one coaching.</p>	<p>Percent of youth who reported improved emotional regulation, self-control, and stress reduction. (Target: 80%)</p> <p>Percent of staff who report improved general behavior in the hall. (Target: 80%)</p> <p>Percent of youth who report greater self-esteem, self-compassion, and empathy. (Target: 80%)</p>
<p>Success Centers</p> <p>Weekly job-readiness training and life skills workshops, career advising services, and Code on Point computer training classes.</p>	<p>JRT/Life Skills participants will report enhanced knowledge about job readiness and life skills. (Target: 80%)</p> <p>Career Advising participants will report increased knowledge about achieving career goals. (Target: 80%)</p> <p>Code on Point participants will report increased knowledge about computer literacy and coding. (Target: 80%)</p>

In addition, the County is tracking the following outcomes for secure track youth:

- Progress Review Hearing results
- Education outcomes (secondary and post-secondary)
- Vocational program completion
- Incidents in the juvenile hall
- Step-downs to less restrictive programs
- Discharges to community supervision
- Violations and/or returns to Secure Youth Treatment Facility
- Recidivism/new law violations

PART 9: OTHER UPDATES: DESCRIBE ANY PROGRESS ON ELEMENTS SINCE MAY 1, 2023: (WELF. & INST. CODE (D)(8))

Provide a description of progress made regarding any plan elements and any objectives and outcomes in the prior year's plan, to the extent that they have not already been described above.

With only one secure track youth having been committed to the facility as of this fiscal year (FY 2023-24), the County has faced some start-up challenges in finding viable partnerships through its competitive bidding process to build scalable programs. The County will continue to explore solutions, including regional and state initiatives, to develop linkages to housing, employment, and education services and fill other service gaps for secure-track youth reentering the community.

Despite these early challenges, however, the County has made progress in the following areas, *discussed in more detail at the end of Part 3:*

- **Request for Proposals, New Programs:** In June 2023, the County awarded its first series of contracts secured by Juvenile Justice Realignment Block Grant funds to community-based organizations, following an RFP process.
- **Career Technical Education:** Probation has partnered with Paxton/Patterson to bring career technical education equipment and curriculum to the juvenile hall.
- **Healthy Living Ambassador's Cooking Program:** Probation has partnered with University of California Cooperative Extension to implement a culinary arts program inside the juvenile hall.
- **Tablets for Youth in the Juvenile Hall** Probation has partnered with Origin/American Prison Data Systems, PBC to provide ~~free~~ tablet computers to youth inside the juvenile hall.

As we continue to make progress in implementing these and other projects, the County looks forward to updating its plan in the future with the benefit of new knowledge, experience, and data regarding challenges, opportunities, and areas of need for youth in the target population.

State Controller's Office

Remittance Advice

Juvenile Justice Realignment Block Grant

Claim Schedule: 2100009A

Issue Date: July 30, 2021

Fiscal Year: 2021-2022

Collection Period: July 01, 2021 - June 30, 2022

Description: Welfare and Institutions Code section 1991(c)

For assistance, please contact John Bodolay at 916-323-2154 or at jbodolay@sco.ca.gov.

County	Payment Amount	Year To Date
Alameda County Treasurer	\$1,212,928.00	\$1,212,928.00
Alpine County Treasurer	\$250,000.00	\$250,000.00
Amador County Treasurer	\$250,000.00	\$250,000.00
Butte County Treasurer	\$300,969.00	\$300,969.00
Calaveras County Treasurer	\$250,000.00	\$250,000.00
Colusa County Treasurer	\$250,000.00	\$250,000.00
Contra Costa County Treasurer	\$1,464,880.00	\$1,464,880.00
Del Norte County Treasurer	\$250,000.00	\$250,000.00
El Dorado County Treasurer	\$250,000.00	\$250,000.00
Fresno County Treasurer	\$1,549,213.00	\$1,549,213.00
Glenn County Treasurer	\$250,000.00	\$250,000.00
Humboldt County Treasurer	\$250,000.00	\$250,000.00
Imperial County Treasurer	\$250,405.00	\$250,405.00
Inyo County Treasurer	\$250,000.00	\$250,000.00
Kern County Treasurer	\$1,409,167.00	\$1,409,167.00
Kings County Treasurer	\$416,802.00	\$416,802.00
Lake County Treasurer	\$250,000.00	\$250,000.00
Lassen County Treasurer	\$250,000.00	\$250,000.00
Los Angeles County Treasurer	\$8,301,596.00	\$8,301,596.00
Madera County Treasurer	\$250,000.00	\$250,000.00
Marin County Treasurer	\$250,000.00	\$250,000.00
Mariposa County Treasurer	\$250,000.00	\$250,000.00
Mendocino County Treasurer	\$250,000.00	\$250,000.00
Merced County Treasurer	\$574,469.00	\$574,469.00
Modoc County Treasurer	\$250,000.00	\$250,000.00
Mono County Treasurer	\$250,000.00	\$250,000.00

County	Payment Amount	Year To Date
Monterey County Treasurer	\$983,841.00	\$983,841.00
Napa County Treasurer	\$250,000.00	\$250,000.00
Nevada County Treasurer	\$250,000.00	\$250,000.00
Orange County Treasurer	\$2,237,981.00	\$2,237,981.00
Placer County Treasurer	\$250,000.00	\$250,000.00
Plumas County Treasurer	\$250,000.00	\$250,000.00
Riverside County Treasurer	\$2,252,251.00	\$2,252,251.00
Sacramento County Treasurer	\$1,888,679.00	\$1,888,679.00
San Benito County Treasurer	\$250,000.00	\$250,000.00
San Bernardino County Treasurer	\$3,553,868.00	\$3,553,868.00
San Diego County Treasurer	\$2,727,978.00	\$2,727,978.00
San Francisco County Treasurer	\$807,561.00	\$807,561.00
San Joaquin County Treasurer	\$1,175,863.00	\$1,175,863.00
San Luis Obispo County Treasurer	\$250,000.00	\$250,000.00
San Mateo County Treasurer Department of Probation	\$683,704.00	\$683,704.00
Santa Barbara County Treasurer	\$421,210.00	\$421,210.00
Santa Clara County Treasurer	\$1,365,740.00	\$1,365,740.00
Santa Cruz County Treasurer	\$250,000.00	\$250,000.00
Shasta County Treasurer	\$250,000.00	\$250,000.00
Sierra County Treasurer	\$250,000.00	\$250,000.00
Siskiyou County Treasurer	\$250,000.00	\$250,000.00
Solano County Treasurer Tax Collector	\$493,446.00	\$493,446.00
Sonoma County Treasurer	\$295,794.00	\$295,794.00
Stanislaus County Treasurer	\$564,129.00	\$564,129.00
Sutter County Treasurer	\$250,000.00	\$250,000.00
Tehama County Treasurer	\$250,000.00	\$250,000.00
Trinity County Treasurer	\$250,000.00	\$250,000.00
Tulare County Treasurer	\$1,824,038.00	\$1,824,038.00
Tuolumne County Treasurer	\$250,000.00	\$250,000.00
Ventura County Treasurer	\$660,362.00	\$660,362.00
Yolo County Treasurer	\$275,047.00	\$275,047.00
Yuba County Treasurer	\$250,000.00	\$250,000.00
Total	\$45,691,921.00	\$45,691,921.00

State Controller's Office

Remittance Advice

Juvenile Justice Realignment Block Grant

Claim Schedule: 2200005A

Issue Date: August 01, 2022

Fiscal Year: 2022-2023

Collection Period: July 01, 2022 - June 30, 2023

Description: Welfare and Institutions Code section 1991(c)

For assistance, please contact John Bodolay at 916-323-2154 or at jbodolay@sco.ca.gov.

County	Payment Amount	Year To Date
Alameda County Treasurer	\$4,410,045.00	\$4,410,045.00
Alpine County Treasurer	\$250,000.00	\$250,000.00
Amador County Treasurer	\$250,000.00	\$250,000.00
Butte County Treasurer	\$814,605.00	\$814,605.00
Calaveras County Treasurer	\$250,000.00	\$250,000.00
Colusa County Treasurer	\$250,000.00	\$250,000.00
Contra Costa County Treasurer	\$3,192,841.00	\$3,192,841.00
Del Norte County Treasurer	\$250,000.00	\$250,000.00
El Dorado County Treasurer	\$518,313.00	\$518,313.00
Fresno County Treasurer	\$4,443,373.00	\$4,443,373.00
Glenn County Treasurer	\$250,000.00	\$250,000.00
Humboldt County Treasurer	\$349,317.00	\$349,317.00
Imperial County Treasurer	\$692,460.00	\$692,460.00
Inyo County Treasurer	\$250,000.00	\$250,000.00
Kern County Treasurer	\$4,751,597.00	\$4,751,597.00
Kings County Treasurer	\$1,266,502.00	\$1,266,502.00
Lake County Treasurer	\$404,418.00	\$404,418.00
Lassen County Treasurer	\$250,000.00	\$250,000.00
Los Angeles County Treasurer	\$30,248,564.00	\$30,248,564.00
Madera County Treasurer	\$276,390.00	\$276,390.00
Marin County Treasurer	\$295,471.00	\$295,471.00
Mariposa County Treasurer	\$250,000.00	\$250,000.00
Mendocino County Treasurer	\$276,055.00	\$276,055.00
Merced County Treasurer	\$1,150,259.00	\$1,150,259.00
Modoc County Treasurer	\$250,000.00	\$250,000.00
Mono County Treasurer	\$250,000.00	\$250,000.00

County	Payment Amount	Year To Date
Monterey County Treasurer	\$3,083,161.00	\$3,083,161.00
Napa County Treasurer	\$286,783.00	\$286,783.00
Nevada County Treasurer	\$250,000.00	\$250,000.00
Orange County Treasurer	\$4,622,596.00	\$4,622,596.00
Placer County Treasurer	\$1,083,519.00	\$1,083,519.00
Plumas County Treasurer	\$250,000.00	\$250,000.00
Riverside County Treasurer	\$6,609,202.00	\$6,609,202.00
Sacramento County Treasurer	\$8,153,209.00	\$8,153,209.00
San Benito County Treasurer	\$314,904.00	\$314,904.00
San Bernardino County Treasurer	\$6,188,609.00	\$6,188,609.00
San Diego County Treasurer	\$6,821,924.00	\$6,821,924.00
San Francisco County Treasurer	\$1,682,848.00	\$1,682,848.00
San Joaquin County Treasurer	\$3,477,211.00	\$3,477,211.00
San Luis Obispo County Treasurer	\$913,511.00	\$913,511.00
San Mateo County Treasurer Department of Probation	\$1,326,448.00	\$1,326,448.00
Santa Barbara County Treasurer	\$810,436.00	\$810,436.00
Santa Clara County Treasurer	\$3,746,458.00	\$3,746,458.00
Santa Cruz County Treasurer	\$523,095.00	\$523,095.00
Shasta County Treasurer	\$734,537.00	\$734,537.00
Sierra County Treasurer	\$250,000.00	\$250,000.00
Siskiyou County Treasurer	\$250,000.00	\$250,000.00
Solano County Treasurer Tax Collector	\$1,356,253.00	\$1,356,253.00
Sonoma County Treasurer	\$1,018,030.00	\$1,018,030.00
Stanislaus County Treasurer	\$1,627,827.00	\$1,627,827.00
Sutter County Treasurer	\$453,078.00	\$453,078.00
Tehama County Treasurer	\$250,000.00	\$250,000.00
Trinity County Treasurer	\$250,000.00	\$250,000.00
Tulare County Treasurer	\$5,918,742.00	\$5,918,742.00
Tuolumne County Treasurer	\$334,674.00	\$334,674.00
Ventura County Treasurer	\$1,921,581.00	\$1,921,581.00
Yolo County Treasurer	\$751,129.00	\$751,129.00
Yuba County Treasurer	\$338,119.00	\$338,119.00
Total	\$121,438,094.00	\$121,438,094.00

State Controller's Office

Remittance Advice

Juvenile Justice Realignment Block Grant

Claim Schedule: 2300006A

Issue Date: July 31, 2023

Fiscal Year: 2023-2024

Collection Period: July 01, 2023 - June 30, 2024

Description: Welfare and Institutions Code section 1991(c)

For assistance, please contact John Bodolay at 916-323-2154 or at JBodolay@sco.ca.gov.

County	Payment Amount	Year To Date
Alameda County Treasurer	\$7,560,223.00	\$7,560,223.00
Alpine County Treasurer	\$250,000.00	\$250,000.00
Amador County Treasurer	\$250,000.00	\$250,000.00
Butte County Treasurer	\$1,619,610.00	\$1,619,610.00
Calaveras County Treasurer	\$250,000.00	\$250,000.00
Colusa County Treasurer	\$250,000.00	\$250,000.00
Contra Costa County Treasurer	\$5,539,286.00	\$5,539,286.00
Del Norte County Treasurer	\$250,000.00	\$250,000.00
El Dorado County Treasurer	\$466,866.00	\$466,866.00
Fresno County Treasurer	\$7,104,335.00	\$7,104,335.00
Glenn County Treasurer	\$250,000.00	\$250,000.00
Humboldt County Treasurer	\$515,581.00	\$515,581.00
Imperial County Treasurer	\$864,955.00	\$864,955.00
Inyo County Treasurer	\$250,000.00	\$250,000.00
Kern County Treasurer	\$8,668,200.00	\$8,668,200.00
Kings County Treasurer	\$2,172,897.00	\$2,172,897.00
Lake County Treasurer	\$253,666.00	\$253,666.00
Lassen County Treasurer	\$250,000.00	\$250,000.00
Los Angeles County Treasurer	\$49,563,150.00	\$49,563,150.00
Madera County Treasurer	\$530,755.00	\$530,755.00
Marin County Treasurer	\$478,381.00	\$478,381.00
Mariposa County Treasurer	\$250,000.00	\$250,000.00
Mendocino County Treasurer	\$304,002.00	\$304,002.00
Merced County Treasurer	\$2,646,243.00	\$2,646,243.00
Modoc County Treasurer	\$250,000.00	\$250,000.00
Mono County Treasurer	\$250,000.00	\$250,000.00
Monterey County Treasurer	\$4,654,092.00	\$4,654,092.00
Napa County Treasurer	\$738,051.00	\$738,051.00
Nevada County Treasurer	\$250,000.00	\$250,000.00

County	Payment Amount	Year To Date
Orange County Treasurer	\$9,012,312.00	\$9,012,312.00
Placer County Treasurer	\$942,106.00	\$942,106.00
Plumas County Treasurer	\$250,000.00	\$250,000.00
Riverside County Treasurer	\$10,710,307.00	\$10,710,307.00
Sacramento County Treasurer	\$8,988,032.00	\$8,988,032.00
San Benito County Treasurer	\$250,000.00	\$250,000.00
San Bernardino County Treasurer	\$11,358,829.00	\$11,358,829.00
San Diego County Treasurer	\$10,936,988.00	\$10,936,988.00
San Francisco County Treasurer	\$2,031,153.00	\$2,031,153.00
San Joaquin County Treasurer	\$4,770,255.00	\$4,770,255.00
San Luis Obispo County Treasurer	\$1,169,440.00	\$1,169,440.00
San Mateo County Treasurer Department of Probation	\$2,252,207.00	\$2,252,207.00
Santa Barbara County Treasurer	\$1,036,968.00	\$1,036,968.00
Santa Clara County Treasurer	\$7,994,577.00	\$7,994,577.00
Santa Cruz County Treasurer	\$851,349.00	\$851,349.00
Shasta County Treasurer	\$1,531,522.00	\$1,531,522.00
Sierra County Treasurer	\$250,000.00	\$250,000.00
Siskiyou County Treasurer	\$250,000.00	\$250,000.00
Solano County Treasurer Tax Collector	\$2,594,466.00	\$2,594,466.00
Sonoma County Treasurer	\$2,261,398.00	\$2,261,398.00
Stanislaus County Treasurer	\$4,063,417.00	\$4,063,417.00
Sutter County Treasurer	\$666,716.00	\$666,716.00
Tehama County Treasurer	\$269,941.00	\$269,941.00
Trinity County Treasurer	\$250,000.00	\$250,000.00
Tulare County Treasurer	\$8,720,198.00	\$8,720,198.00
Tuolumne County Treasurer	\$250,000.00	\$250,000.00
Ventura County Treasurer	\$3,120,372.00	\$3,120,372.00
Yolo County Treasurer	\$1,063,603.00	\$1,063,603.00
Yuba County Treasurer	\$605,605.00	\$605,605.00
Total	\$195,132,054.00	\$195,132,054.00

State Controller's Office

Remittance Advice

Juvenile Justice Realignment Block Grant

Claim Schedule: 2400012A

Issue Date: August 29, 2024

Fiscal Year: 2024-2025

Collection Period: July 01, 2024 - June 30, 2025

Description: Welfare and Institutions Code section 1991(c)

For assistance, please contact John Bodolay at 916-323-2154 or at JBodolay@sco.ca.gov.

County	Payment Amount	Year To Date
Alameda County Treasurer	\$6,776,625.00	\$6,776,625.00
Alpine County Treasurer	\$250,000.00	\$250,000.00
Amador County Treasurer	\$250,000.00	\$250,000.00
Butte County Treasurer	\$1,357,043.00	\$1,357,043.00
Calaveras County Treasurer	\$250,000.00	\$250,000.00
Colusa County Treasurer	\$250,000.00	\$250,000.00
Contra Costa County Treasurer	\$4,878,396.00	\$4,878,396.00
Del Norte County Treasurer	\$250,000.00	\$250,000.00
El Dorado County Treasurer	\$738,417.00	\$738,417.00
Fresno County Treasurer	\$8,199,903.00	\$8,199,903.00
Glenn County Treasurer	\$312,316.00	\$312,316.00
Humboldt County Treasurer	\$379,037.00	\$379,037.00
Imperial County Treasurer	\$1,180,024.00	\$1,180,024.00
Inyo County Treasurer	\$250,000.00	\$250,000.00
Kern County Treasurer	\$10,314,181.00	\$10,314,181.00
Kings County Treasurer	\$1,933,691.00	\$1,933,691.00
Lake County Treasurer	\$294,329.00	\$294,329.00
Lassen County Treasurer	\$250,000.00	\$250,000.00
Los Angeles County Treasurer	\$52,539,420.00	\$52,539,420.00
Madera County Treasurer	\$694,670.00	\$694,670.00
Marin County Treasurer	\$790,782.00	\$790,782.00
Mariposa County Treasurer	\$250,000.00	\$250,000.00
Mendocino County Treasurer	\$802,445.00	\$802,445.00
Merced County Treasurer	\$2,515,009.00	\$2,515,009.00
Modoc County Treasurer	\$250,000.00	\$250,000.00
Mono County Treasurer	\$250,000.00	\$250,000.00
Monterey County Treasurer	\$4,818,583.00	\$4,818,583.00
Napa County Treasurer	\$734,707.00	\$734,707.00
Nevada County Treasurer	\$250,000.00	\$250,000.00

County	Payment Amount	Year To Date
Orange County Treasurer	\$11,064,942.00	\$11,064,942.00
Placer County Treasurer	\$1,388,443.00	\$1,388,443.00
Plumas County Treasurer	\$250,000.00	\$250,000.00
Riverside County Treasurer	\$10,559,481.00	\$10,559,481.00
Sacramento County Treasurer	\$9,428,652.00	\$9,428,652.00
San Benito County Treasurer	\$250,000.00	\$250,000.00
San Bernardino County Treasurer	\$13,261,907.00	\$13,261,907.00
San Diego County Treasurer	\$12,860,305.00	\$12,860,305.00
San Francisco County Treasurer	\$2,072,350.00	\$2,072,350.00
San Joaquin County Treasurer	\$5,669,700.00	\$5,669,700.00
San Luis Obispo County Treasurer	\$1,786,570.00	\$1,786,570.00
San Mateo County Treasurer Department of Probation	\$2,548,534.00	\$2,548,534.00
Santa Barbara County Treasurer	\$1,728,264.00	\$1,728,264.00
Santa Clara County Treasurer	\$9,646,353.00	\$9,646,353.00
Santa Cruz County Treasurer	\$883,180.00	\$883,180.00
Shasta County Treasurer	\$2,091,746.00	\$2,091,746.00
Sierra County Treasurer	\$250,000.00	\$250,000.00
Siskiyou County Treasurer	\$250,000.00	\$250,000.00
Solano County Treasurer Tax Collector	\$1,845,842.00	\$1,845,842.00
Sonoma County Treasurer	\$3,093,768.00	\$3,093,768.00
Stanislaus County Treasurer	\$3,092,685.00	\$3,092,685.00
Sutter County Treasurer	\$601,310.00	\$601,310.00
Tehama County Treasurer	\$303,642.00	\$303,642.00
Trinity County Treasurer	\$250,000.00	\$250,000.00
Tulare County Treasurer	\$8,842,523.00	\$8,842,523.00
Tuolumne County Treasurer	\$377,169.00	\$377,169.00
Ventura County Treasurer	\$3,883,139.00	\$3,883,139.00
Yolo County Treasurer	\$873,806.00	\$873,806.00
Yuba County Treasurer	\$501,302.00	\$501,302.00
Total	\$211,665,191.00	\$211,665,191.00



MARK GHALY
SECRETARY



**Office of Youth and
Community Restoration**



GAVIN NEWSOM
GOVERNOR

The Office of Youth and Community Restoration (OYCR) Ombudsperson is responsible for developing a youth friendly document that explains the Youth Bill of Rights for youth that are in juvenile justice facilities in California. The law also requires that the Youth Bill of Rights be translated into Spanish and other languages. The OYCR Ombudsperson is required by law (Welfare and Institutions Code 224.74) to get feedback from youth, youth advocate and support groups, and groups representing children, families, children’s facilities, and other interested people in developing the document that explains the rights in a way that is youth friendly and easy for youth to understand. The law also requires that Probation Departments and Juvenile Justice facilities to give this document to youth, to explain their rights to them, answer any questions a youth has about these, and to provide the document to the parents or guardians of a youth in a juvenile justice facility (Welfare and Institutions Code 224.72).

In the table below we have listed the youth bill of rights as they are written in law in the blue column. In the orange column, we have listed those same rights in more youth friendly language.

The OYCR Ombudsperson needs your help with two things. First, we are asking for your feedback and help improving the youth friendly language. Second, we want to hear from you about the design of the Bill of Rights document that will be given to youth in juvenile facilities in California.

Please send all feedback to OYCR@chhs.ca.gov. We will accept feedback from stakeholders and the public from July 7, 2023 to July 31, 2023.

Statutory Language <i>(This column has the bill of rights as written in Welfare and Institutions Code 224.71)</i>	Youth Friendly Language <i>(This column has the rights written in more youth friendly language)</i>
It is the policy of the state that all youth confined in a juvenile facility shall have the following rights, which are established by existing law and regulation:	In our state, we have rules to protect the rights of young people who are in a juvenile hall, camp or other juvenile facility. These rights are based on the laws and regulations that exist. Below is a list of the rights:
a) To live in a safe, healthy, and clean environment conducive to treatment, positive youth development, and healing and where they are treated with dignity and respect.	You have the right to live in a safe, healthy, and clean place that assists you in getting the help, skills, and training you need to heal and return home. You have the right to be treated with dignity and respect.

<p>b) To be free from physical, sexual, emotional, or other abuse, or corporal punishment.</p>	<p>You have the right to not be hurt or abused in any way. This includes physical, sexual, emotional, or any other abuse. No one is allowed to punish you by hitting you.</p> <p>You should tell your probation officer, attorney, or a trusted adult if you are being abused. You can also call the Office of Youth and Community Restoration Ombudsperson at 1-844-402-1880.</p>
<p>c) To receive adequate and healthy meals and snacks, clean water at any time, timely access to toilets, access to daily showers, sufficient personal hygiene items, clean bedding, and clean clothing in good repair, including clean undergarments on a daily basis, and new underwear that fits. Clothing, grooming, and hygiene products shall be adequate and respect the child’s culture, ethnicity, and gender identity and expression.</p>	<p>You have the right to healthy food to eat, and clean water to drink at any time.</p> <p>You have the right to use the bathroom when you need to and to take a shower every day.</p> <p>You have the right to have clean bedding and clothes that fit you and are in good condition.</p> <p>You have the right to have clean underwear every day that fit you properly.</p> <p>You have the right to have the things you need for grooming (like soap, shampoo, deodorant, feminine products, and lotion) that respect your culture, ethnicity, gender identity, and expression. This means that you can have hair and body products that are best for your type of hair and skin and gender.</p>
<p>d) To receive adequate, appropriate, and timely medical, reproductive, dental, vision, and mental health services provided by qualified professionals and consistent with current professional standards of care.</p>	<p>You have the right to have timely access to doctors, dentists, eye doctors, reproductive care, and mental health services. All these services should be given to you by professionals who have the training and licenses to provide you with the type of care that you are getting.</p>
<p>e) To refuse the administration of psychotropic and other medications consistent with applicable law or unless immediately necessary for the preservation of life or the prevention of serious bodily harm.</p>	<p>You have the right to say no to certain medicines that are used to help with mental health. The only time this right can be taken away from you is if it is needed to save your life or protect you or others from serious harm.</p>

	<p>Psychotropic medications are medicines used to help with mental health conditions. You should always talk with your doctor about your concerns and the risks of not taking a medication. If you want to stop taking a medication you are already on, you should work with your doctor to do this in a safe way. You can also tell your lawyer and probation officer how you feel about the medications you are taking, any side effects, or other concerns you might have about these medications.</p>
<p>f) To not be searched for the purpose of harassment or humiliation, a form of discipline or punishment, or to verify the youth's gender. To searches that preserve the privacy and dignity of the person and to have access to a written search policy at any time, including the policy on who may perform searches.</p>	<p>You have the right to not be searched just to make you feel bad or embarrassed, or to punish you. If they need to search you, they should do it in a way that respects your privacy and dignity.</p> <p>You cannot be searched just to verify your gender. You can ask to see the rules about searching at any time and these policies must say who can do the searches.</p>
<p>g) To maintain frequent and continuing contact with parents, guardians, siblings, children, and extended family members, through visits, telephone calls, and mail. Youth may be provided with access to computer technology and the internet for maintaining relationships with family as an alternative, but not as a replacement for, in-person visiting.</p>	<p>You have the right to keep in touch with your family, like your parents, brothers and sisters, other relatives, mentors, godparents, clergy, teachers, neighbors, and family friends. You can talk to them on the phone, visit them, or send them letters. If you have access to a computer, you can use it to connect with your family, but it shouldn't replace seeing them in person.</p>
<p>h) To make and receive confidential telephone calls, send and receive confidential mail, and have confidential visits with attorneys and their authorized representatives, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, holders of public office, state and federal court personnel, and legal service organizations.</p>	<p>You have the right to make private phone calls, send and receive private mail, and have private visits with your lawyer, the Office of Youth and Community Restoration Ombudsperson, advocates, court personnel, people who give you legal services, and people who hold a public office.</p> <p>You have the right to have these visits and letters be confidential, which means that the Probation Department is not allowed to be listening or recording these visits or looking at mail or letters</p>

	<p>that you send to these people or they send to you.</p>
<p>i) To have fair and equal access to all available services, housing, care, treatment, and benefits, and to not be subjected to discrimination or harassment on the basis of actual or perceived race, ethnicity, ancestry, national origin, language, color, religion, sex, sexual orientation, gender identity, gender expression, mental or physical disability, immigration status, or HIV status.</p>	<p>You have the right to be treated fairly and equally. You should not be treated unfairly because of your race, ethnicity, ancestry, national origin, color, religion, sex, sexual orientation, gender identity and expression, mental or physical disability, immigration, or HIV status.</p> <p>You have the right to have fair and equal access to get help, find a place to live, get medical care, and other services you need.</p>
<p>j) To have daily opportunities for age-appropriate physical exercise and recreation, including time spent outdoors and access to leisure reading, letter writing, and entertainment.</p>	<p>You have the right to have time to play and do physical activities every day, and to go outside.</p> <p>You have the right to have books and time to read, to write letters, and to do fun things to do that match your age and maturity.</p>
<p>k) To contact attorneys, ombudspersons, including the Division of the Ombudsperson of the Office of Youth and Community Restoration, and other advocates, and representatives of state or local agencies, regarding conditions of confinement or violations of rights, and to be free from retaliation for making these contacts or complaints.</p>	<p>You have the right to talk to your lawyer, the Office of Youth and Community Restoration Ombudsperson, advocates, and certain people who work for the government about your rights being violated and what is happening inside the facility. You cannot be punished for contacting them.</p>
<p>l) To exercise the religious or spiritual practice of their choice and to participate in or refuse to participate in religious services and activities.</p>	<p>You have the right to practice your religion or spiritual beliefs. You can choose to go to religious services or not.</p>
<p>m) To not be deprived of any of the following as a disciplinary measure: food, contact with parents, guardians, family, or attorneys, sleep, exercise, education, bedding, clothing, access to religious services, a daily shower, clean water, a toilet, hygiene products, medical services, reading material, or the right to send and receive mail; to not be subject</p>	<p>No one is allowed to take away things, like food, talking to your family, sleep, exercise, education, bedding, clean clothes, going to religious services, a daily shower, clean water, a toilet, grooming products, medical care, reading materials, and sending or getting mail to punish you.</p>

<p>to room confinement as a disciplinary measure; to access written disciplinary policies, including the right to be informed of accusations against them, have an opportunity to be heard, present evidence and testimony, and their right to appeal disciplinary decisions.</p>	<p>You have the right to be given the rules on discipline. You must be given these rules in writing.</p> <p>You have the right to not be locked in a room as a punishment.</p> <p>If someone accuses you of something, you have the right to know what it is, to say what happened and share things to defend yourself and appeal the decision if you think it's unfair.</p>
<p>n) To receive a rigorous, quality education that complies with state law, and the abilities of students and prepares them for high school graduation, career entry, and postsecondary education; to attend appropriate level school classes and vocational training; to have access to postsecondary academic and career technical education courses and programs; to have access to computer technology and the internet for the purposes of education and to continue to receive educational services while on disciplinary or medical status; and to have access to information about the educational options available to youth.</p>	<p>You have the right to get a good education that follows the law and helps you prepare for high school, college, or a job.</p> <p>You have the right to have access to the classes and training for your grade level.</p> <p>You have the right to attend college and job training programs.</p> <p>You have the right to use a computer and the internet for your school or job training program.</p> <p>You have the right to go to school and job training even if you are in trouble or not feeling well.</p>
<p>o) To information about their rights as parents, including available parental support, reunification advocacy, and opportunities to maintain or develop a connection with their children; to access educational information or programming about pregnancy, infant care, parenting, and breast-feeding, and childhood development; to proper prenatal care, diet, vitamins, nutrition, and medical treatment; to counseling for pregnant and post partum youth; to not be restrained by the use of leg irons, waist chains, or handcuffs behind the body while pregnant or in recovery after delivery; to not be restrained during a medical emergency, labor, delivery, or</p>	<p>If you are a parent, you have the right to get information and help to take care of your child, your rights as a parent, things that can support you as a parent, reunification help, and ways you can stay connected with your child.</p> <p>You have the right to get education and special training on pregnancy, caring for your baby, parenting, breast-feeding, and child development.</p> <p>You have the right to get proper medical care if you are pregnant, including prenatal care, food and nutrition that is best for pregnancy, vitamins, other medical treatment that is needed to keep</p>

<p>recovery unless deemed necessary for their safety and security, and to have restraints removed when a medical professional determines removal is medically necessary; and to access written policies about pregnant, post partum, and lactating youth.</p>	<p>you and your pregnancy healthy, and counseling for you before and after your baby is born.</p> <p>You have the right to not be put in restraints like ankle or waist chains or handcuffs behind your back when you are pregnant or recovering after giving birth.</p> <p>You have the right to not be restrained during a medical emergency, labor, delivery, or recovery unless it is necessary for safety and security and to have them removed if a doctor or nurse determines you need to have them removed to provide you medical care.</p> <p>You have the right to access written policies that explain how pregnant, nursing, and new parents should be treated.</p>
<p>p) To attend all court hearings pertaining to them.</p>	<p>You have the right to go to all the court hearings that involve you.</p>
<p>q) To have counsel and a prompt probable cause hearing when detained on probation violations.</p>	<p>You have the right to have a lawyer and a court hearing, called a probable cause hearing, if you are being held in a juvenile facility for probation violations.</p>
<p>r) To make at least two free telephone calls within an hour after initially being placed in a juvenile facility following an arrest.</p>	<p>You have the right to make at least two free phone calls within an hour of when you first arrive at a juvenile facility.</p>

Youth Bill of Rights: Design Ideas

The document we will create has to have all the rights in it and written in a way that is easy for youth to understand. We also want the document to look youth friendly and we want your ideas on the design, colors, images, drawings, pictures, layout, size, fonts, and any other ideas you think are important for us to know when we decide how the Youth Bill of Rights will look.

Document Items	Your ideas:
Design	
Colors	

February 16, 2024

Revised Visiting Protocols

Protective Custody Visits

1. Protective custody youth must visit separately in the visiting room, or behind the glass in admissions. No exceptions. Make sure no other youth are present. PC's cannot be moved at the same time as other youth.

Younger Children Visiting

1. Visitors 5 years old or younger must have their visit in the IEP Room. They must be separated from the other youth.
2. Two families with children under the age of 5 cannot visit in the same time slot.
3. Staff, please take your time when logging this in the visiting log; the information must be correct, so we do not double book.

Total Amount of Visitors in the Visiting Room

1. **No more than 4 youth and 10 visitors are allowed to visit at one time, which is a total of 14 allowed in the visiting room. If there are more than 14 visitors, notify the OD for authorization.**
2. When booking visits, staff should have an idea of the total amount of visits coming in for the specific visiting time slot.
3. **4 visitors, the maximum for each youth visit.** (staff's discretion on the 4 visitors parents. Siblings, grandparents etc.).
4. Any other special circumstances, contact the OD for approval.

Special Visits Approved by the Court

1. All significant other and nonrelatives unless accompanied by a relative member, visits are behind the glass unless specifically noted or approved by Sanam.
2. Visits with infants under two years old will take place behind the glass unless prior approval obtained.

NA's

1. NA's **cannot** visit together in the visiting room or behind the glass.

Check Point and Late Arrival Visit Protocols

1. Staff go to checkpoint 15 minutes prior to the start of the visit to check in visitors and bring them into the downstairs area at checkpoint. Staff checks visitors belongings, have visitors go through the metal detector and visitors are given the opportunity to use the restroom.
2. Staff waits downstairs until 5 minutes prior to visit just in case visitors arrive late.

3. 5 minutes prior to the visit, staff radios the visiting lines present, brings all visitors to reception, and have the visitors put all belongings in lockers.
4. For behind the glass visits, visitors must go through Cell Sense (metal detector) and, if needed, be wanded, and are then taken to the glass visiting area.
5. All other visitors must go through Cell Sense (metal detector) and, if needed, are wanded, and are then taken to the visiting room.
6. If visitors show up late after staff has already walked upstairs, the visit should only be accommodated **if** there is staff available. The visit will still end at the scheduled time.
7. If the visiting family have a history of being late, notify the OD.
8. If visitors show up late and the visit cannot be accommodated, the visitor can be offered the next open time slot, if available. If there are no time slots available, the family will need to reschedule for another day. This will not count as a missed visit.
9. If the visitor is not in PIMS or has no formal ID, they are **NOT** allowed to visit. Formal ID is a picture ID for adults. For minors under 18 years old must have a school ID or some form of ID. For youth under 10, this can be addressed on a case-by-case basis.
10. If there is an error or miscommunication by admissions staff regarding logging visit information in the visiting log, the visiting family will be granted an extra visit.
11. If visitors request to leave early, we will accommodate their request. For after-hour visits, visiting staff, please contact Control to guide visitors out to the main exit.

The purpose of visiting is to help reunite the youth with their family and friends, so we will try our best as admissions staff to accommodate visits as much as possible.



