



COUNTY OF SAN MATEO DEPARTMENT OF EMERGENCY MANAGEMENT



Emergency Services Council Committee Meeting

February 20th, 2025

This meeting was called to order at 17:29 by Council Vice Chair Medina.

I. Roll Call

Atherton	Council Member Hawkins-Manuelian	Present
Belmont	Council Member McCune	Present
Brisbane	Council Member Lentz	Not Present
Burlingame	Council Member Pappajohn (Alternate)	Present
Colma	Council Member Slaughter	Present
Daly City	Council Member Sylvester	Present
East Palo Alto	Council Member Barragan	Present
Foster City	Council Member Niederhofer	Present
Half Moon Bay	Council Member Jonsson	Present
Hillsborough	Council Member Cole (Alternate)	Present
Menlo Park	Council Member Combs	Not Present
Millbrae	Council Member Rainaldi	Present
Pacifica	Council Member Boles	Present
Portola Valley	Council Member Flynn (Alternate)	Present
Redwood City	Council Member Eakin	Present
San Bruno	Council Vice Chair Medina	Present
San Carlos	Council Member Dugan	Present
San Mateo	Council Member Newsom	Present
South San Francisco	Council Member Flores	Present
Woodside	Council Member Goeld	Present
County of San Mateo	Council Chair Gauthier	Not Present

Attending Agency Representatives:

- Deputy County Executive Ely, County Executive's Office
- Director Dhapodkar, San Mateo County Emergency Management
- Assistant Director Reynolds, San Mateo County Emergency Management
- Clerk of the Committee Jen, San Mateo County Emergency Management
- Secretary of the Committee Mak, San Mateo County Emergency Management

- II. Approval of the Agenda
 - Approved without objection
- III. Approval of the minutes
 - Approved without objection
- IV. Public Comments, Correspondence, Announcements
 - None
- V. New Finance Committee Designee – Vote required
 - The Emergency Services Council currently has a vacancy, with no coastal representative.
 - Council Chair Gauthier has nominated Council Member Christine Boles, City of Pacifica, to fill the vacancy.
 - Motion by Daly City. Second by Burlingame.
 - Vote – all in.
- VI. Joint Power Agreement Update
 - Director Dhapodkar has met with Police and Fire Chiefs to incorporate their feedback.
 - Director Dhapodkar presented the cities and towns that have approved and adopted the Emergency Services Council – Joint Exercise of Powers Memorandum of Understanding (ESC-JPA MOU).
 - Remaining cities and towns must approve the ESC-JPA MOU before submission to the San Mateo County Board of Supervisors.
 - Once approved by the Board of Supervisors, San Mateo County (SMC) Emergency Management will send a DocuSign email to each city or town’s city manager for signature.
- VII. Set Dates for Future ESC Meetings – Vote required
 - SMC Emergency Management recommends that all Member Agencies approve the new 2025 ESC meeting calendar to address scheduling conflicts.
 - Motioned by Daly City. Second by San Carlos.
 - Vote – all in.
- VIII. Nature’s Powerhouse: Tsunamis, Tornadoes, Earthquakes, Wildfires
 - Assistant Director Reynolds provides an overview of recent events that serve as reminders for preparedness.
 - SMC Emergency’s current efforts include finalizing the All Hazard Evacuation Plan (AHEP), planning a wildfire tabletop exercise, developing an exercise template, assessing community needs, and strengthening Alert & Warning coordination.
 - Future initiatives include updating the County emergency plan, enhancing the County website, pursuing grants, and developing a comprehensive evacuation plan.

- IX. Strategic Plan Update
 - SMC Emergency Management 2025 – 2030 Strategic Plan, guided by extensive stakeholder engagement, incorporates the TARGET Gap Analysis and “3C Framework” (Connection, Capability, Communication) to share our 2030 vision.
 - Launching in March 2025, the Emergency Management Partnership (EMPI) will enhance coordination across 20 jurisdictions, strengthening trust, communication, and response capabilities.
 - Key performance indicators (KPIs) are being developed to measure progress toward making San Mateo County the nation’s most resilient county by 2030.

- X. Director’s Report
 - All Hazards Evacuation Plan (AHEP): Development is underway, with completion expected by June 2025. Stakeholder engagement is ongoing, and a tabletop exercise on March 10th, 2025, will provide training on Ladrin AI evacuation modeling software.
 - Coastside Resilience Infrastructure Strategic Plan (CRISP): Nearing completion with 22 critical infrastructure projects prioritized from 106 submissions. A stakeholder follow-up meeting will be held on March 6th, 2025, to present findings and the GIS dashboard.
 - Community Engagement: Ongoing preparedness efforts include events such as Pizza & Prep, Coastside Community Emergency Response Team (CERT) Leadership Forum, Virtual Wildfire Preparation Webinar, and local preparedness briefings.

- XI. Members Report
 - Council Vice Chair Medina and other Council Members thanked the Members, who will be terming out before the next ESC meeting, for their service to the Council and their communities.

- XII. Adjournment
 - The meeting was adjourned at 16:28.

- XIII. Announcement of the next meeting: April 16th, 2025.