



# COUNTY OF SAN MATEO

## COMMISSION ON THE STATUS OF WOMEN

### Meeting Minutes

Tuesday, March 25, 2025, 6:00-8:00pm

**1. Call to Order and Land Acknowledgement**

**2. Roll Call**

a. **Commissioners Present:**

b. Julissa Acosta, Aileen Cassinetto, Nirmala Bandrapalli, Dayna Chung, Trish Erwin, Ann Girard, LaSaundra Gutter, Jess Hudson, Susan Kokores, Aysha Pamukcu, Susan Takalo, Irma Zoepf, Amani Shroff, Joy Zou; Staff: Tanya Beat, Jacki Rigoni (on Zoom)

c. Absent: Michelle Stewart, Ana Avendaño, Ellen Tafeen

**3. Public Comment – Amy McHugh**

**4. Action to Set Agenda**

Motion to amend agenda and move #11 before #7 by Nirmala Bandrapalli, seconded by Ann Girard. Approved.

**CONSENT AGENDA**

**5. Approval January Minutes**

**6. Approval of February Minutes**

- Motion to approve both the January and February Minutes by Jess Hudson and seconded by Julissa Acosta. Abstentions from Aysha Pamukcu and Rosie Tejada.

**REGULAR AGENDA**

**7. Retreat Debrief**

- What did you like? Where were you getting stuck? What might we do differently next time?
- Flipchart Notes are included at the conclusion of these minutes.

**8. Women's History Month**

- OYE Conference: led workshops, independently volunteered, had a CSW table
- Women's View Art Exhibit (Tanya Beat): LaSaundra and Ellen judged and half the CSW attended to support. The CSW sponsored the food for this event.
- Women's History Month Proclamations (Susan Kokores, Trish Erwin): Susan accepted the County's Proclamation and gave annual report. Trish Erwin accepted proclamation from the city of San Mateo. The proclamation is displayed at a local bakery.
- SMC Office of Education Presentation (Susan Takalo, Jess Hudson): Successful presentation

**9. CSW Spotlights: Trish Erwin and LaSaundra Gutter**

**10. Fund the Future – CAP Project**

- Sub-Committee break outs
- Presentation of Draft Work Plans

- i. Fund the Future Committee: Dayna Chung, Trish Erwin, Ann Girard, Susan Kokores, Aileen Cassinetto, Ellen Tafeen, Nirmala Bandrapalli, Ayesha Pamukcu, Irma Zoepf, Amani Shroff, Joy Zou
  - 1. Pay Equity – Mind the Gap
  - 2. Financial Literacy – Know Your Numbers
  - 3. Retirement – Show Me The Money
  - 4. Child Care – It Takes a Village
- ii. Communications and Engagement Committee: Rosie Tejada, Julissa Acosta, Michelle Stewart, Ana Avendano, Jess Hudson, LaSaundra Gutter, Susan Takalo, Tanya Beat
  - 1. Strategic Events
    - a. Women’s Equality Day
    - b. Women’s Hall of Fame
  - 2. Community Engagement
    - a. Survey
    - b. Listen and Learns
  - 3. Communications Plan
    - a. Collaboration & Strategic Partners
    - b. CAP media plan for Fund the Future
- iii. CAP Project Update (see meeting materials)

## 11. Reports

- **Youth Commission Report:** Amani Shroff
  - i. They are producing a Spotlight Series
  - ii. New civic engagement pamphlets
  - iii. May 20 will be the Youth Commission Showcase. 6pm at the ROC.
- **President Report** – Susan Kokores
  - i. Burlingame Women’s Club may sponsor Women’s Equality Day. Susan Kokores will ask them.
  - ii. SAMCEDA presentation in April
  - iii. BOS and staff have been invited to Women’s Equality Day
  - iv. New Communications Lead is Jess Hudson. Will have draft survey for feedback in April.
  - v. CSW vacancy interviews happening March 27. Goal is to have new commissioner join the April 22 CSW meeting.
  - vi. Attendance: please provide advance notice of absences to Tanya, Susan and Ann.

## 12. Adjournment

## Retreat Debrief

Susan Kokores, Facilitator

### What Did you Like?

- Appreciated update from Jacki Rigoni & Linda Wolin
- Time to have together
- Facilitator (Debbie Schechter) and her first question about how everyone is feeling.
- Well structured
- Prep Work was very helpful
- Liked the room
- Liked the food
- Constructive Action accomplished; good sub-committee work
- Focus was good in limited time
- Solid Results
- Good time checks

### Where were you getting Stuck?

- Some disconnect between two sub-committees
- Not fun enough
- Maybe too limited in time

### What should we do Differently?

- De-couple team bonding from actual committee work
- Maybe different time of day
- Would have liked to hang out after the meeting
- Plan date WAY in advance
- Did not like the room