



County of San Mateo Planning & Building Department Agricultural Advisory Committee

Natalie Sare, Chair
John Vars, Vice Chair
Daniel Theobald
Cole Mazariegos-Anastassiou

Crystal Chaix
James Oku
Jess Brown
Jim Howard

Dr. Igor Lacan
Koren Widdel
Peter Marchi
Ryan Casey

County Office Building
455 County Center, 2nd Floor
Redwood City, California 94063
650/363-1825
planning.smcgov.org

Regular Meeting and Special Workshop

Date: Monday, April 14, 2025

Time: 6:00 p.m. to 8:30 p.m.

Place: Ted Adcock Community Center – Grand Oak Room
535 Kelly Avenue, Half Moon Bay, California

We are looking for volunteers to help set up chairs and tables before the regular meeting at 5:00 p.m. and to help with clean-up after the special workshop ends at 8:30 p.m. Please show up to assist if you can.

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

This meeting of the Agricultural Advisory Committee will be at the Ted Adcock Community Center, Grand Oak Room, at 535 Kelly Avenue, Half Moon Bay, California. Members of the public will be able to participate in the meeting in person at the Ted Adcock Community Center, Grand Oak Room, or remotely via the Zoom platform. For information regarding how to participate in the meeting, either in person or remotely, please refer to the instructions below.

Public Participation

The Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/83885617591>. **The meeting ID is:** 838 8561 7591. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). **Enter the meeting ID:** 838 8561 7591 and then press #. Members of the public can also attend this meeting physically in the Ted Adcock Community Center – Grand Oak Room, 535 Kelly Ave, Half Moon Bay.

*Written public comments may be emailed to oboo@smcgov.org, and such written comments should indicate the specific agenda item on which you are commenting.

*Spoken public comments will be accepted during the meeting in-person or remotely through Zoom at the option of the speaker. Public comments in-person will be taken first, followed by speakers on Zoom.

***Please see instructions for written and spoken public comments at the end of this agenda.**

ADA Requests

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Olivia Boo, Planning Liaison, as early as possible but no later than 10:00 a.m. on the business day before the meeting at (650) 363-1818 and/or oboo@smcgov.org. Notification in advance of the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

REGULAR MEETING AGENDA

6:00 p.m. – 7:00 p.m.

1. **Call to Order**
2. **Member Roll Call**
3. **Oral Communications** to allow the public to address the Committee on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to 3 minutes. See instructions explained at the end of this agenda regarding instruction for public comment. *Please note that the Committee cannot discuss or act on an item not on the agenda.*
4. **Committee Member Update(s) and/or Questions** to allow Committee Members to share news and/or concerns for items not on the agenda.
5. **Planning and Building Department Director's Report.** (*Planning Liaison*)
The next meeting is May 12, 2025, which is also a special workshop meeting.
 - AAC vacancies – applications are under review by the Board of Supervisors.

Regular Agenda Item

6. **Owner:** Half Moon Bay Properties, LLC
Applicant: Jim Guan
File Number: PLN2023-00334
Location: 12761 San Mateo Road, Half Moon Bay
Assessor's Parcel No.: 056-270-010, 056-270-030, 056-270-060, 056-270-090 and 056-270-100

Consideration of a Planned Agricultural District Permit, Coastal Development Permit, and Grading Permit, to address facility and operational violations (VIO2023-00035) at Terra Gardens, including grading of 14,050 cubic yards associated with site clean-up, drainage/access improvements, and permitting existing work, located at 12761 San Mateo Road (Highway 92) within the unincorporated Half Moon Bay area of San Mateo County. Please direct any questions to Project Planner, Camille Leung at cleung@smcgov.org.

Action Requested: That the AAC provide a recommendation to the Planning Commission on the subject application.

7. **Adjournment**

SPECIAL WORKSHOP
7:00 p.m. – 8:30 p.m.

Workshop Goal: To gather input from Growers, Ranchers and Rural Property Owners regarding ways to preserve agriculture and help sustain successful farming operations on the San Mateo County coast.

A detailed workshop agenda will be posted in advance online at <https://www.smcgov.org/planning/event/agricultural-advisory-committee-meeting-april-14-2025>

The AAC is looking for volunteers to help set up chairs and tables before the regular meeting at 5:00 p.m. and to help with clean-up after the special workshop ends at 8:30 p.m. Please show up to assist if you can.

ADDITIONAL INFORMATION FOR THE REGULAR MEETING

Materials Presented for the Meeting

Applicants and members of the public may submit materials to the Agricultural Advisory Committee. All materials (including but not limited to models and pictures) submitted on any item on the agenda are considered part of the administrative record for that item and must be retained by the Committee Secretary, or other designee. If you wish to retain the original of an item, a legible copy must be left with the Committee Secretary, or other designee.

Agendas & Staff Reports

To view the agenda, please visit our website at <https://planning.smcgov.org/agricultural-advisory-committee>. Staff reports will be available on the website one week prior to the meeting. For further information on any item listed below, please contact the corresponding Project Planner indicated. To subscribe to the Agricultural Advisory Committee agenda mailing list, please “subscribe” to email updates at the above website link.

Correspondence to the Committee

Olivia Boo, Agricultural Advisory Committee Liaison
455 County Center, 2nd Floor
Redwood City, CA 94062
(650) 363-1818
Email: oboo@smcgov.org

Zoom

For any questions or concerns regarding Zoom, including troubleshooting, privacy, or security settings, please contact Zoom directly. See instructions below for public comment on Zoom.

Next Meeting

The next regularly scheduled Agricultural Advisory Committee meeting is on May 12, 2025.

***INSTRUCTIONS FOR PUBLIC COMMENT DURING MEETINGS**

Public comments in-person will be taken first, followed by speakers on Zoom.

In-person

If you wish to address the Members of the Agricultural Advisory Committee please raise your hand for the Chair to acknowledge you. Once acknowledged, please start by clearly stating your first and last name for the record. If you have anything that you wish distributed to the Agricultural Advisory Committee and included in the official record, please hand it to the Committee Secretary and/or Chair, or other designee, who will distribute the information to the Agricultural Advisory Committee members and staff.

Via Zoom

1. The Agricultural Advisory Committee meeting may be accessed remotely by members of the public through Zoom online at: <https://smcgov.zoom.us/j/83885617591> . **The meeting ID is:** 838 8561 7591. The meeting may also be accessed via telephone by dialing +1 669-900-6833 (Local). **Enter the meeting ID:** 838 8561 7591 and then press #.
2. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up to date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionalities may be disabled in older browsers including internet explorer.
3. You may be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
4. When the Committee calls for the item on which you wish to speak, click on “raise hand” or *9 if calling in on a phone. The Secretary will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
5. When called, please limit your remarks to the time limit allotted.

Written Comments

Written public comments may be emailed in advance of the meeting. Please read the following instructions carefully:

1. Your written comment should be emailed to oboo@smcgov.org.
2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda or is on the consent agenda.
3. If your emailed comment is received by 5:00 p.m. on the business day before the meeting, it will be provided to the Members of the Agricultural Advisory Committee and made publicly available on the agenda website under the specific item to which your comment pertains. If emailed comments are received after 5:00 p.m. on the business day before the meeting, the Planning Liaison will make every effort to either (i) provide such emailed comments to the Agricultural Advisory Committee and make such emails publicly available on the agenda website prior to the meeting, or (ii) read such emails during the meeting. Whether such emailed comments are forwarded and posted, or are read during the meeting, they will still be included in the administrative record.

Public records that relate to any item on the agenda for a regular meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available

for public inspection at the same time they are distributed to all members, or a majority of the members of the Agricultural Advisory Committee.

Roll Sheet – April 14, 2025
 Agricultural Advisory Committee

	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Voting Members													
James Oku Farmer	X	X		X	X	X		X	X	X	X	X	
Natalie Sare Farmer		X	X	X		X	X	X	X	X	X	X	
John Vars Farmer		X	X	X	X	X	X	X	X		X		
Peter Marchi Farmer	X	X	X	X	X	X	X	X	X	X	X	X	
Ryan Casey Farmer	X	X		X	X		X		X	X	X		
Cole Mazariegos- Anastassiou Farmer	X	X	X	X	X	X	X		X		X	X	
Crystal Chaix Farmer	X	X	X	X	X	X		X		X	X	X	
Daniel Theobald Ag Business	X	X	X	X	X	X		X	X	X	X	X	
**Vacant Public Member													
**Vacant Public Member													
**Vacant Conservationist													
Natural Resource Conservation Staff:													
Jim Howard													
San Mateo Co. Agricultural Commissioner: Koren Widdel	X	X	X	X	X	X	X	X	X	X	X	X	
Farm Bureau Exec. Director: Jess Brown		X		X	X	X				X	X	X	
UC Co-Op Extension Rep.: Dr. Igor Lacan		X		X		X			X	X			
San Mateo Co. Planning Liaison:													
Olivia Boo	X	X	X	X	X	X	X	X	X	X	X	X	
X: Present Blank Space: Absent or Excused Grey Color: No meeting *Special Meeting **Position Vacant													

