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**SAN MATEO COUNTY – DEPARTMENT OF HOUSING  
2019-2020, 2022-2023, 2023-2024, and 2024-2025 ANNUAL ACTION PLANS  
NOTICE OF SUBSTANTIAL AMENDMENT**

San Mateo County is announcing a substantial amendment to its 2019-2020, 2022-2023, 2023-2024 and 2024-2025 Annual Action Plans for the Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grants (ESG) programs to use CDBG and CDBG-CV funds for Program Year 2024 activities.

On or about April 11, 2025, San Mateo County intends to submit the following substantial amendment to its 2019-2020, 2022-2023, 2023-2024, and 2024-2025 Annual Action Plans to the U.S. Department of Housing and Urban Development (HUD) for the following action:

- Allocate Program Year 2022, 2023, and 2024 CDBG funds that were unallocated, returned, not fully expended or from cancelled projects, to a new 2024-2025 CDBG project sourced via an over-the-counter process:
  - Allocate \$128,566.49 in 2022-2023 CDBG funds to WeHOPE to support its Public Facility Improvement project.
  - Allocate \$9,005.84 in 2023-2024 CDBG funds to WeHOPE to support its Public Facility Improvement project.
  - Allocate \$287,427.67 in 2024-2025 CDBG funds to WeHOPE to support its Public Facility Improvement project.
- Re-allocate up to \$1,084,853.05 in 2019-2020 CDBG-CV funds from the Navigation Center operations activity managed via the County’s Human Services Agency Department to a new 2024-2025 Project (public service activities) assisting persons impacted by Covid 19. The activity under this project will be managed by Episcopal Community Services.

**Background:**

As per federal HUD requirements, the County of San Mateo HOME Consortium develops a Consolidated Plan (ConPlan) every five years to identify housing, community development, and economic development needs throughout the County. Through an analysis of current housing needs, the state of the housing market, and comprehensive community engagement process, the County has established a vision, priorities, and goals to allocate its funding from HUD to improve the lives of residents of the County. At the beginning of each new year in the five-year ConPlan cycle, the County creates an Annual Action Plan, which outlines the expected resources to be received from HUD, the projects to be funded via those resources, and the measurable goals to be achieved via those programs that year. From time-to-time the ConPlan and/or Annual Action Plan needs to be adjusted, which is called either a minor or substantial amendment depending on the nature of the change.

On May 3, 2022, the County of San Mateo's Board of Supervisors held a public hearing and authorized the 2022-23 Annual Action Plan (AAP) via Resolution No. 078855. After the May 3, 2022 authorization of the AAP, the County of San Mateo submitted the final AAP to HUD for review and approval. The County is proposing to amend this plan now with the allocation of CDBG funding outlined in this substantial amendment.

On April 25, 2023, the County of San Mateo's Board of Supervisors held a public hearing and authorized the San Mateo County 2023-27 Consolidated Plan (ConPlan) and 2023-24 Annual Action Plan (AAP) via Resolution No. 079562. On May 15, 2023, the County of San Mateo submitted the final ConPlan and AAP to HUD for review and approval. The County is proposing to amend this plan now with the allocation of CDBG funding outlined in this substantial amendment.

On April 23, 2024, the County of San Mateo's Board of Supervisors held a public hearing and authorized the 2024-2025 Annual Action Plan (AAP) via Resolution No. 080286. After April 23, 2024 authorization of the AAP, the County of San Mateo submitted the final AAP to HUD for review and approval. The County is proposing to amend this plan now with the allocation of CDBG funding outlined in this substantial amendment.

In March 2025, the County recaptured \$1,084,853.05 in 2019-2020 CDBG-CV funds from the Navigation Center shelter operations activity, which will be funded via other sources. These funds will be reallocated to a new 2024-2025 Project (public services activities) assisting persons impacted by Covid 19, and the activity will be managed by Episcopal Community Services.

**Public Comment Period:**

The language for the draft 2019-2020, 2022-2023, 2023-2024, and 2024-2025 Annual Action Plan amendments outlined in this notice is available for comment from all interested parties from on or about April 11, 2025, through May 12, 2025.

Interested parties are invited to submit comments on the above action to Douglas Frederick at [dwfrederick@smchousing.org](mailto:dwfrederick@smchousing.org). All comments are due by May 12, 2025.

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