



COUNTY OF SAN MATEO
BOARDS AND COMMISSIONS
INDEPENDENT CIVILIAN ADVISORY COMMISSION

San Mateo County Manzanita
Hall, 500 County Center,
Redwood City, CA
www.smcgov.org/icac

March 5, 2025

6:30pm

The San Mateo County Independent Civilian Advisory Commission on the Sheriff's Office will advise the Board of Supervisors in its effort to facilitate public transparency, accountability, and public engagement with respect to the Sheriff's Office. It will provide a public forum for input from the community regarding the Sheriff's Office, develop and implement an annual work plan, and make recommendations to the Board of Supervisors.

This meeting of the Independent Civilian Advisory Commission was held in person at the San Mateo County Manzanita Hall (500 County Center, Redwood City) and by teleconference using zoom:
<https://smcgov.zoom.us/j/87154179844>.

This meeting can be viewed in its entirety and shows each agenda item here: [YouTube Video](#)

1. ROLL CALL

Present:

Commissioners: Michael Fisher, Bill McClure, Shirley Melnicoe, Robert Silano, James Simmons

Alternates: Rebecca Carabez, Alexis Lewis

CARE Liaisons: Stanley E Roberts

Sheriff's Office Liaison: George Dale

County Staff: Jennifer Castro-Lara, Megan Gosch, Emma Gonzalez, Adam Ely, Tara Heumann, Marisol Escalera Durani, Jacki Rigoni

Absent:

Commissioner: Kalimah Salahuddin

Youth Liaison: Bethany Zhao

CARE Liaisons: Bruce Von Herrmann, Michael Klobuchar

2. GENERAL PUBLIC COMMENT

In-Person Comments:

Jose Reyes, Deacon Lauren P. McCombs, Jim Lawrence, Nancy Goodban, David Vallerga

Public Comments via Zoom:

Bill Newell

3. MOTION TO APPROVE AGENDA

Motion to approve the agenda with the removal of Items 5 and 7.

Motion: Silano/ Second: Melnicoe

Yes: 7 – Carabez, Fisher, McClure Melnicoe, Silano, Simmons, Lewis

No: 0

Absent: 1 - Salahuddin

4. MOTION TO APPROVE MEETING MINUTES

Motion to approve the February 5, 2025, meeting minutes with the correction to Commissioner Michael Fisher's name.

Motion: Silano/ Second: Fisher

Yes: 7 – Carabez, Fisher, McClure, Melnicoe, Silano, Simmons, Lewis

No: 0

Absent: 1 - Salahuddin

Commissioner Inquiries:

1. Make corrections to Commissioner Michael Fisher's name. (Action for Clerk)

In-Person Comments:

None

Public Comments via Zoom:

Bill Newell

5. PRESENTATION: DEPUTY SHERIFF'S ASSOCIATION

This Item was removed from the agenda.

6. PRESENTATION: UPDATE TO FILLING SHERIFF'S POSITION SHOULD THE SHERIFF BE REMOVED

Speakers:

Tara Heumann, County Attorney's Office

- The Board must appoint someone or order a special election within 30 days of a vacancy; if not, the Chief Elections Officer must order a special election.
- Until the Sheriff position is filled, the undersheriff, assistant sheriff, or chief deputy (in order) will assume the Sheriff's duties.
- Will take into effect after a process the Board of Supervisors undertake which includes a presentation of charges to the Sheriff and an opportunity for the Sheriff to respond to allegations made.
- If appointed within 30 days, the appointee serves until January 2029.
- If a special election is held, it must occur between 102 to 131 days after the order, or on a regular election date within 270 days, with the winning candidate serving until January 2029.

Commissioner Inquiries:

1. Research requirements for the position of Sheriff such as GOV § 24004.3 and if it needs to be followed for an appointment by Board of Supervisors or new election (Action for County Attorney)
2. Look into the potential outcome if a general election is held, and no one runs. (Action for County Attorney)

In-Person Comments:

None

Public Comments via Zoom:

Eric Sapp

7. MOTION: ADOPT FINAL ICAC RECOMMENDATIONS TO THE BOARD OF SUPERVISORS FOR POST MEASURE A PLANS

This Item was postponed until April 2, 2025, meeting.

8. MOTION: APPROVE MISSION STATEMENT

Motion to approve the Independent Civilian Advisory Commission on the Sheriff's Office Mission Statement:

The mission of the Independent Civilian Advisory Commission on the Sheriff's Office is to provide recommendations to the Board of Supervisors regarding the Sheriff's Office to enhance public confidence and foster mutual respect and trust, internally and externally. We recommend policies, programs, and practices that reflect community needs to uphold accountability, transparency, and justice.

Motion: Silano / Second: Melnicoe

Yes: 7 – Carabez, Fisher, McClure, Melnicoe, Silano, Simmons, Lewis

No: 0

Absent: 1 - Salahuddin

In-Person Comments:

Jose Reyes

Public Comments via Zoom:

None

9. COMMISSIONER AND LIASION ANNOUNCEMENTS

Commissioners: None

CARE Liaisons: None

County Staff: Adam Ely

- Will send an email with the clear guideline to the commissioners should they receive a complaint on a specific officer, event, or internal employee complaint.
- Will ask Captain Fogarty to discuss religious capacity at the jails.

10. ADJOURNMENT

Meeting adjourned at 7:24 p.m.