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March 26, 2025

To: Interested Water and Wastewater System Operators

Dear Sir/Madam:

**Re: *Request For Proposals for the Operation and Maintenance of County Maintained Small Water Systems (RFP #DPW-2025 Water Systems RFP)***

You are invited to submit a proposal to provide operation and maintenance services of the small water and wastewater treatment systems for the County of San Mateo Department of Public Works (County).

The proposals from all firms will be reviewed by our staff for completeness based on the requirements outlined in the Request for Proposals attached hereto. Based on the review, multiple firms may be invited to participate in an oral interview process. The County may select the best-qualified contractor(s) based on the written proposals alone without further interview.

Organizations or individuals interested in responding to this solicitation must register online with the County of San Mateo at:

<https://procurement.opengov.com/portal/smcgov>

Detail instruction on how to become a registered vendor with the County could be found at:

<https://www.smcgov.org/media/151569/download?inline=>

After registration, this RFP can be found on the website at:

<https://procurement.opengov.com/portal/smcgov/projects/156260>

Firms must submit the Technical Proposal and the Price Proposal in separate envelopes. For more details regarding the proposal submission requirements, please refer to the request for proposal document.

Website related questions should be directed to the OpenGov.com. If your firm is interested and qualified to perform the requested services, please submit one (1) original, two (2) copies, and one (1) PDF copy on the website, by no later than **5:00 PM on April 18, 2025**.

