

Fair Oaks Community Center
2600 Middlefield Road
Redwood City CA, 94063



*A Municipal Advisory Council to the
San Mateo County Board of Supervisors*

**North Fair Oaks Community Council
Regular Meeting: Thursday, March 27, 2025**

7:00 p.m. – 9:00 p.m.

Join the meeting on Zoom:

<https://smcgov.zoom.us/j/87492916197>

The webinar ID: 874 9291 6197

Dial in: + 1 669 900 6833 (Local).

NOTE: Vice Chair George Saman will join the meeting via a remote, public teleconference location at **11801 Domain Blvd 3rd Floor, Suite 100, Austin, Texas.**

This meeting of **the North Fair Oaks Community Council will be held at the Fair Oaks Community Center, 2600 Middlefield Road (Multipurpose Room), Redwood City.** Members of the public will be able to participate in the meeting remotely via the Zoom platform or in person visiting the Multipurpose Room located at 2600 Middlefield Rd., Redwood City, CA 94063. For information regarding how to participate in this meeting, please refer to the instructions at the end of the agenda. ***Para información sobre cómo participar en esta reunión en español, continúe al final de la agenda.**

ITEM	PRESENTER
1. Roll Call	Clerk
2. General Public Comment – <i>Anyone may speak up to 2 minutes on any topic not on the agenda. Please fill out a speaker slip. The Council may not discuss or take any actions on items not on the agenda.</i>	Clerk
3. Motion to Approve the Agenda	Chair Prado
4. District 4 Supervisor Lisa Gauthier – Introduction. (30 mins) a) Clarifying questions/Input from Council Members b) Public Comment (limited to two minutes). Public comment must be related to this agenda item.	Supervisor Lisa Gauthier
5. Motion: Update North Fair Oaks Council Study Session schedule: Moving from January, April, October to January, May,	Chair Prado

September to reduce the gap between April and September. (5 mins) a) Clarifying questions/Input from Council Members b) Public Comment (limited to two minutes). Public comment must be related to this agenda item. c) Discussion/Motion	
6. Motion: Consideration of a Non-Conforming Use Permit, to legalize two non-conforming 342 sq. ft. first story additions to an existing non-conforming one-story single-family residence on a non-conforming parcel, located at 2796 Westmoreland Ave. in North Fair Oaks. (12 mins) a) Clarifying questions/Input from Council Members b) Public Comment (limited to two minutes). Public comment must be related to this agenda item. c) Discussion/Motion	Planning and Building Department
7. Motion: Consideration of a Minor Subdivision to allow the subdivision of a 20,120.94 sq. ft. parcel into two parcels, located at 543 Encina Avenue. (Lot 1: 10,059.82 sq. ft. and Lot 2: 10,061.12 sq. ft.). (12 mins) a) Clarifying questions/Input from Council Members b) Public Comment (limited to two minutes). Public comment must be related to this agenda item. c) Discussion/Motion	Planning and Building Department
8. Presentation: San Mateo County Libraries Report 2023-2024. (10 mins) a) Clarifying questions/Input from Council Members	San Mateo County Libraries

b) Public Comment (limited to two minutes). Public comment must be related to this agenda item.	
9. Report Out: A. District 4 Report B. Council Member's Report	Chair Prado
10. Adjournment	Chair Prado

ADA Requests

Individuals who require special assistance, language access, or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Community affairs by **10:00 a.m. on the day before the meeting** at (650) 363-1800 and/or communityaffairs@smcgov.org

Solicitar ADA o Acceso al idioma

Las personas que requieran acceso al idioma español, o una modificación o adaptación relacionada con una discapacidad para participar en esta reunión, o que tengan una discapacidad y deseen solicitar un formato alternativo para la reunión, deben comunicarse con Asuntos Comunitarios **antes de las 10:00 a. m. del día antes de la reunión** al (650) 363-1800 y/o communityaffairs@smcgov.org

Next Council Meeting:

Regular Meeting: April 24, 2025 (7pm to 9pm)

For more information about NFOCC visit our website at: <https://www.smcgov.org/north-fair-oaks-community> or on Facebook @NFOForward

*****IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE*****

All North Fair Oaks Community Council meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting should contact The Office of Community Affairs at least 72 hours before the meeting at (650) 363-1800 or by email to CommunityAffairs@smcgov.org. Notification in advance of the meeting will enable the Council to make reasonable arrangements to ensure accessibility to the meeting and the related materials.

For more information about the NFOCC visit our website at:

<https://cmo.smcgov.org/north-fair-oaks-community-council-meeting-agendasminutes>

For more information about the North Fair Oaks Community visit:

<https://www.smcgov.org/north-fair-oaks-community> or

on Facebook @NFOForward

Public Participation Options:

1. **In-Person:** Meeting may be accessed **in-person** at -

Fair Oaks Community Center 2600 Middlefield Road

Remote: Meeting may be accessed through **Zoom online** link (see Zoom instructions below) –

<https://smcgov.zoom.us/j/87492916197> The webinar ID: 874 9291 6197

2. **Telephone:** Meeting may be accessed **via telephone** by dialing-

1 669 900 6833 (Local). Enter Webinar ID: 874 9291 6197 then press #.

Instructions for Public Comment During Hybrid Meetings:

During hybrid meetings of the North Fair Oaks Community Council, members of the public may address the Members of the North Fair Oaks Community Council as follows:

***Spoken Comments in-Person:**

1. As with all public comment in person, members of the public who wish to address the Members of the North Fair Oaks Community Council in the Multipurpose Room should complete a speaker's slip to make a public comment. Speakers will be called to the stand in the order their speaker slip was received. Each speaker will have two minutes to speak for each agenda item.

***Spoken Comments Via Teleconference (Zoom):**

1. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
2. When the Clerk calls for the item on which you wish to speak, click on "raise hand" feature. Speakers will be notified shortly before they are called to speak. Each speaker will have one minute to speak for each agenda item.

***Written Public Comment:**

Written public comments may be emailed in advance of the meeting, and such written comments should indicate the specific agenda item on which you are commenting. Please read the following instructions carefully:

1. Your written comment should be emailed to communityaffairs@smcgov.org **by 5:00 p.m. on the day before the meeting**. The Clerk will make every effort to read emails received after that time

but cannot guarantee such emails will be read during the meeting, although such emails will still be included in the administrative record.

2. Your email should include the specific agenda item on which you are commenting or note that your comment concerns an item that is not on the agenda.
3. Members of the public are limited to one comment per agenda item.
4. The length of the emailed comment should be commensurate with the one minute allowed for verbal comments, which is approximately 150-200 words.

Instructions for Zoom Access:

During hybrid meetings of the North Fair Oaks Community Council, members of the public may address the commission as follows:

1. You may download the Zoom client or connect to the meeting using an internet browser. If using your browser, make sure you are using a current, up -to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
2. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.