



Ann M. Stillman
Director

County Government Center
555 County Center, 5th Floor
Redwood City, CA 94063
650-363-4100 T
650-361-8220 F
www.smcgov.org

February 14, 2025

**Re: Proposed Improvements on Park Road from Second (2nd) Avenue to Seventh (7th) Avenue, North Fair Oaks Area
[County Project No. RW412; Project File No. 5107]**

Dear Property Owner:

The County of San Mateo Board of Supervisors (Board), at their meeting on June 18, 2002, adopted minimum road standards and a priority list for improving roads in the North Fair Oaks area so that minimum road improvements, where desired by the property owners, can be constructed and paid for by the County. The Department of Public Works (Department) is continuing to construct roads to the adopted standards and priority list as funding is available. Park Road is next on the priority list, and we are asking for your input regarding this road project.

We are surveying your block of Park Road from 2nd Avenue to 7th Avenue to determine whether or not minimum improvements are now desired and, if so, which of the following adopted standards for your area, as described below, is preferred:

Option 1 – Maintain as is.

Option 2 – Reconstruct 33-feet of pavement with 2-foot wide curbs and gutters.

Option 3 – Reconstruct 37-feet of pavement with 2-foot wide curbs and gutters.

Based on the results of this survey, reconstruction of the road may be implemented (Options 2 and 3). In those cases (Options 2 and 3), the improvements will be centered in the road right-of-way unless they must be shifted to avoid trees or other major encroachments in the road right-of-way. A potential shift of the road and/or edge improvements may be required or may result in a narrower road width at some locations. Removal of property owner's encroachments (such as mailboxes and landscaping) within the road improvement section in the County road right-of-way appear to be necessary based on our observations of the existing conditions.

Storm runoff along Park Road generally flows along the road shoulders, where it meets intersecting streets and flows towards Edison Way. This includes ponding at localized low points along the road shoulders and existing vegetated or pervious surfaces, which allow



Property Owner

**RE: Proposed Improvements on Park Road from Second (2nd) Avenue to Seventh (7th) Avenue, North Fair Oaks Area
[County Project No. RW412; Project File No. 5107]**

February 14, 2025

Page 2

for stormwater to infiltrate into the ground. Many roads in the North Fair Oaks area do not have formal storm drainage facilities, which includes Park Road.

The Road Standard Options for your area include the construction of curbs and gutters (Options 2 and 3), which would result in conveying surface runoff more efficiently. These Options would generally no longer provide areas for stormwater to percolate into the existing permeable shoulder areas where no curb and gutter currently exist. With Options 2 and 3, the Department would evaluate options and opportunities to construct subsurface storage and infiltration facilities for incorporation into the project where existing utility conflicts do not exist, in an effort to improve the existing drainage conditions.

Enclosed are pictorial representations of Options 2 and 3 for your reference. Our survey crew has spray painted the proposed locations for the 2-foot wide curbs and gutter with a 33-foot-wide road consistent with Option 2 on your road. The pictorial representations and information listed below provide you with a description of how you can determine the improvement locations for Options 2 and 3 based on the spray paint marks.

Additionally, we have provided a list of streets where Options 2 and 3 were previously constructed.

Option	How to Locate Option on Park Road	Location of Constructed Option
2 33' wide road with 2' wide curbs and gutters (36' Curb to Curb)	Spray paint marks on the road are at the edge of pavement/beginning of curb and gutter.	Edison Way from 2 nd Avenue to 5 th Avenue
3 37' wide road with 2' wide curbs and gutters (40' Curb to Curb)	The edge of pavement/beginning of curb and gutter can be located by measuring from the spray paint marks away from center of the road by two feet (2'). In general, this option matches the location of the existing curbs (and gutters).	2 nd Avenue from Middlefield Road to Park Road 3 rd Avenue from Middlefield Road to Park Road 7 th Avenue from Middlefield Road to Park Road

The County pays for minimum required improvements, except for constructing or reconstructing encroachments in the public right-of-way (e.g., driveway or walkway conforms). Any work behind the new curb and gutter is the property owner's responsibility.

Property Owner

RE: **Proposed Improvements on Park Road from Second (2nd) Avenue to Seventh (7th) Avenue, North Fair Oaks Area**
[County Project No. RW412; Project File No. 5107]

February 14, 2025

Page 3

Property owners on 2nd Avenue through 4th Avenue and 6th Avenue (between Middlefield Road and Edison Way), as well as 7th Avenue (between Middlefield Road and Park Road), requested a wider minimum road standard to include on-street parking. In exchange for the County providing this wider standard, they agreed to pay for any construction or reconstruction behind the curb when the standard was adopted by the Board.

Please fill out the attached survey and return it to us in the enclosed self-addressed stamped envelope by **Wednesday, March 19, 2025**. **Your response to this survey is important for the following reasons:**

- (1) Improvements will not be constructed unless at least fifty percent (50%) of the property owners on a given block (based on front footage) indicate that improvements are desired; and**
- (2) Should at least fifty percent (50%) of property owners on a given block vote for improvements, as stipulated above, the option constructed will be based on:**
 - a. The option that receives at least fifty percent (50%) of the vote (based on front footage) will be constructed.**
 - b. Should no option receive at least fifty percent (50%) of the vote (based on front footage), the default option, as previously approved by the Board, will be Option 2.**

We have scheduled a virtual public meeting to answer any questions you may have regarding the project and provide you with any additional information you may need in order to complete the survey. The virtual meeting will be held on:

Date: March 5, 2025 (Wednesday)

Time: 6:30 PM to 7:30 PM

Meeting Platform: Zoom

To join (please visit the Project website for Zoom instruction):

<https://www.smcgov.org/publicworks/reconstruction-park-road-18th-avenue-and-installation-valley-gutters-fair-oaks-avenue> or use the QR Code on the right to access the Project website



Property Owner

RE: **Proposed Improvements on Park Road from Second (2nd) Avenue to Seventh (7th) Avenue, North Fair Oaks Area**
[County Project No. RW412; Project File No. 5107]

February 14, 2025

Page 4

Please contact Atkins De Guzman or Alex Zhang, of my staff at (650) 363-4100 if you have any questions. They can also be reached by e-mail at:

adeguzman@smcgov.org

azhang@smcgov.org

Very truly yours,



Ann M. Stillman
Director of Public Works

AMS:KL:CC:AZ:ADG

F:\USERS\DESIGN\C3D\E5107000_RECONSTRUCTION OF PARK ROAD AND 18TH AVENUE\05 PROPERTY OWNERS\LETTERS\PARK ROAD\PO SURVEY LETTER PARK ROAD - 2ND TO 7TH_FINAL.DOCX

Enclosures: Pictorial Representation – Park Avenue (Options 2 and 3)
Official Survey – Park Road from 2nd Avenue to 7th Avenue
Self-Addressed Stamped Envelope

cc: Supervisor Lisa Gauthier, Board of Supervisors, District 4
Mike Callagy, County Executive Officer
Members, North Fair Oaks Council
Krzysztof Lisaj, Deputy Director, Engineering and Resource Protection
Khoa Vo, Deputy Director, Road Services
Carter Choi, Principal Civil Engineer, Project Development and Design
Alex Zhang, Senior Civil Engineer, Project Development and Design
Atkins De Guzman, Associate Engineer, Project Development and Design

PARK ROAD FROM 2ND AVENUE TO 7TH AVENUE

OPTION 2 – RECONSTRUCT ROAD WITH 33 FOOT WIDE OF PAVEMENT WITH 2-FOOT-WIDE CURBS AND GUTTERS

OPTION 3 – RECONSTRUCT ROAD WITH 37 FOOT WIDE OF PAVEMENT WITH 2-FOOT-WIDE CURBS AND GUTTERS

(Pictorial Not Illustrated To Scale – Option 3 is shown below)





OFFICIAL SURVEY

Park Road from 2nd Avenue to 7th Avenue

Name: _____ Signature _____

Mailing Address: _____ Property Address: _____

Phone No.: _____ Email: _____

Assessors Parcel Number (APN) located on top portion of mailing label on the envelope:

____ - ____ - ____ - ____ - ____

Your input is very important to us. Please take the time to fill out the form and mail it to us by **Wednesday, March 19, 2025**. **Street improvements will not be constructed unless at least fifty percent (50%) of the property owners on a given block (based on front footage) indicate that improvements are desired.**

The following should be the minimum standard used for reconstructing the street adjacent to my property. (Please check **only one**):

- Option 1** – Maintain as is.
- Option 2** – Reconstruct 33-feet of pavement with 2-foot wide curbs and gutters.
- Option 3** – Reconstruct 37-feet of pavement with 2-foot wide curbs and gutters.

Note:

Should a majority of property owners on a given block vote for improvements, the option constructed will be the one that receives at least fifty percent (50%) of the vote (based on front footage).

If no option receives at least fifty percent (50%) of the vote, then Option 2, the default option, will be constructed.

Comments:
