



Ann M. Stillman
Director

County Government Center
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February 14, 2025

Re: Proposed Improvements on Eighteenth (18th) Avenue from approximately 775 18th Avenue to End of Road, North Fair Oaks Area [County Project No. RW412; Project File No. 5107]

Dear Property Owner:

The County of San Mateo Board of Supervisors (Board), at their meeting on June 18, 2002, adopted minimum road standards and a priority list for improving roads in the North Fair Oaks area so that minimum road improvements, where desired by the property owners, can be constructed and paid for by the County. The Department of Public Works (Department) is continuing to construct roads to the adopted standards and priority list as funding is available. The next road on the priority list is 18th Avenue and we are asking for your input regarding this road project.

We are surveying property owners on 18th Avenue between 775 18th Avenue and the end of 18th Avenue regarding road improvements. The segment of road between 775 18th Avenue and the intersection with Bay Road has existing improvements such as curb, gutter, and sidewalk and is not part of this survey process. However, this segment will be resurfaced and the curb and gutter will be spot repaired where needed.

We are surveying your block of 18th Avenue to determine whether or not minimum improvements are now desired and, if so, which of the following adopted standards for your area, as described below, is preferred:

- Option 1** – Maintain as is.
- Option 2** – Repair and resurface the existing pavement.
- Option 3** – Reconstruct road with 18 feet of pavement with 6-inch-wide concrete bands.
- Option 4** – Reconstruct road with 18 feet of pavement with 2-foot-wide valley gutters.
- Option 5** – Reconstruct road with 18 feet of pavement with 3-foot-wide valley gutters.



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Based on the results of this survey, reconstruction of the road may be implemented (Options 3 through 5). In those cases (Options 3 through 5), the improvements will be centered in the road right-of-way unless they must be shifted to avoid trees or other major encroachments in the road right-of-way. A potential shift of the road and/or edge improvements may be required or may result in a narrower road width at some locations. Removal of property owner's encroachments (such as mailboxes and landscaping) within the road improvement section in the County road right-of-way appear to be necessary based on our observations of the existing conditions.

Storm runoff along 18th Avenue generally flows along the road shoulders from the end of 18th Avenue towards Bay Road. This includes ponding at localized low points along the road shoulders and existing vegetated or pervious surfaces, which allow for stormwater to infiltrate into the ground. Many roads in the North Fair Oaks area do not have formal storm drainage facilities, which includes 18th Avenue.

The Road Standard Options for your area include the construction of valley gutters (Options 4 and 5), which would result in conveying surface runoff more efficiently. These Options would generally no longer provide areas for stormwater to percolate into the existing permeable shoulder areas. On the other hand, reconstructing the road with concrete bands along the edge of pavement (Option 3) would allow roadway surface runoff to drain off the road into the roadway shoulder areas for water to infiltrate into the permeable shoulder material. With Options 3 through 5, the Department would evaluate options and opportunities to construct subsurface storage and infiltration facilities for incorporation into the project where existing utility conflicts do not exist, in an effort to improve the existing drainage conditions.

Enclosed are pictorial representations of Options 3 through 5 for your reference. Our survey crew has spray painted the proposed locations for the 3-foot-wide valley gutter with an 18-foot-wide road consistent with Option 5 on your road. The pictorial representations and information listed below provide you with a description of how you can determine the improvement locations for Options 3 through 5 based on the spray paint marks.

Additionally, we have provided a list of streets where Options 3, 4 and 5 were previously constructed.

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Option	How to Locate Option on 18th Avenue	Location of Constructed Option
3 (18' wide road with 6" concrete band)	The outer edge of the 6-inch concrete band can be referenced by measuring from the inner spray paint mark outward away from center of the road six inches (6").	Placitas Avenue from Oak Drive to End
4 (18' wide road with 2' valley gutters)	The outer edges of the 2-foot valley gutters can be referenced by measuring from the inner spray paint marks away from center of the road by two feet (2').	Fair Oaks Avenue from 14 th Avenue to 16 th Avenue San Benito Avenue from Fair Oaks Avenue to End
5 (18' wide road with 3' valley gutters)	The 3-foot valley gutters are shown by the spray paint/whiskers markings.	15 th Avenue from Fair Oaks Avenue to 775 15 th Avenue 10 th Avenue from Fair Oaks Avenue to End 16 th Avenue from 15 th Avenue to End

Please fill out the attached survey and return it to us in the enclosed self-addressed stamped envelope by **Wednesday, March 19, 2025**. **Your response to this survey is important for the following reasons:**

- (1) Improvements will not be constructed unless at least fifty percent (50%) of the property owners on a given block (based on front footage) indicate that improvements are desired; and**
- (2) Should at least fifty percent (50%) of property owners on a given block vote for improvements, as stipulated above, the option constructed will be based on:**
 - a. The option that receives at least fifty percent (50%) of the vote (based on front footage) will be constructed.**
 - b. Should no option receive at least fifty percent (50%) of the vote (based on front footage), the default option, as previously approved by the Board, will be Option 3.**

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We have scheduled a virtual public meeting to answer any questions you may have regarding the project and provide you with any additional information you may need in order to complete the survey. The virtual meeting will be held on:

Date: March 5, 2025 (Wednesday)

Time: 6:30 PM to 7:30 PM

Meeting Platform: Zoom

To join (please visit the Project website for Zoom instruction):

<https://www.smcgov.org/publicworks/reconstruction-park-road-18th-avenue-and-installation-valley-gutters-fair-oaks-avenue> or use the QR code on the right to access the Project website



Please contact Atkins De Guzman or Alex Zhang, of my staff at (650) 363-4100 if you have any questions. They can also be reached by e-mail at:

adeguzman@smcgov.org
azhang@smcgov.org

Very truly yours,

A handwritten signature in blue ink, appearing to read "Ann M. Stillman", located below the typed name.

Ann M. Stillman
Director of Public Works

AMS:KL:CC:AZ:ADG

F:\USERS\DESIGN\C3D\E5107000_RECONSTRUCTION OF PARK ROAD AND 18TH AVENUE\05 PROPERTY OWNERS\LETTERS\18TH AVENUE\PO SURVEY LETTER 18TH AVENUE_FINAL.DOCX

Enclosures: Pictorial Representation – 18th Avenue (Options 3, 4, and 5)
Official Survey – 18th Avenue from approximately 775 18th Avenue to End of Road
Self-Addressed Stamped Envelope

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775 18th Avenue to End of Road, North Fair Oaks Area
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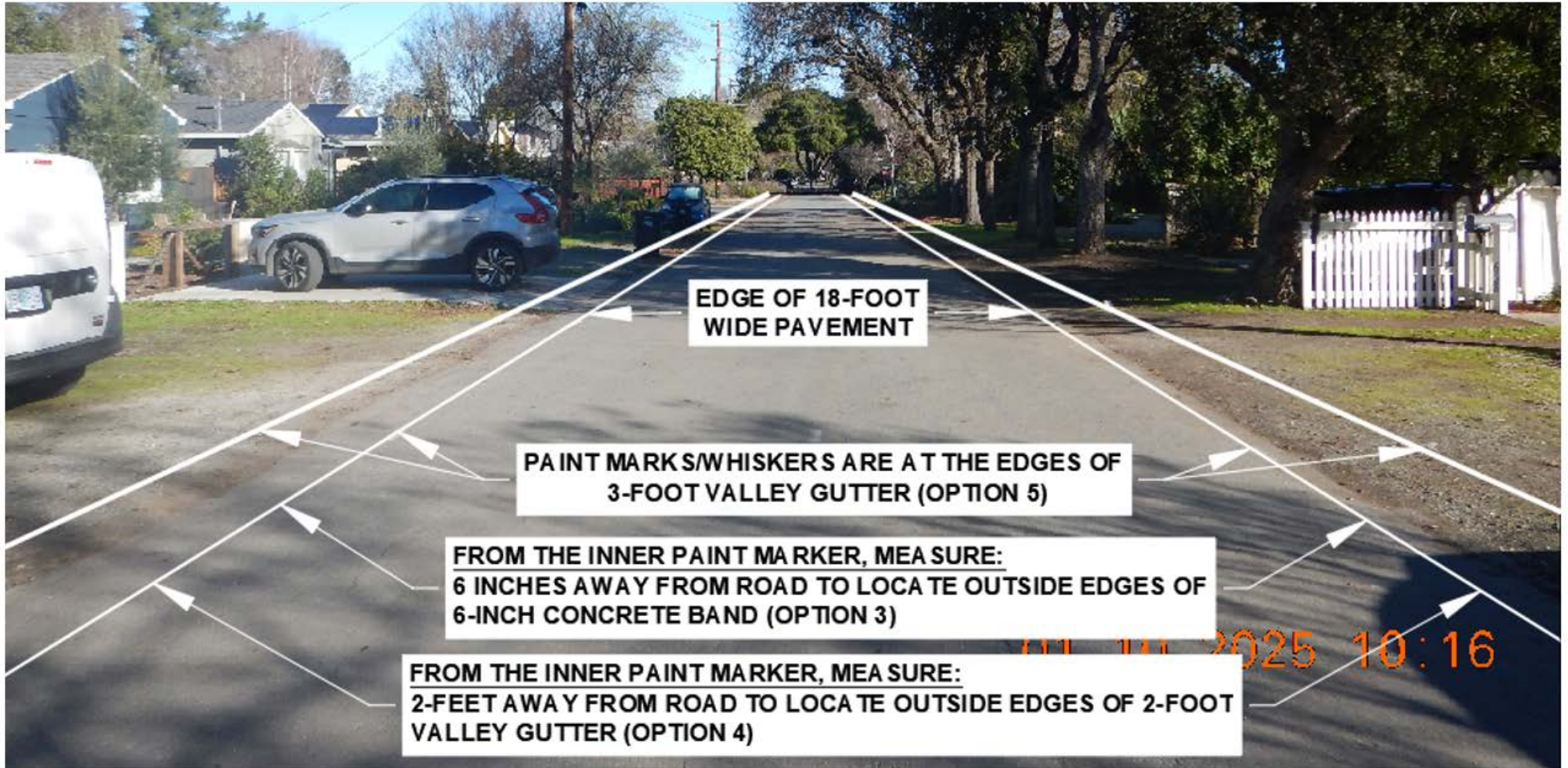
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cc: Supervisor Lisa Gauthier, Board of Supervisors, District 4
Mike Callagy, County Executive Officer
Members, North Fair Oaks Council
Krzysztof Lisaj, Deputy Director, Engineering and Resource Protection
Khoa Vo, Deputy Director, Road Services
Carter Choi, Principal Civil Engineer, Project Development and Design
Alex Zhang, Senior Civil Engineer, Project Development and Design
Atkins De Guzman, Associate Engineer, Project Development and Design

18TH AVENUE

FROM END TO APPROXIMATELY 775 18TH AVENUE

- OPTION 3 – RECONSTRUCT ROAD WITH 18 FOOT WIDE OF PAVEMENT WITH 6-INCH-WIDE CONCRETE BANDS
 - OPTION 4 – RECONSTRUCT ROAD WITH 18 FOOT WIDE OF PAVEMENT WITH 2-FOOT-WIDE VALLEY GUTTERS
 - OPTION 5 – RECONSTRUCT ROAD WITH 18 FOOT WIDE OF PAVEMENT WITH 3-FOOT-WIDE VALLEY GUTTERS
- (Pictorial Not Illustrated To Scale)





OFFICIAL SURVEY

18th Avenue from approximately 775 18th Avenue to End of Road

Name: _____ Signature _____

Mailing Address: _____ Property Address: _____

Phone No.: _____ Email: _____

Assessors Parcel Number (APN) located on top portion of mailing label on the envelope:

____ - ____ - ____ - ____ - ____

Your input is very important to us. Please take the time to fill out the form and mail it to us by **Wednesday, March 19, 2025**. **Street improvements will not be constructed unless at least fifty percent (50%) of the property owners on a given block (based on front footage) indicate that improvements are desired.**

The following should be the minimum standard used for reconstructing the street adjacent to my property. (Please check **only one**):

- Option 1** – Maintain as is.
- Option 2** – Repair and resurface the existing pavement.
- Option 3** – Reconstruct road with 18 feet of pavement with 6-inch wide concrete bands.
- Option 4** – Reconstruct road with 18 feet of pavement with 2-foot valley gutters.
- Option 5** – Reconstruct road with 18 feet of pavement with 3-foot valley gutters.

Note:

Should a majority of property owners on a given block vote for improvements, the option constructed will be the one that receives at least fifty percent (50%) of the vote (based on front footage).

If no option receives at least fifty percent (50%) of the vote, then Option 3, the default option, will be constructed.

Comments: