

Independent Civilian Advisory Commission on the Sheriff's Office

February 5, 2025



Item 1: Roll Call



Item 2: General Public Comment

General Public Comment – *This item is reserved for persons wishing to address the Independent Civilian Advisory Commission on a topic within the jurisdiction of the Commission but that is not on the agenda. Public comments on matters on the agenda shall be heard at the time the matter is called.*

The Commission may not discuss or take action on items not on the agenda.



Item 3: Motion to Approve Agenda



Item 4: Motion to Approve Meeting Minutes



Meeting Minutes

- August 21, 2024
- September 4, 2024
- September 18, 2024
- October 16, 2024
- November 6, 2024
- November 20, 2024
- January 11, 2025
(Special Meeting)



Item 5: Welcome and Introductions



Board of Supervisors (2025 new assignments)
Sheriff Office Representative



Item 6: Current Process / Role of Inspector Generals



Item 7: Applicable Processes Should the Sheriff Position Become Vacant

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What happens in the event of a vacancy in the position of Sheriff?

Pursuant to the County Charter, the Board shall, within 30 days of the effective date of the vacancy, either:

- (1) make an appointment, or
- (2) order the calling of a special election to fill the vacancy

If the Board fails to take one of these actions within 30 days, the Chief Elections Officer must immediately order a special election to fill the vacancy.

Pursuant to California law, prior to the position of Sheriff being filled by either appointment or special election, the duties of Sheriff shall be discharged by the undersheriff, or if that position is vacant, by the assistant sheriff, or if that position is also vacant, by the chief deputy next in line of authority.

How and when to fill the vacancy

Appointment: If the Board appoints someone within 30 days, that appointee shall hold office for the remainder of the term (until January 2029).

Special Election: If no appointment is made, the special election shall be held not less than 102 days and not more than 131 days from the order calling the election, except that it may be held on a regular election date if that date falls within 270 days from the order calling the special election.

In the case of a special election, the candidate receiving the highest number of votes is elected for the remainder of the term (until January 2029).



Item 8: Motion to Adopt 2025-2026 Priorities



2025-2026 Priorities

- Community and Staff Engagement
- Transparency and Accountability
- Improved Communication Between Inmates and Families



Item 9: Motion to Adopt ICAC Recommendations to the Board of Supervisors for Post-Measure A Plans

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Item 10: Retreat Review and Next Steps



Retreat Review & Next Steps

- Commissioner(s) seeking guidance on emails complaints received from public members; how to respond
- Review/Update DRAFT Work Plans
- Review DRAFT Mission Statement

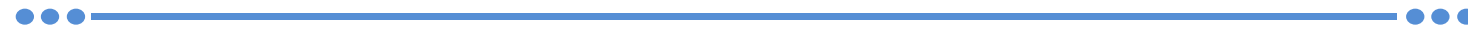


DRAFT Mission Statement

The mission of the Independent Citizens Advisory Council on the Sheriff's Office provides recommendations to the Board of Supervisors to enhance public confidence and foster mutual respect and trust, internally and externally. We advocate for policies, programs, and practices that reflect community needs. We support a Sheriff's Office that upholds accountability, transparency, and is committed to best practices and the principles of justice.



Item 11: Commissioner and Liaison Announcement



All public comments should be sent to:

ICACFeedback@smcgov.org



Item 12: Adjournment



Next meeting: March 5, 2025
Manzanita Hall, 500 County Center, Redwood City
6:30 – 8:30 pm

