

HIRING EVENT



On-Site Recruitment:

SMCWorks

Redwood City Resource Center

Thursday, December 28, 2023

1pm to 4pm

2500 Middlefield Rd.

Redwood City, CA 94063

Please bring a resume.

The U.S. Postal Service is actively hiring for full time City Carrier Assistants for the San Francisco and the Peninsula area. We invite you to attend our recruitment event to help you take your first step to beginning a career with job security, great benefits, and advancement opportunities!

City Career Assistants (CCA) Full Time – Redwood City

Deliver and collect mail on foot or by vehicle in a city area. As a CCA you provide a critical service to your community by ensuring mail delivery during weekdays, weekends, and holidays with opportunities for career promotion. CCAs may be eligible for certain benefits including paid leave and health insurance. This position is ideal for candidates that enjoy staying active outdoors with occasional customer service interactions.

JOB DUTIES:

- Sort, lift and push moderate to heavy loads of mail and packages to prepare for delivery
- Deliver mail along assigned route
- Pick up or collect mail from customers
- Collect postage due for charge on delivery or other services
- Work indoors and outdoors in all weather: rain, snow, cold and heat

ELIGIBILITY:

- High School Graduate or Equivalent
- U.S. Citizen OR Citizen of a U.S. territory OR Permanent Resident Status
- Must have lived in the United States (or a USA territory) continuously for the last 5 years
- Must pass background investigation
- Must pass examination requirement
- Driving positions require valid California Driver License and 2-year driving history

BENEFITS:

- Hourly Salary Range: Starting Salary \$19.33/hr.
- Health, Dental, Vision Insurance Plans
- Career Development / Training / Advancement Opportunities



COUNTY OF SAN MATEO
HUMAN SERVICES AGENCY
EMPLOYMENT SERVICES

Resource Centers are a program of the San Mateo County Human Services Agency. SMCWorks partners with local employers in order to promote job opportunities for HSA job-seekers and the community-at-large.