

**PROBATION DEPARTMENT
COUNTY OF SAN MATEO**



**Michael Callagy, County Executive Officer
Adam Ely, Deputy Executive Officer
Judge Susan Etezadi, San Mateo Superior Court**

Members

John T Keene
Chief Probation Officer

Noelia Corzo
Board of Supervisors

Rebecca Baum
District Attorney's Office

Ziomara Ochoa
Behavioral Health
and Recovery Services

John Fong
Human Services Agency

Ron Rayes
Private Defender's Office

David Norris
Chief, Menlo Park
Police Department

Matthew Fox
Sheriff's Office

Kris Shouse
County Office of
Education

Susan Manheimer
Community at-large

Jane Smithson
Community at-large

Nick Jasso
Youth Voice

Monroe Labouisse
Juvenile Justice and
Delinquency Prevention
Commission

**Community Based
Organization Members:**

Ben Marks
StarVista

Margaret Hitchcock
Y.M.C.A.

Kate Hiester
Fresh Lifelines for Youth

Juvenile Justice Coordinating Council (JJCC) Meeting

Thursday, August 17, 2023

12:00 p.m.- 2:00 p.m.

222 Paul Scannell Drive, San Mateo

Chief's Conference Room

MINUTES

Present Members:

Chief John Keene
Judge Susan Etezadi
Supervisor Noelia Corzo
Rebecca Baum
Ziomara Ochoa
John Fong
David Norris
Captain Matthew Fox
Kris Shouse
Susan Manheimer
Jane Smithson
Ben Marks
Margaret Hitchcock
Kate Hiester

Absent Members:

Michael Callagy
Ron Rayes
Nick Jasso
Monroe Labouisse

Other Attendees:

Adam Ely, County Executive Board; Regina Moreno, BHRS; Sharon Cho, Superior Court; Kate Hiester, FLY; Claire Cunningham, HSA; Johanna Rasmussen, Karin-Huber Levy, JJDPC; Mia Acosta, JSRP; Nancy Goodban, Bethvon Emster, Becca Kieler, In Our Care; Bonnie MacAskill, Jehan Clark, Becky Powers, Hong Liu, Tony Burchyns, Yanitxa Albino, Probation.

I. CALL TO ORDER

The meeting was called to order at 12:02 p.m.

II. PUBLIC COMMENT

Nancy Goodban – In Our Care Organization
Bethvon Emster – In Our Care Organization
Becca Kieler – In Our Care Organization

III. UNFINISHED BUSINESS

A. Approval of Minutes from February 9, 2023

The JJCC Minutes from February 9, 2023, were approved.

M: Adam Ely/**S:** Ziomara Ochoa

Abstentions: Captain Matthew Fox, David Norris

IV. NEW BUSINESS

A. Budget Update

Chief Keene reported that the current funding streams remain stable.



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B. JPCF/JJCPA & YOYG/JJRBG RFPs Update

Management Analyst, Tony Burchyns, shared an overview on the recent RFP process and the programs and services that will be funded for the next three fiscal years.

- 22 contracts were awarded to 11 CBOs.
- Community based services are funded by JPCF and JJCPA.
- Programs and services for youth in custody are funded by YOYG.
- Programs and services for older youth realigned from DJJ are funded by JJRBG.
- A total of \$5,603,193 was awarded through the RFP process.

Chief Keene shared that these processes are established by a 5-year local action plan. The plan details what was determined needed within our individual county for the youth we serve, and every county is different. A lot of factors many which are driven by positive outcomes and primarily that we have less youth in our facility compared to many years ago has impacted the programming we have available today compared to what was available in the past. The current list of programs and services shows a conservative effort towards everything that was in the recommendations the department received from JJDC, an alignment with the plan for the SB823 population, and an ongoing effort in partnership of both the system and external partners to look at what can be provided that will be meaningful and impactful to our specific population.

The Annual Comprehensive Report with more detailed information on the programs and services that were provided this past fiscal year will be shared at the next JJCC meeting in November.

C. Future JJCC Meeting Format

A motion was put forth to move the JJCC meetings to a hybrid format to allow for remote public participation in the new year.

M: Supervisor Corzo, **S:** Kate Hiester

- 14 voting members approved.
- Modifications: Voting members will need to participate in person with a few limitations. Wording will be added to the agendas with further guidance.
- Abstentions: None
- The motion passed.

Supervisor Corzo requested a report out on youth in detention and stats on arrests per quarter at future JJCC meetings.

- Chief Keene shared that this information is already shared in other spaces and has not typically been part of this commission, but he will look into this and think about the best way to get this information out.

Kate Hiester asked about what the process is to determine a voting member of the JJCC.

- Chief Keene shared that a lot of it is statutory driven and a reflection on why this commission was put together would be beneficial since there are a lot of new faces on the commission.

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D. ADJOURNMENT

The JJCC meeting was adjourned at 1:09 p.m.

The next JJCC meeting is scheduled for November 30, 2023.