




Project Development Unit
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On-Call Architectural/Engineering Design and Space Planning Services

	ADDENDUM #02
	Project Development Unit, 555 County Center 2 nd Floor Redwood City, CA 94063
	RFP/IFB: On-Call Architectural/Engineering Design and Space Planning Services
	Date: November 3, 2023

To All Proposers:

INTENT:

This Addendum is issued by the County of San Mateo to provide for modification and clarification of the RFP On-Call Architectural/Engineering Design and Planning Services released October 18, 2023. The County intends to issue another addendum to answer further questions. Proposers shall ascertain prior to submitting Proposal that it has received all addenda issued. Include the Addenda Acknowledgement Form with your response. For brevity, similar questions were combined in this addendum.

In the event of a conflict between the terms and provisions of this Addendum No. 2 and the terms and provisions of the RFP On-Architectural/Engineering Design and Planning Services, the terms and provisions of this Addendum No.2 shall control. In all other respects, the RFP shall remain unchanged and in full force and effect.



DocuSigned by:
Paul Hundal
PFA5C210AF35492

Sam Lin, Director

Nov-03-2023 | 13:14 PDT

Date

A. CHANGES & CLARIFICATIONS:

	RFP Section	Change
1	Section III – Minimum Qualifications, A 3. Must have completed the design and construction of (2) public/Civic buildings in the Bay Area within the past 10 years. Projects must have a value of no less than \$30 million each	Replace with the following: 3. Must have completed the design and construction of (2) Public, Civic or Institutional buildings in the Bay Area within the past 10 years. Projects must have a value of no less than \$20 million each.

B. QUESTIONS & RESPONSES

	QUESTIONS	RESPONSES
1	Will 3 years of Tax Returns suffice in lieu of the past 3 years Financial Review/Audited Statements outlined in Tab 6 Item 1?	The County would prefer to receive Audited Financial Statements if available. Otherwise, 3 years of Tax Returns will be acceptable
2	Can a Creditor Reference be used in lieu of a 2 Financing References as stated in Tab 6 Item 3 for firms that are financially solvent?	Yes
3	Insurance Section (Page 11 of RFP) – The insurance section requires that the County and its officers, agents, employees, and servants be added as additional insureds on any such policies (except workers compensation). Professional liability policies are unlike commercial general or automobile liability policies, in that they are “non-endorsable” (written for the named insured only). Can the County include the professional liability policy with the workers compensation exception for said endorsement?	This is the County’s standard insurance requirement. The PDU is open to receiving documentation from the selected firm(s) that can substantiate why this requirement cannot be met as provided in the RFP.

C. ACKNOWLEDGMENT OF RECEIPT OF ADDENDA

Please indicate receipt of addenda by filling in the appropriate Addendum number and filling in the date received below. Include a copy of this form as an appendix to your response.

Addendum No. _____

Date Received: _____

Addendum No. _____

Date Received: _____

Addendum No. _____

Date Received: _____