

Exhibit A

Consultant shall provide the following services:

Conduct a peer review of the technical memorandum prepared by Freyer and Laureta (F&L) included in the City of East Palo Alto application to establish the East Palo Alto Sanitary District (EPASD) as a subsidiary district of the City. To accomplish this, Contractor will complete the following tasks:

Task 1: Review of the Existing Documents: Contractor shall review several documents referenced in the technical memo, which will be provided by LAFCo, including items 1, 2,3,4,8,10 and 11.

Time to complete: 4 hours

Task 2: Review Capital Improvement Plan as presented in the F&L memo and respond to the questions posed by LAFCO related to the project scope, budget and schedule.

Time to complete: 8 hours

Task 3: Review Operations and Maintenance Budget as presented in the F&L Memo and respond the questions posed by LAFCO related to whether the budget is appropriate and sufficient.

Time to complete: 6 hours

Task 4: Develop Summary Memorandum that describes the information reviewed and responds to the questions posed by LAFCO and mentioned above. This task includes development of a draft memo, one remote meeting with County staff and incorporation of comments in a final memorandum.

Time to complete: 10 hours

Task 5 (Optional): Virtual participation at a LAFCo meeting in March or May 2023 to provide subject matter expertise, if needed.

Time to complete: 5 hours

Tasks 1-4 shall be completed by February 3rd, 2023. As needed, LAFCo may request consultant virtual participation at a LAFCo meeting (Task 5) before the contract term end date of June, 30 2023.

In consideration of the services provided above and subject to the terms of the Agreement, LAFCo shall pay Consultant based on the following fee schedule and terms:

The Consultant's hourly rate is \$325/hour. Consultant anticipates that it will take 28 hours to complete the peer review and prepare a summary memo for a total not-to-exceed cost of nine thousand, one hundred dollars (\$9,100). This work includes identification of gaps, if any, found in the F&L memo and one meeting to review the draft memorandum with LAFCo staff. Additional meetings (Task 5) can be accommodated on a case-by-case basis using unexpended budget funds or contingency hours up to an additional 5 hours (\$1,625).