

# County of San Mateo

Code Compliance Department  
455 County Center, Second Floor  
Redwood City, CA 94063  
Main: 650-363-4825

## Violation Complaint Form



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**Address of Alleged Violation:**

**Name of Alleged Violators:**

**APN(s):**

**Is the Violation visible from the Public Right of Way/Street?**

Yes  No

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**Details of the Violation(s):**

***Note: Complete the information on the other side.***

It's best to provide your contact information when submitting a complaint. This ensures that County staff has the ability to contact you with any questions or updates.

**NOTE: Complainant information will be kept confidential.**

### Complainant Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

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### To be completed by Staff:

1. Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

Method Complaint Received:  Phone  Letter  Counter  Email  Fax

Drive By Observation  Unrelated Inspection  Other Department Referral

Other: \_\_\_\_\_

2. Date Opened: \_\_\_\_\_ Case Number: \_\_\_\_\_

Assigned To: \_\_\_\_\_

3. Violation(s) Type:  Zoning/Use  Property Maintenance  Building

Grading  Tree Removal  Substandard Structure/Condition  Other:

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Previous Cases:  Yes  No

Previous Complaints:  Yes  No

Previous VIO Case No. :

4. Registered Property Owner(s): \_\_\_\_\_

Registered Owner Address: \_\_\_\_\_

Property Zoning: \_\_\_\_\_

5. Complaint Referred to: \_\_\_\_\_