



Harini Krishnan, District 1  
 Stephen Seymour, District 1  
 Kimberly Gordon, District 2  
 Elizabeth Stone, District 2  
 Belinda Hernandez Arriaga, Dist. 3  
 Laura McHugh, District 3  
 Jeanne Heise, District 4  
 VACANT (1 seat), District 4  
 Victoria Magbilant, District. 5  
 Reno Anoa'i, District 5

County Manager's Office  
 400 County Center  
 Redwood City, CA 94063  
 (650) 599-1005  
[www.smcgov.org/smcac](http://www.smcgov.org/smcac)



**REGULAR MEETING OF THE ARTS COMMISSION**  
**Wednesday, November 16, 2022 — 3:00 PM to 5:00 PM**  
 VIA ZOOM:

<https://us02web.zoom.us/j/81886700594?pwd=VTJ6eXMvTGQxMGdETCtaM1JZM1FvUT09>

**AGENDA**

1. **Roll Call** (3:00) – Roll Call and introduction of guests. Chair
2. **Action Item** (3:03)
  - A. AB361 Remote Meeting Requirements: in keeping with the recently enacted California AB361 and Governor Newsom's suspension of Brown Act Open Meetings law, vote to approve continuation of virtual Commission meetings.
3. **Agenda Amendments** (3:06) Chair
4. **Oral Communications** (3:08) Chair

To allow the public to address the Commission on any matter not on the agenda. If your subject is not on the agenda, the Chair will recognize you at this time. Speakers are customarily limited to two minutes. A speaker's slip is required.
5. **Consideration of Minutes** of July 20, 2022, and August 31, 2022, regular meetings (3:10) Chair
6. **Reports**
  - A. Staff Reports: (3:15)
  - B. Commissioner Reports: each Commissioner will provide a report, up to 5 minutes, of their STRATEGIC CULTURAL PLAN work since last the Commission meeting, or arts/culture community news announcements (3:25)
7. **Action Item**: Election of Vice Chair (4:00) Chair
8. **Discussion Item**
  - A. OAC program budget (4:10)
  - B. Short- and long-term assignments and roles for Commissioners\* (4:20) Chair
9. **Recognition** of outgoing Commissioners Laura McHugh and Harini Krishnan (4:40) Chair
10. **Adjournment** (5:00) Chair

**\*ASSIGNMENTS FOR COMMISSIONERS**

- Outreach for programs:
  - \*Poetry Out loud
  - \*CSSSA
  - \*Teacher Microgrants
- Assist OAC with Commission partnerships, i.e., JJDP, Aging, LGBTQ+, CSW, others
- Promotional Video – production and promotion
- Annual Arts Celebration -- Month/Day
- New programs and projects ideas
- Vote on Grant Panel recommendations - April

**NEXT REGULAR COMMISSION MEETING: JANUARY 18, 2023**

Public records that relate to any item on the open session agenda for a regular Arts Commission meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. The Commission has designated the Board of Supervisors Office, located at 400 County Center, Redwood City, CA 94063, for the purpose of making those public records available for inspection. The documents are also available to be sent electronically by e-mailing [jtomasoff@smcgov.org](mailto:jtomasoff@smcgov.org). In compliance with the Americans with Disabilities Act (ADA), auxiliary aids and services for this meeting will be provided upon request when given three days notice. Please call (650)599-1005 (voice) or e-mail [jtomasoff@smcgov.org](mailto:jtomasoff@smcgov.org). For the safety of those sensitive to airborne chemicals, please refrain from wearing chemically based products.



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## REGULAR MEETING OF THE ARTS COMMISSION

Wednesday, July 20, 2022 – 3:00 - 5:00 p.m.

Zoom link

### MINUTES

1. **Roll Call** Chair Kimberly Gordon called the meeting to order at 3:00 with roll call. Chair  
In Attendance: Commissioners Gordon, Seymour, Krishnan, McHugh, Heise, Seymour, Stone, Magbilang  
Absent: Commissioner Hernandez Arriaga  
Staff: Robin Rodricks, Mara Grimes, Juda Tolmasoff, Shawna Vesco
2. **Action Item** Chair  
A. AB361 Remote Meeting Requirements: in keeping with the recently enacted California AB361 and Governor Newsom's suspension of Brown Act Open Meetings law, vote to approve continuation of virtual Commission meetings. Commissioner Seymour made a motion that we approve continuation of virtual Commission meetings. Commissioner Heise seconded the motion. Roll Call Vote: approved unanimously.
3. **Agenda Amendments** Chair
4. **Oral Communications** Chair  
To allow the public to address the Commission on any matter not on the agenda. If your subject is not on the agenda, please use the Zoom "Raise hand" feature and the Chair will recognize you at this time. Speakers are limited to two minutes. No oral communications received.
5. **Consideration of Minutes** of May 26, 2022, Regular Commission meeting and June 22, 2022, Special Commission meeting. Motion made by Commissioner McHugh to accept the May 26, 2022, and June 22, 2022, minutes and seconded by Commissioner Sweeney. Roll Call Vote: approved unanimously. Chair
6. **Reports**
  - A. **Staff Reports**

**Juda Tolmasoff:** She reported that on the next board agenda, either July 26 or August 2, an item will be included to formally establish the Office of Arts and Culture like the Racial Justice and Community Affairs Offices. Supervisor Slocum's office will allocate funds for the North Fair Oaks (NFO) Mural Project.

**Robin Rodricks:** Working on the many County public art projects, and asked if the Commissioners would be interested in hearing specific details of each project which will have separate selection committees. Commissioners that are interested should contact her. She thanked Ms. Tolmasoff for her assistance in getting the OAC on the Supervisors agenda.

**Mara Grimes:** She noted that she's working on a large grant to submit to CZI, the Reconnecting the Arts event partnering with Thrive Alliance of Nonprofits and the many details for the Countywide Celebration of the Arts.

**Shawna Vesco:** Vesco noted that we now had 650 followers on Instagram, many of which are artists which makes responses to calls for art more effective. She stated that next year is completely booked with shows

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downstairs near the café. She is producing some smaller shows which gives flexibility to showcase more artists. The fall shows will include Recovery Happens, back from 2019, and a Disabilities Art Showcase working with the Commission of Disabilities.

#### **B. Commissioner Reports:**

**Commissioner Seymour:** 150 people attended Ruth Water's memorial held at the AZ Gallery. Jackie Speier's office presented a US flag to the family. He is looking to fund a way to fund a permanent Ruth Waters Museum. The Sansei Granddaughters show opened with an art reception on July 30, also at the AZ Gallery. He is working with the Lyon's Club and the South San Francisco and San Bruno Arts Commissions to collaborate on future projects.

**Commissioner Stone:** She is working with Filoli Gardens and CASA (Court Appointed Special Advocates) to include more people at their venue. She shared a slide presentation of ways to do that. She noted that one of our strategic plan goals is to reach the underserved populations and this partnership would do just that. Planning a Harvest Festival for Sukkot working with the PJCC. Also, has gotten some sponsors and has asked the OAC to match the contributions. The Director congratulated her for her continued success in securing sponsorships for her programs. She stated we could talk about funding at a later date.

**Commissioner McHugh:** The San Mateo County Fair was very successful with more than 100,000 attendees. There were 500 artworks displayed, 300 awards and the quality of the artwork was amazing. She has spoken to Shawna Vesco about doing a Fiber Arts show in March of 2023 in the County gallery. She attended Ruth Water's memorial even though she did not know her personally, she was an icon in the County. She is working on the development of the participatory art project for the Countywide Celebration.

**Commissioner Heise:** The NFO Healthy Mural Project will be launching a survey to the community as well as a call for artist on August 14 at a NFO Fair. She will be there with the Director and Kent Manske. The Causeway Mural project is looking for funding to support the \$100,000 budget.

**Commissioner Krishnan:** Magbilang thanked Commissioner Stone for her work with Filoli as she loves the place. She also mentioned that she would like to work on programs that involve the SMCOE and arts education.

**Commissioner Magbilang:** Magbilang stated that she was excited to join the Commission. She has been making the rounds and introducing herself District 5. She met with many municipal stakeholders: Colma City Manager – new public art programs including painting utility boxes, art contest to design a new logo, and retaining wall mural; Reached out to Brisbane but no response; Daly City Arts/Cultural Commission – having trouble securing funding for a war memorial mural, Comedian/Actor Joe Coy is coming to town to promote a new movie, and working on a mural at Jefferson High School students funded by Dragonfly Community Arts.

**Commissioner Gordon:** She visited the AZ Gallery show with her family. The PJCC is opened the "18 Archie Rand Art Show" as part of a Bay Area tour to be shown in San Francisco and the East Bay. She noted that Commissioner Sweeny has resigned from the Commission and that will have another vacancy. She was excited by all the Commissioners' work.

## **7. Discussion Items**

### **A. Update on Arts Celebration Month**

Chair

Commissioner Gordon thanked Mara Grimes and Commissioners for their work. The Celebration Day event has

wide range of participants.

#### **We still need:**

- More Commissioners to sign up to showcase at events on the online calendar and complete the participatory art project
- Names of Commissioners who will attend the August 27 event – all will be there
- Videographer/Photographer – Commissioner Seymour has a contact

#### **Questions:**

- Can a henna artist be included? Commissioner Krishnan stated that henna is art and Director stated that she would check with legal to make sure it is ok.
- The City of San Mateo will provide chairs and tables. We need to figure out how many we need of each.
- Do we have a green room for performers? Yes
- Do we want to consider selling drinks to make money? Consensus was no.
- Do we need to ask performers to show vaccine cards or take a Covid test? Not mandated by Dr. Morrow, the County Health Expert

- Commissioner Seymour brought up the fact that if ArtBias was going to show some of their artists' work, he would like the same opportunity for his group of 40+ artists and to show some of Ruth Water's sculptures. Commissioner Gordon suggested we have this conversation at the end of the meeting to stay on time.

**B. Update and information on the Participatory Art Project**

Vice Chair

Commissioner McHugh shared that at the last meeting she had asked people to send her images that could be used for the participatory art project and that she had not received any. She was inspired by Ruth Waters' memorial and wanted to use an image of Waters to honor her. She presented her project showing that the image of Waters (approved by her family) would be blown up and then cut into small pieces so that participants would write on those pieces what art means to them. It would then all be reassembled like a puzzle. Commissioner Heise suggested that we have information available to provide the context to people that are not familiar with Waters. Commissioner McHugh stated that she would create kits for the Commissioners that would include all the materials, instructions and collateral. Commissioner Gordon asked where the artwork would live after the event. It was suggested that it could travel around the County to places like the AZ Gallery, Caldwell Gallery, etc.

8. **Action Item:** Approval to sponsor East Palo Alto's Word Slam Competition in the amount of \$500 Chair

Commissioner Seymour made a motion that we approve the expenditure of \$500 to support East Palo Alto's Word Slam Competition. Commissioner McHugh seconded the motion. Roll Call Vote: approved unanimously.

9. **Adjournment** Chair

Chair adjourned the meeting at 5:00 pm.



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## SPECIAL MEETING OF THE ARTS COMMISSION

Wednesday, August 31, 2022 – 3:00 - 5:00 p.m.

Zoom link

### MINUTES

1. **Roll Call** Chair Kimberly Gordon called the meeting to order at 3:01 with roll call. Chair  
In Attendance: Commissioners Gordon, Heise, Seymour, Stone, Anoa'i, Magbilang, McHugh  
Absent: Commissioners Hernandez Arriaga, Krishnan  
Staff: Robin Rodricks, Mara Grimes, Shawna Vesco
  
2. **Action Item** Chair
  - A. AB361 Remote Meeting Requirements: in keeping with the recently enacted California AB361 and Governor Newsom's suspension of Brown Act Open Meetings law, vote to approve continuation of virtual Commission meetings. Commissioner Seymour made a motion that we approve continuation of virtual Commission meetings. Commissioner Heise seconded the motion. Roll Call Vote: approved unanimously.
  - B. Director requested that the agenda be changed to accommodate new information regarding the budget. She has been directed by the CEO Fiscal and Legislative Director that since the Office of Arts and Culture has moved from a trust fund to funding from the CEO office, the Commission cannot vote on the recommended budget until the County budget is set on September 27, 2022. She recommended that the Commission make the following motions:
    1. Postpone the budget vote and take a vote solely on the Commissioner Stones' request for \$1,400 for the Filoli/CASA project.
    2. Add the Director's presentation on the County's public art projects to replace Action Item 8A.Commissioner Seymour moved that we adjust the agenda as recommended by the Director. Commissioner Magbilang seconded the motion. Roll Call Vote: approved unanimously.
  
3. **Introduction of New Commissioners** Chair

The Chair welcomed the new D5 Commissioners Magbilang and Anoa'i. Commissioner Magbilang said that she was very happy to be part of the Arts Commission and looking forward to working with everyone. Commissioner Anoa'i stated that it was an honor and a privilege to serve on the Commission and that he is looking forward to learning from the others. The Director noted that Commissioner Anoa'i is the son of former Arts Commissioner, Manufou Anoa'i.
  
4. **Oral Communications** Chair

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5. **Consideration of Minutes** of July 20, 2022, Regular Commission meeting: will be considered at November meeting.

6. **Reports**

**A. Staff Reports**

**Robin Rodricks:** Director stated that public art projects continue to keep her busy. She is working with the Projects Development Unit (PDU) and will share outline details later in her report.

**Mara Grimes:** Much of her time has been spent on the Countywide Celebration of the Arts, both the event and the online calendar. She is also getting ready to launch the Microgrant Educator Art Program next month.

**Shawna Vesco:** She stated that she is currently working on final details for the San Mateo High School Student Art Showcase and the Disabilities Art Showcase in partnership with the Commission on Disabilities.

**B. Commissioner Reports**

**Commissioner Seymour:** The show at AZ Gallery ends on September 3<sup>rd</sup>. There were 14 artists working throughout the weekend and 100's of viewers. This show was supported by Dragonfly Community Arts, and it also coincided with the ribbon cutting-ceremony for the Japanese Memorial at the Bart Station.

**Commissioner Stone:** Stone and the Director met with Filoli Gardens. They provided them with information about artists, especially women artists. Filoli told them they are expanding their programs/services to include more under-represented people. Good future partnership possibilities.

**Commissioner Heise:** North Fair Oaks (NFO) launched their survey at the NFO festival. The survey is meant to provide community members with the opportunity to guide the shape of the mural. The call for artists is underway. She attended a meeting with the Director regarding a sculpture for County Center which is already designated. The Causeway Mural project is almost fully funded. The project is slated to become the gateway to the arts in Redwood City.

**Commissioner Magbilang:** Magbilang is working to create an art scene in Daly City. Daly City currently has a call for digital artists. She is working on an Art & Lit Festival to be held at Serramonte Mall on Nov. 5th that will include artists, authors, performers, and poets. She attended the Art Takes a Bus Ride student awards with Mara Grimes at SamTrans bus barn.

**Commissioner Gordon:** Gordon thanked everyone for their work on making the Countywide Celebration such a big success. A special shout out to Commissioner Krishnan as emcee, Commissioner McHugh for the art project, and Mara Grimes for managing the event.

**Commissioner McHugh:** She thanked everyone for helping to make the art project run smoothly and was impressed that not one square got lost.

8. **Action Item**

A. Discussion and Approval of the Filoli Program Expenditure Director  
Commissioner Stone stated that she was working on a program with Filoli and CASA (Court Appointed Special Advocates). The event would take place on Sept. 22 at Filoli who is donating the space for a BBQ dinner and art projects for the children from CASA. Filoli also donated passes to the CASA mentors so that they would bring the children they are working with anytime. The art activities have a harvest theme and Mara Grimes is overseeing this part of the program with other volunteers. The County Culinary Services will provide the food for the expected 40-50 children and their mentors. The cost is \$1,400. Commissioner Gordon made a motion that we approve the \$1,400 expenditure. Commissioner Seymour seconded the motion. Roll Call Vote: approved unanimously.

7. **Discussion Items**

**A. Debrief on Arts Celebration Month**

Chair

**Chair** started the discussion by posing questions about what worked and what might we change for the future in terms of one day vs. one day in each district, whether August the best month to hold the event, and the value of the online calendar.

**Commissioner Stone** stated that she felt that the diversity of the types of groups performers and the varying ages was great. She wondered in the San Mateo Daily Journal had been invited to the event. She noted that the audience was good; there needed to be more chairs; maybe other performances in other parts of the part in future; the event ran very smoothly, and the sound system was good; consider food and water availability for future; and there was a traffic jam near the tables.

**Commissioner Seymour** shared that he felt the absence of not being there. He suggested that we not go back to San Mateo next year and instead move it around the County. We should consider partnering with a group like the Lyons club that could provide food and drinks.

**Commissioner Gordon** added that we could use banners next year to advertise the event. In future we could outsource the art project to other groups.

**Mara Grimes** noted that we had 132 performers and that we should consider a stipend next year for participants. We should also consider not only different venues, but also the month and time of day for a future event.

#### **B. Discussion of Executing the Grant Cycle in Spring 2023**

Director

The Director recommended that we return or grant back to the spring format so that we are able to disburse the maximum amount of funds available and possibly to more organizations. We have two asks out now for funds and will not know until later in the year if we will receive the funding. Also, any monies not used by the spring can be rolled into the grant program. Commissioner Heise noted that this change in timing would leave a 4–5-month gap for nonprofits. Commissioner Gordon and Mara Grimes agreed that if we wait until spring we will potentially have more to give and can give higher amounts than in 2021 and to more organizations.

#### **C. Presentation of Public Art Projects**

Director

The Director stated that much of her time is being spent on six current public art projects. She shared a presentation that highlighted the projects and wanted to enlist 1-2 Commissioners for each:

- **Causeway Bridge Mural:** Connects the jail to the courthouse in Redwood City. They need additional funds. There is no theme for the mural. Commissioner Heise and the Director are on this committee.
- **NFO Healthy Community Mural:** The mural will depict the healthy community covering 16 panels. Commissioner Heise and the Director are working with the NFO Cultural Collective. The RFP opened on Aug. 18<sup>th</sup> and the project is expected to be completed by spring 2023.
- **Cordilleras Mental Health Center:** This facility will feature an indoor art hanging system, outdoor art pavilion, and a water feature outside including using reclaimed wood for chairs and tables. Commissioner Heise and Director are on this committee.
- **County Office Building 3 (COB3):** New building will host galleries and possibly a permanent art collection (need \$ first). No Art Commissioners have volunteered for this committee yet.
- **Veterans and First-Responders Memorial:** The County co-owns the space with the State Justice Department. Commissioner Heise and the Director are on this committee.
- **Navigation Center:** Project to bring homeless population into security located on the east side of 101 in Redwood City. The housing will provide 240 beds and there is a courtyard where public art could be placed. No committee has been established yet.

The Director ended her presentation by stating that down the road there are other projects coming such as the revitalization of Flood Park in Menlo Park and Pescadero Plaza. Senator Berman has provided \$2M for the downtown plaza and 2 small parcels of land have been purchased. No definite plans or dates yet.

Commissioner Gordon thanked the Director for the presentation and asked her to show the presentation with the Commissioners. She also asked the Commissioners if they were interested in any of the projects to contact the Director. The next meeting is scheduled for November 16<sup>th</sup> to approve the budget and the past minutes. She asked the group if this date was okay or if they wanted to meet sooner. The Commissioners agreed to keep the date. Commissioner Stone noted that she is doing another event with Filoli on December 3, "Holiday Lights" and will need volunteers if anyone is interested in assisting.

#### **9. Adjournment**

Chair

Chair adjourned the meeting at 4:48 pm.

**Special Notice/Hearing:** None  
**Vote Required:** 4/5ths

**To:** Honorable Board of Supervisors  
**From:** Robin Rodricks, Executive Director, San Mateo County Office of Arts and Culture  
**Subject:** **Measure K** funds for Office of Arts and Culture Programs and Projects

**RECOMMENDATION:**

**Measure K:** Approve an Appropriation Transfer Request (ATR) transferring **Measure K** funds, not to exceed \$100,000, from **Measure K** Reserves to the County Office of Arts and Culture, for countywide arts and culture programs and projects.

**BACKGROUND:**

**Measure K** is the half-cent general sales tax initially approved by San Mateo County voters in November 2012 and extended in November 2016 for a total of thirty years.

On June 1, 2021, the County Executive's Office (CEO) initiated an Office of Arts and Culture (OAC) to strengthen the organizational structure of the San Mateo County Arts Commission (SMCAC) with the ultimate goal of elevating the arts and culture as a key driver in enhancing quality of life, education, and the economy in San Mateo County through coordination of art and culture-related comprehensive policies and programs.

The OAC's work includes the adoption and successful roll-out of strategies and goals identified in the SMCAC Strategic Cultural Plan adopted by the Board of Supervisors on February 25, 2020.

On August 2, 2022, the Board of Supervisors formally established the OAC under the County Executive's Office (Resolution No. 079097). In doing so, the Board recognized the value and multi-faceted contributions of arts and culture to support Board priorities in the areas of community wellness, vitality, equity, and education and as a stimulus for the local economy. The Board also instructed the CEO to work with the OAC to develop a sustainable funding and staffing plan, which includes appropriate resources to support the OAC and its work plan, and report back to the Board during the FY2023-24 budget development cycle on a recommended, sustainable budget for the OAC.

## **DISCUSSION:**

Until a sustainable funding and staffing plan is finalized, the OAC requires funding to implement and accomplish its goals and strategies. The OAC also requires matching funds for specific grants provided by the following funder-partners:

- The California Arts Council (state arts agency)-annual general operating funding received from the state;
- The David and Lucile Packard Foundation-funding for re-granting to San Mateo County arts and culture organizations and service providers;
- Dragonfly Community Arts-funding for Title 1 classroom arts/culture education; and
- Chan-Zuckerberg Initiative-funding for re-granting to San Mateo County arts and culture organizations and service providers.

The requested **Measure K** funds for the OAC programs and projects will be utilized countywide, throughout all Districts, and follow the guidelines of the SMCAC/OAC Equity Statement. The OAC's programs and projects planned for FY2022-2023 are summarized in the following table:

### **PROGRAM BUDGET FOR OFFICE OF ARTS AND CULTURE**

Word Slam: EPA/EMP poetry and writing competition (August 2022)	\$500
Grants Matching Funds	\$62,500
Arts in Corrections ( <i>In Partnership with Sheriff's Office</i> )	\$7,000
Poetry Out Loud ( <i>required by State</i> )	\$1,500
SMC Office of Education - Joint programming ( <i>Dependent on SMCOE staff capacity</i> )	\$1,000
Professional Development Programming for Arts organizations and independent artists ( <i>3 to 4 programs, \$1000 per event for honorariums and expenses</i> )	\$3,000
Countywide Arts Celebration	\$5,000
Artist Awards: A Women's View annual exhibit ( <i>Up to 3 awards of \$200 each</i> )	\$600
Gallery expenses (labels, hanging rods, etc.)	\$500
Filoli program for Foster Youth (Sept. 22, 2022)	\$1,400
Juvenile Justice programming ( <i>Collaboration with JJDP Commission and Dragonfly Community Arts</i> )	\$2,500
Poet Laureate and Youth Poet Laureate/Youth Culture Ambassador programming	\$10,000
Promotional Video of SMC Arts/Culture	\$3,000
County Fair: Fine Arts Galleria awards	\$1,500
<b>TOTAL</b>	<b>\$100,000</b>

**PERFORMANCE MEASURE:**

<b>Description</b>	<b>Target</b>
Award grant funding to 25 to 30 local arts/culture organizations and arts service providers that promote equity in their work and services	In progress
Sponsor or co-sponsor 4-5 youth-focused arts programs in strategic partnership with the San Mateo County Office of Education, schools, teachers, and arts educators to address the strengths, weaknesses, and equity gaps in arts education	In progress

**FISCAL IMPACT:**

Approval of the Appropriation Transfer Request (ATR) will allocate \$100,000 in **Measure K** Reserves to the Office of Arts and Culture. There are sufficient funds in **Measure K** Reserves for this one-time allocation.

<b>COUNTY OF SAN MATEO APPROPRIATION TRANSFER REQUEST</b>				REQUEST NO. ATR23-BJ021	
DEPARTMENT: County Executive's Office (Office Arts & Culture)				DATE: 10/6/2022	
<b>1. REQUEST TRANSFER OF APPROPRIATION AS LISTED BELOW:</b>					
	<b>CODES</b>			<b>AMOUNT</b>	<b>DESCRIPTION</b>
	<b>FUND or ORG</b>	<b>ACCOUNT</b>	<b>JL ORG CODE Measure K only</b>		
<b>FROM</b>	12175	1135	NDSAC	\$100,000	Sales and Use Tax Measure A
<b>TO</b>	12175	6263	NDSAC	\$100,000	Project Contributions - Other Agency
<b>Justification (Attach Memo if Necessary):</b> Please see attached memo					
DocuSigned by: <b>DEPARTMENT HEAD</b> <i>Roberto Mandua</i> <small>B2CAA10C3C9341B</small>				<b>DATE</b> 10/11/2022	
<b>2.</b> <input type="checkbox"/> Board Action Required <input checked="" type="checkbox"/> <b>Four-Fifths Vote Required</b> <input type="checkbox"/> Board Action Not Required Remarks:					
DocuSigned by: <b>COUNTY CONTROLLER</b> <i>Ngoe Nguyen</i> <small>311A76FBA8404C2</small>				<b>DATE</b> 10/11/2022	
<b>3.</b> <input checked="" type="checkbox"/> <b>Approve as Requested</b> <input type="checkbox"/> Approve as Revised <input type="checkbox"/> Disapproved Remarks:					
DocuSigned by: <b>COUNTY EXECUTIVE</b> <i>Roberto Mandua</i> <small>B2CAA10C3C9341B</small>				<b>DATE</b> 10/11/2022	
<b>DO NOT WRITE BELOW THIS LINE – FOR BOARD OF SUPERVISORS USE ONLY</b>					

BOARD OF SUPERVISORS, COUNTY OF SAN MATEO, STATE OF CALIFORNIA  
RESOLUTION TRANSFERRING FUNDS

RESOLUTION NO. \_\_\_\_\_

RESOLVED, by the Board of Supervisors of the County of San Mateo, that

WHEREAS, the Department hereinabove named in the Request for Appropriation, Allotment or Transfer of Funds has requested the transfer of certain funds as described in said Request; and

WHEREAS, the County Controller has approved said Request as to accounting and available balances, and the County Executive has recommended the transfer of funds as set forth hereinabove:

NOW, THEREFORE, IT IS HEREBY ORDERED AND DETERMINED that the recommendations of the County Executive be approved and that the transfer of funds as set forth in said Request be effected.

Regularly passed and adopted this \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_

AYES and in favor of said resolution:

NOES and against said resolution:

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Supervisors: \_\_\_\_\_  
 \_\_\_\_\_  
 Absent \_\_\_\_\_  
 Supervisors: \_\_\_\_\_

\_\_\_\_\_  
 PRESIDENT, BOARD OF SUPERVISORS  
 COUNTY OF SAN MATEO

ATTEST: \_\_\_\_\_  
 Clerk of Said Board