



## COUNTY OF SAN MATEO

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Agricultural Commissioner  
Sealer of Weights & Measures  
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**TO:** SAN MATEO COUNTY CITIES, GOLF COURSES AND CEMETERY PROPERTY OPERATORS

**SUBJECT:** 2023 RESTRICTED MATERIAL PERMIT/OPERATOR IDENTIFICATION NUMBER

Our Department will begin issuing 2023 Restricted Material Permits and Operator Identification Numbers on December 1, 2022. **All entities must obtain an Operator ID or Restricted Materials Permit annually prior to applying pesticides in 2023**

To obtain or renew your permit or operator identification number you will need to do the following.

1. Set up an appointment with your District Biologist at (650) 363-4700.
2. If you are renewing a Restricted Materials Permit, provide your Qualified Applicator Certificate or License card.
3. Restricted Material Permits: Be prepared to review your permit in detail, including the site maps. Permits will be reviewed and any necessary changes will be made on the computer prior to the permit being printed. If your permit will be issued at your place of business, please discuss any changes with the assigned Biologist prior to your appointment so that the permit can be edited before it is issued.
4. Operator Identification Numbers: Property Operators whose employees use only non-restricted materials must renew their annual Operator Identification Number and review their site information with the assigned District Biologist.
5. Operator Identification Number Exemption: If you hire a licensed agricultural pest control business to do all pesticides applications on your non-production agriculture property and only non-restricted materials are used, you do not need an Operator Identification Number but the agricultural pest control business must be registered with our office.
6. Pest control done on public roadways, street medians and bicycle paths require that any contracted company must be an agricultural pest control business with a category C license for Right of Ways. A maintenance gardener license is not adequate for applications on roadways.

You will be contacted by your District Biologist for your required annual headquarters/records inspection.

**Monthly summary pesticide use reports** must be submitted to the Agricultural Commissioner by the 10<sup>th</sup> of the following month after each month in which you apply pesticides. A negative use report is not required for those months during which no pest control work is performed. Pesticide use reports may now be submitted on-line via CalAgPermits. Send an email requesting a username and password to [smateoag@smcgov.org](mailto:smateoag@smcgov.org) or contact our office at (650) 363-4700.

We would like to hear from you. Please visit our Department website to complete the online survey at [www.smcgov.org/agwm](http://www.smcgov.org/agwm)

Thank you for your ongoing cooperation and best wishes for the New Year!