

Night Custodian Job description

BELMONT-REDWOOD SHORES SCHOOL DISTRICT
Office of Human Resources

Under the supervision of the school principal or assistant principal:

Follows a set work schedule for daily cleanings arranged with the principal, assistant principal, and Head Custodian. Sweeps, mops, and vacuums carpets and other flooring. Clean desks and dust horizontal surfaces in all rooms. Collects and disposes trash and recycling and replaces liners as needed. Cleans, disinfects, and restocks restrooms which includes paper towels, toilet paper, soap and sanitary seat covers. Cleans glass doors. Lower flag as required. May assist with the setup and clean-up of multi-purpose rooms for special events. Secure and lock all doors, windows, gates, and code out prior to leaving at night. Operates equipment such as vacuums, carpet cleaners, floor stripping and polishing machines. May perform minor non-technical repairs such as changing light bulbs and plunging toilets. Communicates and cooperates with the head custodian about work schedules, duties, materials, equipment, and campus facilities. Completes annual safety, mandated, and job related training. Assists with summer school cleaning using specialized equipment. Able to work independently and speak, read, and write in English. Able to work from ladders and handle moderately heavy loads. Push and/or pull a variety of tools and equipment weighing up to 50 pounds. Lift and carry up to 50 pounds when needed. Performs other related duties as assigned.

Night Custodians are paid a night differential of 2.5% for hours worked between 5 pm and 6 am. This is an 8 hour position, 260 days with vacation and holidays.

Job Type: Full-time

Salary: \$23.11 - \$26.77 per hour

Benefits:

- 403 (b)
- Dental insurance
- Employee assistance program
- Flexible spending account
- Health insurance
- Paid time off
- Retirement plan
- Vision insurance

To apply please email HR@BRSSD.ORG or call 650-637-4800 x1012