


County of San Mateo RFP East Palo Alto City Hall Improvements

ADDENDUM TO REQUEST FOR PROPOSALS – East Palo Alto City Hall Improvements

	ADDENDUM No. 01
	San Mateo County 555 Government Center, Fifth Floor Redwood City, CA 94063
	RFP: East Palo Alto City Hall Improvements
	Date: September 16, 2022

INTENT:

This Addendum is issued by the County of San Mateo to provide for modification and clarification of the Request for Proposals (RFP) for East Palo Alto City Hall Improvements dated September 6th, 2022. Proposers shall ascertain prior to submitting its Proposal that it has received all addenda issued. Please clearly note the addendum date and number on your proposal.

In the event of a conflict between the terms and provisions of this Addendum and the terms and provisions of the RFP for East Palo Alto City Hall Improvements, the terms and provisions of this Addendum shall control. In all other respects, the RFP for East Palo Alto City Hall Improvements shall remain unchanged and in full force and effect.

- 1. Updated project name to East Palo Alto City Hall Improvements for clarification.**
- 2. Added second mandatory pre-bid conference and project site visit/ jobwalk on October 4th, 2022 at 2:00pm.**
- 3. Replace - Document 00 11 09 Bidding Calendar with attached updated document revising “Dates for Questions” from Oct. 7, 2022 to Oct. 17, 2022 and “Responses to Questions” from Oct. 17, 2022 to Oct. 24, 2022 to accommodate the second mandatory pre-bid conference.**
- 4. Replace - Document 00 11 16 Notice to Contractors with attached updated document revising mandatory pre-bid conference and project site visit/jobwalk to add October 4th date.**

Initial and Date: _____

DOCUMENT 00 11 09
BIDDING CALENDAR

NOTICE - THIS SUMMARY OF DATES IS FOR INFORMATIONAL PURPOSES ONLY.

The dates and times listed may not be relied upon or enforced. This summary does not form a part of the Contract Documents and does not establish contractual obligations.

NOTICE – THIS IS A SUMMARY ONLY AND DOES NOT LIST ALL DATES, TIMES OR TIME PERIODS CONTAINED IN THE BIDDING AND CONTRACT DOCUMENTS.

All bidders and contractors must refer to the actual documents for all applicable dates, times, and time periods.

East Palo Alto City Hall Improvements - Project No. P25J1		
Event	Date/Time	Location
Contract Documents Issued for Bid (Released & Available):	Sept. 6, 2022	https://publicworks.smcgov.org/projects-out-bid
First Mandatory Pre-Bid Conference and Project Site Visit/Job Walk (Attendance required at one date)	Sept. 20, 2022 at 2:00PM	East Palo Alto Government Center 2415 University Ave., East Palo Alto, CA 94303 See Notice to Contractors Document 00 11 16 for instructions to attend.
Second Mandatory Pre-Bid Conference and Project Site Visit/Job Walk (Attendance required at one date)	October 4, 2022 at 2:00PM	East Palo Alto Government Center 2415 University Ave., East Palo Alto, CA 94303 See Notice to Contractors Document 00 11 16 for instructions to attend.
Deadline for Questions – Last Day for prospective Bidders to submit questions, in writing, by email to Authorized Contact Person: Chris Bandy, cbandy@smcgov.org	Oct. 17, 2022 by 5:00PM	N/A
Response to Questions – Issue Addenda	Oct. 24, 2022	https://publicworks.smcgov.org/projects-out-bid
Bids Due:	Before Oct. 31, 2022 2:30PM	See Notice to Contractors Document 00 11 16
Bid Opening Date:	Oct. 31, 2022 at 2:30PM	See Notice to Contractors Document 00 11 16
Bid Evaluation Period:	Nov. 1 to 7, 2022	N/A
Issue Notice of Intent to Award:	Nov. 7, 2022	N/A
Protest Period:	Nov. 8 to 14, 2022	See Instructions to Bidders Document 00 21 13
Submission to County Board for Approval:	Dec. 13, 2022	N/A
Anticipated Contract Award Date:	Jan 6, 2023	N/A

END OF DOCUMENT

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DOCUMENT 00 11 16
NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN that the Board of Supervisors of the County of San Mateo, State of California, will receive sealed bids for the following construction contract:

EAST PALO ALTO CITY HALL IMPROVEMENTS PROJECT
EAST PALO ALTO, CA 94303
PROJECT NO. P25J1

Bids shall be received in accordance with the Contract Documents. The Contract Documents may be examined and/or downloaded at the Department of Public Works website at <https://publicworks.smcgov.org/projects-out-bid> (includes complete bid package).

A **Mandatory** Pre-Bid Conference followed by a Project Site Visit/Job Walk is scheduled for **Tuesday, September 20, 2022, at 2:00 PM (Pacific Time) and Tuesday, October 4, 2022, at 2:00 PM (Pacific Time)**. The mandatory pre-bid conference will meet at East Palo Alto Government Center, outside the main entrance, 2415 University Ave., East Palo Alto, CA 94303. Due to the nature of this project, it is mandatory for interested contractors to attend at least one of the pre-bid conferences and visit the project site to become familiar with project. **Bids will not be accepted from any prime contractor not present at either of the mandatory pre-bid conferences as evidenced on the attendance roster.**

Please review the Project Plans & Specifications in advance of the Mandatory Pre-Bid Conference and Project Site Visit.

Due to COVID-19 requirements in San Mateo County and at the East Palo Alto Government Center, interested Contractors are required to RSVP to the Authorized County Representative no later than **2:00 PM (Pacific Time), Monday, September 19, 2022 for the first pre-bid conference and 2:00 PM (Pacific Time), Monday, October 3, 2022 for the second**, of their planned attendance (with number of persons) to the respective Mandatory Pre-Bid Conference and Project Site Visit.

Contractors are expected to provide Personal Protective Equipment (PPE) for their personnel, as published by *Order No. c19-5c (Revised) of the Health Officer of the County of San Mateo*. The entire Order shall be followed by all who live and visit San Mateo County. Contractors shall comply with ALL applicable federal, state, and local health orders and ordinances and are required to continue to check for updates to such orders and ordinances.

Questions regarding this project should be directed to the Authorized Contact Person:
Chris Bandy, Project Manager II – Capital Projects
Department of Public Works
555 County Center, 5th Floor, Redwood City, California 94063-1665
Office Phone: (650) 599-1449
Cell Phone: (650) 208-1909

Bids shall be submitted using forms furnished and bound in the Project Manual of the Construction Documents and in accordance with the Instructions to Bidders Document 00 21 13 and shall be accompanied by a Bid Bond.

Bids shall be sealed and filed with the Clerk of the Board of Supervisors of the County of San Mateo at the Hall of Justice and Records, 400 County Center, 1st Floor, Redwood City, California, 94063 and filed Bids shall receive the Clerk's timestamp before **Monday, October 31, 2022, 2:30PM (Pacific Time)**. All sealed bids officially received and filed with the Clerk of the Board of Supervisors will be opened in public shortly thereafter outside in front of the 400 County Center Building or at another location as designated by County.

The Board of Supervisors of the County of San Mateo, State of California, reserves the right to reject any and all bids, alternate bids, or unit prices and waive any irregularities in any bid received.

No bidder may withdraw his bid for a period of ninety (90) days after the date set for the opening thereof.

Prospective bidders must be fully qualified, licensed, certified, and insured to perform the Work requested for the Project. All work performed must meet all current applicable laws and regulations.

Pursuant to Labor Code Sections 1770, et seq., the Director of the Department of Industrial Relations has determined the general prevailing rate of wages in the County of San Mateo for each craft, classification, or type of workman needed to execute the contract. The prevailing rates so determined are based on an 8-hour day, 40-hour week, except as otherwise noted. Existing agreements between the Building Trades and the Construction Industry groups relative to overtime, holidays and other special provisions shall be recognized. It shall be mandatory upon the Contractor and upon any sub-contractors under him, to pay not less than the said specific rates to all laborers, workmen or mechanics employed by them in the execution of this contract.

Pursuant to State Senate Bill SB 854 (Stat. 2014, Ch. 28), effective January 1, 2015:

- (1) No Contractor or Subcontractor may be listed on a bid proposal for a public works project (submitted on or after March 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5 (with

- limited exceptions from this requirement for bid purposes only under Labor Code section 1771.1(a)).
- (2) No Contractor or Subcontractor may be awarded a contract for public work on a public works project (awarded on or after April 1, 2015) unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5.
 - (3) This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations. All Contractors and Subcontractors must furnish electronic certified payroll records directly to the Labor Commissioner (aka Division of Labor Standards Enforcement).

Contractor and its subcontractor(s) agree to pay not less than prevailing rates of wages and be responsible for compliance with all the provisions of the California Labor Code, Article 2-Wages, Chapter 1, Part 7, Division 2, section 1770 et seq and section 1810 et seq. A copy of the prevailing wage scale established by the Department of Industrial Relations is on file in the office of the Director of Public Works, and available at www.dir.ca.gov/DLSR or by phone at 415-703-4774. California Labor Code section 1776(a) requires each contractor and subcontractor keep accurate payroll records of trades' workers on all public works projects and to submit copies of certified payroll records upon request.

A bid security bond will be required for the faithful performance of the contract in amount of not less than ten percent (10%) of the amount of the bid. See Document 00 61 16 Bid Bond.

A payment bond and performance bond will be required pursuant to California Public Contract Code Section 7103 and Section 10221 if a contractor is awarded a contract.

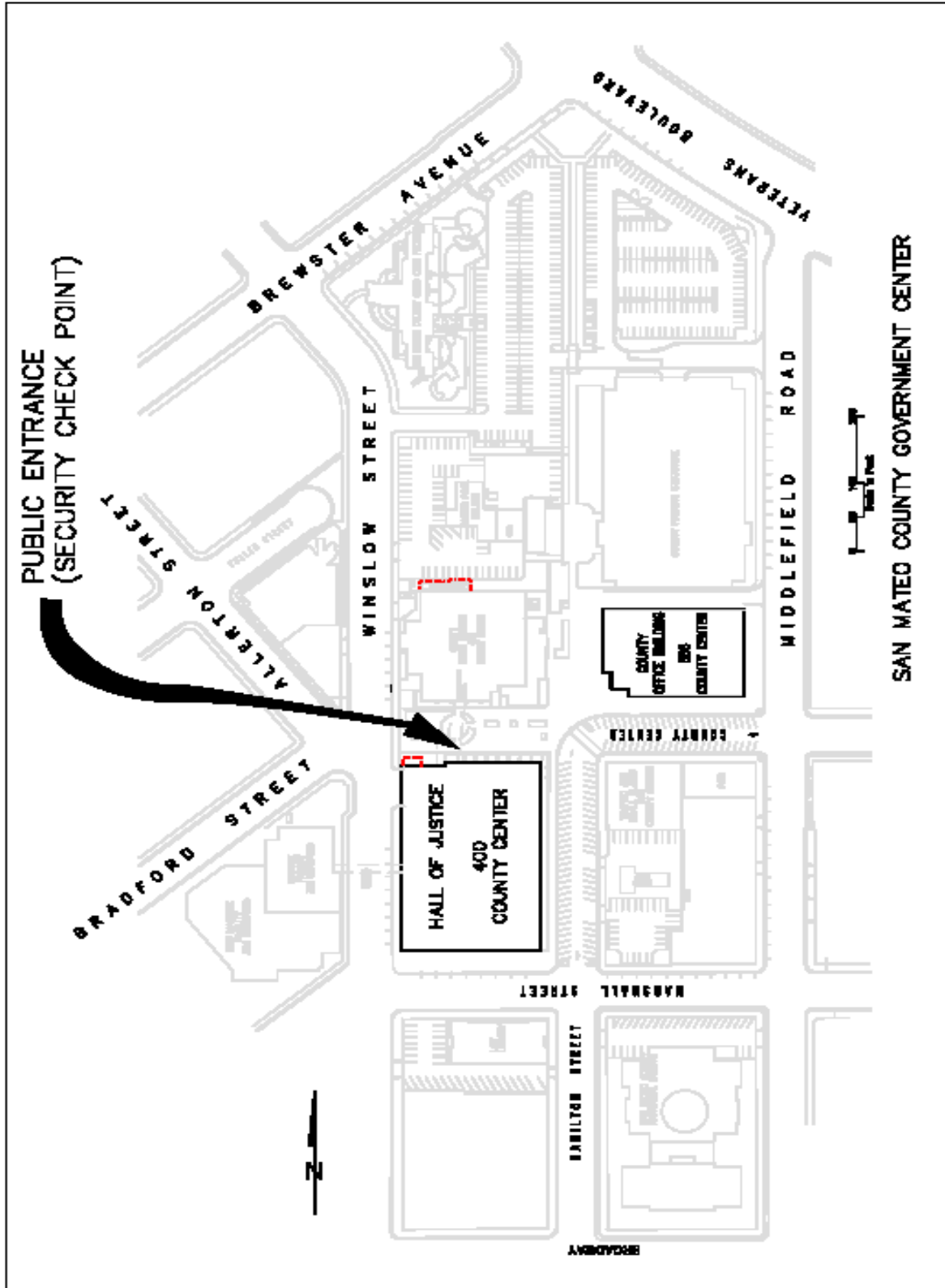
The Work to be performed, per approved plans dated April 30, 2022, consists, in general, of providing all labor, materials, tools, appurtenances, and equipment required, as well as any other items and details not mentioned above but required by the Contract Documents and as directed by the Director of Public Works.

The East Palo Alto City Hall Improvements Project consists of: Replacement of existing mechanical system; Ceiling Replacement including upgrade to all LED Lighting; New fire alarm system; Elevator cab replacement; Phasing, per approved plans dated April 30, 2022, Sheet A1.10. See Document 00 21 13 Instructions to Bidders.

The Contract Time for completion of all the Work of the Project is Two hundred Seventy-four (274) calendar days, as defined as sufficiently complete in accordance with the Contract Documents.

Liquidated Damages are \$1000.00 per calendar day and shall be based on the Contract Time. Pursuant to California Government Code Section 53069.85, Owner may withhold Liquidated Damages from payments to the Contractor as such damages accrue, or, at Owner's discretion, withhold Liquidated Damages from any payments due or that become due pursuant to the Contract, including Retention and final payment.

END OF DOCUMENT 00 11 16



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