



San Mateo County Youth Commission



**In light of COVID-19, it is recommended to wear face masks.
Members of the public are welcome to join the meeting:**

Join by Device: <https://smcgov.zoom.us/j/9404686015>
Join by Phone: **+1 669 900 6833**, Meeting ID: **940 468 6015**

County Center Building, 455
Room 101, First Floor
Redwood City, CA 94063

WORKGROUP MEETING **Minutes**

Thursday, September 8, 2022
6:00 PM - 8:00 PM

Community Agreements

1. Representation: Diversity, Equality, Equity, and Inclusion
2. Empathy & Unity
3. Make Space for Everyone, Share the Air, Speak Up!
4. Integrity, Accountability, Honesty and Transparency
5. Action Oriented Engagement & Communication
6. Tenacity, Collaborate with Other Organizations & Utilize County Resources
7. Commitment to Policies that Foster Diversity, Equity, and Inclusion

1. Call to Order

2. Roll Call

PRESENT: Abraham, Agarwal, Braunstein, Chan, Chang, Chavez-Franco, Chiu, Chowdhary, Fox, Ganesan, Handel, Kothari, Liu, Mateja, Nori, Parikh-Briggs, Salas, Sardana, A. Shah, R. Shah, Spenner, Stinson, The, Warden, Weinfield, Wing
ABSENT: Nikhil.

3. Public Comment

None

4. Approve Agenda (Action)

Motion Warden, Second Shah, Abstentions: Nori, Kothari

5. Resolution to Continue Virtual Meetings AB361 (Action)

Motion Fox, Second Abraham, Abstentions: Nori, Kothari

6. Election and Vote of Commission Secretary, Commission Communication Officers (Action)

Nomination of Commissioner Ganesan for Commission Secretary.

Nomination of Commissioner Braunstein and Commissioner Chowdhary for Communication Officers.

Action: Separate Roll Call Vote to appoint Commissioner Ganesan as Commission Secretary, Commissioner Braunstein as Commission Communication Officer, and Commissioner Chowdhary as Communication Officer: AYES: Abraham, Agarwal, Braunstein, Chan, Chang, Chavez-Franco, Chiu, Chowdhary, Fox, Ganesan, Handel, Kothari, Liu, Mateja, Parikh-Briggs, Salas, Sardana, A. Shah, R. Shah, Spenner, Stinson, The, Warden, Weinfield, Wing, NOES: None, ABSTAIN: Nori, ABSENT: Nikhil.

7. **Committee Worktime**

- Task management, Resource Allocation, Time Management, Accountability, Alignment with mission
- Within work plan: Vision, Goals, Strategy, Action steps, Responsible Party, Timeline, Resources, Stakeholders
- Powerpoint presentation will be sent out
- Next Steps: 1-3 priorities, presentation draft October 13, present workplace November 17
- 5 subcommittees: Civic Engagement (Helen), Immigrant Youth (Helen), Education and Economic (John), Health and Wellness (John), Environmental Justice (John)
- Many different resources, feel free to ask Helen and John

8. **Committee Report Outs**

- Immigrant Youth: give a voice to IY in county, redcard distribution (mid-November), scholarship, internship website,
- Civic Engagement: increase voter engagement, voter mandate
- Education and economic development: Workshops and seminars
- EJ: partnering with more schools and organizations
- Health and Wellness: advocate for mental health and physical wellness, social media presence

1. **Discussion of Community Agreements, Communication Guidelines**

Important documents: Community agreements, communication guidelines

1. Focus on email response
2. Make SMYC safe space

1. **Announcements**

- Executive board meetings TBD
- Coastside outreach event Sept 10 from 12-5 (Natalie and Wesley contact Helen)
- Supervisor Groom retiring in January (November Workgroup will be transitional acknowledgement) - Contact Helen if you want to be involved with the planning committee
- Winter Retreat will be the second meeting of the month.
- Contact John about liaison-ships with Boards and Commissions
- Youth Commissioners are to be responsible for their own name tags.

- Video cameras must be on when on Zoom.

2. Adjournment

Next Meeting: September 22, 2022

Public records that relate to any item on the open session agenda for a regular or special meeting of the Youth Commission are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Commission. Those public records are available to be sent electronically by emailing jallan@smcgov.org.

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