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San Mateo County Measure K Oversight Committee

Wednesday, November 17, 2021, 6:30 p.m.

Virtual Public Meeting via Zoom: <https://smcgov.zoom.us/j/98350102085>

Public Dial-in option: (669) 900-6833

Zoom Webinar ID: 983 5010 2085

*****BY VIDEOCONFERENCE ONLY*****

Subject to Committee approval, this meeting of the Committee will be held by teleconference only pursuant to Government Code Section 54953(e). No physical location will be available for the meeting. However, members of the public will be able to participate in the meeting remotely via the Zoom platform. For remote public participation instructions, please see below.

FINAL MINUTES

The meeting began at 6:33 p.m.

1. Motion to adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person for meetings of the Measure K Oversight Committee would present imminent risks to the health or safety of attendees.

Chair Michael Kovalich

Melissa Andrikopoulos, Deputy County Counsel, mentioned that San Mateo County was in the Moderate transmission tier at the time of the publishing of this agenda, and has since moved up to the substantial transmission tier, which is the second to highest tier by the CDC.

Speakers:

Melissa Andrikopoulos, Deputy County Counsel
Sam Hutkins, District 2

Chair Michael Kovalich

Motion: Dan Quigg / Second: Manuel Ramirez

Ayes [8]: Quigg, Chin, Hutkins, Burow, Grassilli, Kovalich, Ramirez, Moore

Noes [0]

Absent [2]: Michael Salazar; Tinisch Hollins

2. Pledge of Allegiance

Chair Kovalich led the pledge.

3. Call to Order and Roll Call

Chair Michael Kovalich

Present:

Commissioners: Dan Quigg, Michael Salazar (*arrived at 6:39 p.m.*), Ken Chin, Sam Hutkins, Dave Burow, Bob Grassilli, Michael Kovalich, Manuel Ramirez, Wallace Moore

Absent:

Tinisch Hollins

Staff: Roberto Manchia, County Chief Financial Officer; Juan Raigoza, Controller; Melissa Andrikopoulos, Deputy County Counsel; Heather Ledesma, Principal Management Analyst; Marshall Wilson, County Communications Officer; and Sherry Golestan, Deputy Clerk of the Board.

4. Welcome and Introductions

County Staff

Staff introduced themselves at the meeting.
Michael Salazar arrived at 6:39 p.m.

5. Public Comment

There were no public comments.

6. Motion to Approve Minutes of the Meeting of February 10, 2021

Chair Michael Kovalich

Motion: Michael Salazar / Second: Wallace Moore

Ayes [9]: Quigg, Salazar, Chin, Hutkins, Burow, Grassilli, Kovalich, Ramirez, Moore

Noes [0]

Absent [1]: Tinisch Hollins

7. Presentation of 2020-21 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Juan Raigoza,
County Controller

Speakers:

Juan Raigoza, Controller

Chair Michael Kovalich

Robert Manchia

Michael Salazar

David Burow

Sam Hutkins

7.1 Motion to Accept 2020-21 Annual Audit of Measure K Sales Tax Receipts and Results of Agreed-Upon Procedures on Measure K Spending

Chair Michael Kovalich

Motion: Manuel Ramirez / Second: Dan Quigg

Ayes [9]: Quigg, Salazar; Chin, Hutkins, Burow, Grassilli, Kovalich, Ramirez, Moore

Noes [0]

Absent [1]: Tinisch Hollins

8. Presentation of Draft 2020-21 Performance Report

Roberto Manchia, County CFO

Speakers:

Robert Manchia
Dave Burow
Michael Kovalich
Heather Ledesma
Bob Grassilli
Dave Burow
Chair Kovalich
Michael Salazar
Ken Chin

8.1 Motion to Create Ad Hoc Committee on Performance Measures

Chair Michael Kovalich

Ad Hoc Committee will meet on January 12, 2022 at 1:00 PM, consisting of commissioners Michael Kovalich, Ken Chin, Bob Grassilli, and Dave Burow.

Motion: Michael Kovalich / Second: Michael Salazar

Ayes [9]: Quigg, Salazar; Chin, Hutkins, Burow, Grassilli, Kovalich, Ramirez, Moore

Noes [0]

Absent [1]: Tinisch Hollins

9. Presentation of 2021-22 Committee Work Plan

Roberto Manchia, County CFO

Speakers:

Robert Manchia

9.1 Motion to Approve 2021-22 Committee Work Plan

Chair Michael Kovalich

Motion: Michael Salazar / Second: Manuel Ramirez

Ayes [9]: Quigg, Salazar; Chin, Hutkins, Burow, Grassilli, Kovalich, Ramirez, Moore

Noes [0]

Absent [1]: Tinisch Hollins

10. Election of Chair and Vice Chair (effective next committee meeting)

Chair Michael Kovalich

Speakers:

Michael Kovalich, Chair
Robert Manchia
Bob Grassilli
Michael Salazar
Manuel Ramirez

2022 Chair: Michael Kovalich

2022 Vice Chair: Bob Grassilli

Motion: Ken Chin / Second: Wallace Moore

Ayes [9]: Quigg, Salazar; Chin, Hutkins, Burow, Grassilli,
Kovalich, Ramirez, Moore

Noes [0]

Absent [1]: Tinisch Hollins

11. Set Date of Next Committee Meetings – **February 9, 2022 at 6:30 p.m.**

Speakers:

Robert Manchia

12. Adjourn

The meeting adjourned at 7:44 p.m.