



**North Fair Oaks Community Council**

*A Municipal Advisory Council to the  
San Mateo County Board of Supervisors*

2600 Middlefield Road,  
Redwood City, CA  
650-363-1800  
www.nfoforward.org

Brooks Esser, Chair  
Blair Whitney, Vice-Chair  
Beatriz Cerrillo  
Everardo Rodriguez  
Linda López  
Jennifer Ruiz  
Juan Carlos Prado  
Gabriela Ake  
Xitlali Curincita

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**April 28, 2022**

**7:00pm**

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The North Fair Oaks Community Council provides recommendations on the issues of community health, safety, welfare, public works, and planning for the North Fair Oaks geographic area. It holds regular monthly meetings to address the needs of the community, act as a forum, and serve as an advisory body to the Board of Supervisors.

**Pursuant to the Shelter in Place Orders issued by the San Mateo County Health Officer and the Governor, the Governor’s Executive Order N-29-20, and the CDC’s social distancing guidelines which discourage large public gatherings, this meeting was held via videoconference. It began at 7:00 PM and was accessed online at <https://smcgov.zoom.us/j/93814895371> or by calling 1 (877) 568-4106 for Spanish.**

**1. ROLL CALL**

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**Present:** Council Members Juan Carlos Prado, Beatriz Cerrillo, Linda Lopez, Everardo Rodriguez, Blair Whitney, Chair Brooks Esser

**Staff Present:** Legislative Aid Maggie Cornejo, Deputy County Tim Fox, Community Affairs Office Emma Gonzalez, Diana Hernandez, Kenny Chu

**2. AB 361 Resolution**

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Motion to adopt the AB 361 Resolution to Make Findings for Conduct of Meetings Via Teleconference

Council Member Juan Carlos Prado/ Second: Council Member Everardo Rodriguez

**Verbal roll call vote was taken:**

Yes: Prado, Cerrillo, Lopez, Rodriguez, Whitney, Brooks (6)

No: 0

Abstain: 0

Absent: Ruiz, Ake, Curincita (3)

**3. Public Comment**

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Michael: Request for NFOCC meetings to resume meeting in person

**AGENDA**

**4. Recommendation: Grading Permit for new three-story, 136,706 sq. ft. Research & Development building with open plaza space, including earthwork. 2900 Bay Road.**

<p><b>Presented by Camille Leung, Senior Planner</b></p>	<ul style="list-style-type: none"> <li>• Project site consists of six merged parcels, 109,706 sq. ft., currently located on 890 Barron Ave and 2910, 2920, 2930 &amp; 2964 Bay Road</li> <li>• Grading permit consideration for a new three-story 136,706 sq. ft., research &amp; development building proposed by applicant Rachel Royer</li> <li>• 23,000 cubic yards of excavation into the ground for foundation</li> <li>• Open plaza and landscaping along Bay Road, 198 parking spaces (including EV spaces), 170 bicycle spaces</li> <li>• Compliance with Grading Regulations, no significant impact to the environment, conforms to the criteria of the San Mateo County Grading Ordinance, consistent with the general plan</li> </ul> <p>Motion to provide recommendation to the planning commission to approve the application for the grading permit for project located at 2900 Bay Road Council Member Juan C. Prado/ Second: Council Member Everardo Rodriguez</p> <p><b>Verbal roll call vote was taken:</b> Yes: Prado, Cerrillo, Lopez, Rodriguez, Whitney, Brooks (6) No: 0 Abstain: 0 Absent: Ruiz, Ake, Curincita (3)</p>
<p><b>Council Members Comment</b></p>	<ul style="list-style-type: none"> <li>• Council Member Everardo Rodriguez</li> <li>• Council Member Linda Lopez</li> <li>• Council Member Juan Carlos Prado</li> <li>• Council Member Beatriz Cerrillo</li> <li>• Chair Brooks Esser</li> </ul>
<p><b>Public Comment</b></p>	<p>No public comment.</p>

**5. Recommendation: General Plan Amendment, Zoning Amendment, Minor Subdivision, and Grading Permit to assign a zoning designation of single-family residential.**

<p><b>Presented by Summer Burlison, Senior Planner</b></p>	<ul style="list-style-type: none"> <li>• New single-family residential development located at 501 Palmar Lane</li> <li>• Grading permit for 470 cubic yards of excavation including tree removals</li> <li>• Property to be divided into three lots, existing parcel size of 34,816 sq. ft</li> <li>• General Plan Land Use Map Amendment is compatible with adjacent land uses and will not be in conflict with the policies of the General Plan</li> </ul> <p>Motion to provide recommendation to the Board of Supervisors on the proposed General Plan Map Amendment, Zoning Map Amendment, Minor Subdivision, and Grading Permit. A recommendation for 24-inch box trees.</p>
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	<p>Council Member Juan Carlos Prado/ Second: Council Member Linda Lopez</p> <p><b>Verbal roll call vote was taken:</b>          Yes: Prado, Rodriguez, Whitney, Brooks (4)          No: 0          Abstain: Cerrillo, Lopez (2)          Absent: Ruiz, Ake (2)</p>
<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>• Council Member Everardo Rodriguez</li> <li>• Council Member Linda Lopez</li> <li>• Council Member Juan Carlos Prado</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Jennifer</li> <li>• Michael</li> </ul>

**6. Presentation: North Fair Oaks Rezoning and General Plan Amendment Project: Introduction of Project Team, Overview of Process and Timeline of potential modifications to North Fair Oaks CMU/NMU Zoning boundaries, and updates and revisions to existing zoning regulations, standards and processes, and Environmental Impact Report for the project.**

<b>Presented by Will Gibson, Planning &amp; Building Department</b>	<ul style="list-style-type: none"> <li>• Rezoning Team Technical Advisory Committee supports the Rezoning and General Plan Amendment project and facilitates community input</li> <li>• Zoning/Rezoning sets rules for development on parcels, property owners define projects within rules</li> <li>• Zoning/Rezoning also addresses use and activity including neighborhood commercial, residential, industrial, office, and mixed use</li> <li>• Current planned public improvements include Middlefield Road Improvement Project, Bicycle &amp; Pedestrian Railroad Crossing and El Camino Real Bus transit improvements</li> </ul>
<b>Council Members Comment</b>	<ul style="list-style-type: none"> <li>• Council Member Everardo Rodriguez</li> <li>• Council Member Linda Lopez</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Jennifer</li> </ul>

**7. Presentation: JobTrain’s History, Programs, and Future serving SMC youth and adults.**

<b>Presented by Larry Moody, Employment Specialist &amp; Job Developer</b>	<ul style="list-style-type: none"> <li>• JobTrain prepares individuals for successful and sustainable careers through career training, employment services, and supportive services</li> <li>• All services and programs provided free to San Mateo County residents</li> <li>• Provides career training in high demand fields including healthcare, construction, culinary arts, and information technology</li> </ul>
<b>Council Member’s Comment(s)</b>	<ul style="list-style-type: none"> <li>• Council Member Linda Lopez</li> <li>• Council Member Xitlali Curincita</li> </ul>
<b>Public Comment</b>	<ul style="list-style-type: none"> <li>• Jennifer</li> </ul>

## 8. Report Out

**Supervisor's Report**, presented by Maggie Cornejo, Legislative Aid

- Report shared to Council Members and community through email

**County Manager's Report**, presented by Justin Mates, Deputy County Manager

- The Board of Supervisors to consider a proposal for a Small Business Grant Program for businesses impacted by the pandemic in the North Fair Oaks area; 100 grants of \$5,000 each

**Council Member's Report**, presented by North Fair Oaks Community Council

- Chair Brooks Esser
  - Accepting application for vacant seat on the North Fair Oaks Community Council
  - The Board of Supervisors passed a resolution of support for the AB-893 bill

**Public comment:** No public comment.

The meeting adjourned at 10:00pm.

**Next Council Meeting:** \*

Thursday May 26, 2022; 7 p.m. to 9 p.m.

\*North Fair Oaks Community Council will have a recess for the month of December.

For more information on future meetings, agendas, minutes, and presentations/presentation materials, please visit: <https://www.smcgov.org/ceo/north-fair-oaks-community-council>