



COUNTY OF SAN MATEO

COMMISSION ON THE STATUS OF WOMEN

Meeting Minutes

Tuesday, April 26, 2022, 6:30-8:30pm

1. **Call to Order**

2. **Roll Call**

- a. **Commissioners Present:** Nirmala Bandrapalli, Aileen Cassinetta, Sue Datta, Anya Drabkin, Cheryl Fama, Ann Girard, Kelly Keele, Susan Kokores, Dana Linda, Melissa Lukin, Ellen Tafteen, Anisha Weber, Candra Williams
Staff: Tanya Beat, Caiti Busch (Deputy County Attorney)
Absent: Christine Padilla, Karen Pyles (on leave), Maya Tussing, Penelope Stinson, Cate Warden

3. **Public Comment –**

4. **Action to Set Agenda and Approve Consent Agenda Items**

Motion by Anisha Weber. Seconded by Nirmala Bandrapalli. Approved.

CONSENT AGENDA

5. **Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency, meeting in person would present imminent risks to the health or safety of attendees.**
6. **Approval of March 2022 Minutes (action under Consent)**

REGULAR AGENDA

7. **RISE 2022 Evaluation & Debrief (discussion) – Small break out rooms for feedback then share out.**

- **Whova Platform:**
 - i. Good:
 - 1. No issues with Whova but because it was new, some participants had challenges getting used to it.
 - 2. People new to Whova, once they got used it, really loved it.
 - ii. Challenges:
 - 1. Whova was a challenge for people & had too many nudges pre-conference.
 - 2. Do not provide choice of Whova OR Zoom. Only do Whova.
 - 3. Start using Whova a couple months in advance – specific to the Commission so that we are easily able to help participants.
- **Conference Content**
 - i. Good
 - 1. Conference site & materials looked professional, organized. Variety & quality of speakers was excellent. Final keynote was amazing. Wed Networking was fun, just needed more people to attend.
 - 2. Moving meditation; poetry session during lunch – both were wonderful. Great variety of sessions with different tracks.
 - ii. Challenges
 - 1. too many sessions – perhaps repeat sessions next time.

2. Have sessions recorded. Have variety of time for people who work and want to participate – have something in the evening.
 3. Session leads need to understand what they are responsible for, such as knowing well in advance they are to record their session and there are community tools on the platform. It's unacceptable to have a session lead give their session and Zoom info to the Conference organizer one day before the start of the conference.
- Audience:
 - i. Some People who attended wanted to network or connect for jobs or meet business owners.
 - ii. Some people did not want to go back to view recordings. They want to participate live but there were too many sessions to do that.
 - iii. Some people did want access to recordings.
 - Whova Evaluation Report – review of report
 - i. Connection touch points
 - ii. Look at top sessions – what does that tell us about what people want? Perhaps having stand-alone sessions is better than concurrent. (and repeating Sessions)
 - iii. Look at top interactive participants – who are they and what does that tell us about our audience?

8. Ideas for 2024 Conference (discussion) – Small break out rooms for feedback then share out. Will need to add this again to a future CSW meeting Agenda.

- Return on Investment
 - i. Is this the best use of Commission time? Specific to redistributing the labor of the conference. Involve other Commissions (intersectional).
- Session Content
 - i. Board of Supervisor Session on what they do (invite them in for a panel)
 - ii. 2024 is an Election year – helps determine sessions
- Engagement
 - i. Sub Committees create Community Survey to get the pulse on hot button issues – ones that they are working on now and ones that we are missing.
 - ii. Is this the best format for connection? Or are there other ways to provide the connection that people want?

9. Reports

- **Youth Commission Report** - Youth Commissioners not able to attend.
- **Director's Report:** Tanya Beat

10. Women's Hall of Fame

- Commission attendance; registration help; logistics & volunteering; need help with décor; \$500 award to Eva Chen (we are accepting donations for future awards); dress for the weather, bring a mask (for indoors).

11. Commissioner Announcements

- SMC Leadership Council – apply!
- May is Mental Health Month
- Rebuilding Together Peninsula – National Rebuilding Day!

12. Adjournment

The **Commission on the Status of Women Group** agree to arrive on time/start on time; take turns speaking; speak loud enough for everyone to hear; be courteous of other opinions; listen to hear a different perspective than your own; mute phones; allow the chair to guide the process; Chair will check in about remaining time at 8:15 PM.

Public records that relate to any item on the open session agenda for a regular or special meeting of the Commission on the Status of Women are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to members of the Commission. Those public records are available online and for public inspection at the Human Resources Department located at 455 County Center, 5th floor, Redwood City, CA 94063 by appointment. The public records may also be transmitted electronically by emailing tbeat@smcgov.org or calling 650-363-4467. **IN COMPLIANCE WITH THE CALIFORNIA GOVERNMENT CODE AND THE AMERICANS WITH DISABILITIES ACT**, auxiliary aids and services for this meeting will be provided upon request when given three days' notice. Please call 650-363-4467 (voice) or email tbeat@smcgov.org to make such a request.