## How to access a previously submitted Open Enrollment

Welcome, On behalf of: Jane Doe	0 🏶
inbox 0 items Go to inbox	Applications 6 items         Directory       Image: Compare the second secon

### Click on *My Open Enrollment* from your Workday homepage

# Click on *Change my Open Enrollment*.

(NOTE: This link will only be visible <u>AFTER</u> you have finalized and submitted your Open Enrollment)

Enroll In Voluntary Benefits Link below will redirect you to AlliantChoice for more information on Aflac's He Voluntary Benefits - AlliantCHOICI	pspital Indemnity and Critical Incident and Unu P	leed Assistan ease call Benefits at (650)	CCC? 363-1919 or Email Benefits		
What's New for 2020         Image: State of the surance         Image: MetLife: Auto & Home         Image: Hyati Legal Plans         Image: Travelers Home Insurance	2020 Open Enrollment At A Glance         State         2019 Plan Rates         Employee Plan Costs         2019 Active Benefit Guides         Vour source for information to make informed decisions.         2019 Benefit Guides         2019 Benefit Guides         Current Benefit Elections	ä	Benefits Change Benefits Dependents Returement Savings 1095-C Printing Election View My ACA Forms Benefit Elections Benefit Elections as of Date	Current Cost 1.089.67 Change Open Enrollment External Links @ Voluntary Benefits - AlliantCHOICE+	
AlliantChoice Voluntary Benefits  Blue Shield 24/7 Mobile Consult (Teladoc)	Plan 457 - Mass Mutual Traditional (Pre-Tav)	Coverage	Helpful Benefit Resources		÷
Plan Comparisons	457 - Mass Mutual Roth (Post-Tax) AD&D - The Standard (Employee)	\$99.99	Quicklink Item Deferred Compensation		

#### Click on Let's Get Started



Select *"Manage"* under each applicable tile that you wish to make plan changes.

Once complete, click on *Review and Sign* at the bottom of the page

Open Enrollment - January			X 🖶
			Projected Total Cost (Monthly) \$1,095.35
Health Care and Accounts			
Medical Blue Shield PPO           Cost (Monthly)         \$353.92           Coverage         Employee	Dental Cigna PPO Yr2+ Represented Core w/ \$4000 Annual Max           Cost (Monthly)         \$24.44           Coverage         Employee	Vision Vision Service Plan Buy-Up Cost (Monthly) Coverage	\$5.32 Employee
Manage	Manage	Manage	
Walved Health Savings Account	Health Care FSA           Benefit Coordinators Corporation Traditional           Contribution (Monthly)         \$216.67	Dependent Care FSA Waived	
Enroll	Manage	Enroll	
Insurance and Petirement			
Review and Sign Save for Later			

## Click on *Submit* and the bottom to complete

View Summary				
Discos raviou vour hanofit electione corofullu				
Selected Benefits 11 items				
Plan	Coverage Begin Date	Deduction Begin Date	Coverage	Dependents
Medical Blue Shield PPO	01/01/2019	01/01/2019	Employee	
Dental Cigna PPO Yr2+ Represented Core w/ \$4000 Annual Max	01/01/2019	01/01/2019	Employee	
Vision Vision Service Plan Buy-Up	01/01/2019	01/01/2019	Employee	
Health Care FSA Benefit Coordinators Corporation Traditional	01/01/2020	01/01/2020	\$2,700.00 Annual	
Basic Group Life The Standard Class 3 (Employee)	02/06/2007	02/06/2007	\$20,000	
Additional Life	01/01/2019	01/01/2019	\$250,000	
Submit Save for Later Cancel				

Click *View 2022 Benefits Statement* for a printable confirmation or click *Done* to return to the home screen.

Submitted			
You've submitted your elections.			
Thank you! Your elections will be reviewed. You may be contacted by benefits staff if there are additional questions surrounding your changes.			
Important Dates:			
Benefits go into effect 01/01/2022			
Final day to update benefits 11/11/2021			
View 2022 Benefits Statement			
Done			